



**CITY COMMISSION MEETING  
AGENDA FOR MARCH 26, 2024  
5:00 PM  
CITY HALL COMMISSION CHAMBERS  
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

**ROLL CALL**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS/DELETIONS**

**PROCLAMATION** National Child Abuse Awareness Month & Sexual Assault and Awareness Prevention Month - Lori Wells Brown, CEO, LOTUS

**PRESENTATION** Joint Sewer Agency Update - John Hodges

**PUBLIC COMMENTS**

**MAYOR'S REMARKS**

*Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.*

	<b>I.</b>	<b><u>CONSENT AGENDA</u></b>
	A.	Approve Minutes for March 12, 2024, Board of Commissioners Meeting
	B.	Receive & File Documents
	C.	Appointment of Joseph Benberry to the Paducah Area Transit System Authority Board
	D.	Appointment of Robert Bryant to the Paducah Golf Commission
	E.	Personnel Actions
	F.	Approve an Application for a 911 Services Board Grant in the Amount of \$110,725 - <b>B.LAIRD</b>
	G.	Approve the Application and Accept All Awarded Funds for a Marathon Petroleum Community Investment Grant in the Amount of \$5,000 - <b>S. KYLE</b>
	H.	Approve the Application for a Kentucky Pride Fund Composting Grant in the Amount of \$602,071. - <b>C.YARBER</b>

		I.	Approve the Application and Acceptance of a 2024-25 Household Hazardous Waste Grant in the Amount of \$44,995 - <b>C.YARBER</b>
		J.	Fleet Maintenance Service Agreement between the City of Paducah Fleet Division and the City of Bardwell - <b>C.YARBER</b>
		K.	Approve the Application for a Crumb Rubber/Tire Derived Products Grant in the Amount of \$36,000.00 - <b>A. CLARK</b>
	<b>II.</b>	<b><u>MUNICIPAL ORDER</u></b>	
		A.	Approval of Contract Modification #2 for Change of Scope in Construction Contract with Dredge America, Inc. for 2024 Dredging Project for (\$4,238.80) - <b>M. TOWNSEND</b>
		B.	Authorize the City Manager to issue a request for proposals for Tennis Court Resurfacing - <b>A. CLARK</b>
	<b>III.</b>	<b><u>ORDINANCE(S) - INTRODUCTION</u></b>	
		A.	Closure of an Alley west of South 16th Street between Kentucky Avenue and Washington Street - <b>M. TOWNSEND</b>
	<b>IV.</b>	<b><u>COMMENTS</u></b>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	<b>V.</b>	<b><u>EXECUTIVE SESSION</u></b>	

# Agenda Action Form

## Paducah City Commission

Meeting Date: March 26, 2024

Short Title: Approve an Application for a 911 Services Board Grant in the Amount of \$110,725 - **B.LAIRD**

Category: Municipal Order

Staff Work By: Anthony Copeland, Ariana  
Kitty, Hope Reasons  
Presentation By: Brian Laird

**Background Information:** The 911 Services Board Grant Program was created in 2006 to help Public Safety Answering Points (PSAP) acquire E911 equipment, and is now focused on supporting the Next Gen 911 Road Map and enhanced NG911 Mapping Guide standards. One of the basic components of the NG911 Road Map is the capture of text, photo, and video data. The Paducah Police Department is requesting \$110,725 for data capture/recording hardware and software that will work in conjunction with the new radio system upgrade. There is a 10% match recommended for this grant. Matching funds of \$10,725 will be budgeted in the E911 FY2025 budget.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Continuous improvement-911 radio equipment upgrade.

Communications Plan:

Funds Available: Account Name:  
Account Number:

**Staff Recommendation:** Approve the application for the 911 Services Board Grant and authorize the Mayor to sign all documentation related to same.

**Attachments:**

1. MO - app – 911 Services Board Grant 2024

# Agenda Action Form

## Paducah City Commission

Meeting Date: March 26, 2024

**Short Title:** Approve the Application and Accept All Awarded Funds for a Marathon Petroleum Community Investment Grant in the Amount of \$5,000 - **S. KYLE**

**Category:** Municipal Order

Staff Work  
By: Nathan  
Torian  
Presentation  
By: Steve Kyle

**Background Information:** Marathon Oil's social investment strategy aims to improve the quality of life in the communities where they live and work by building healthier, safer, stronger and more resilient communities. Their partnerships focus on public health, safety, education and the environment, and are tailored to the unique needs of each community. The Paducah Fire Department is requesting funding to purchase water removal equipment, ice suits, and other vital water rescue gear. This equipment will be used with the Fire Boat that was awarded with the FEMA Port Security Grant. No matching funds are required for this grant.

**Does this Agenda Action Item align with a Commission Priority?** No

If yes, please list the Commission Priority:

**Communications Plan:**

**Funds Available:** Account Name:  
Account Number:

**Staff Recommendation:** Approve the application for the Marathon Petroleum Community Investment Grant, accept all funds awarded, and authorize the Mayor to sign all documents related to same.

**Attachments:**

1. MO - App and Accept – Marathon Petroleum Community Investment Grant - Fire Dept. 2024

# Agenda Action Form

## Paducah City Commission

Meeting Date: March 26, 2024

**Short Title:** Approve the Application for a Kentucky Pride Fund Composting Grant in the Amount of \$602,071. - **C.YARBER**

**Category:** Municipal Order

**Staff Work By:** Chris Yarber, Jim Scutt,  
Hope Reasons  
**Presentation By:** Chris Yarber

**Background Information:** Administered by the Department for Environmental Protection, Division of Waste Management, the purpose of this grant is to assist eligible applicants in their efforts to achieve a successful program to divert materials from being landfilled and direct them to composting, reuse or other recycling options. The Recycling and Household Hazardous Waste Grants Program was established in 2006 by Senate Bill 50, effective July 12, 2006, and incorporated as part of the Kentucky Pride Fund.

The Public Works Department is requesting \$602,071 for a horizontal grinder and radial stacker for the City's Composting Facility. This grant requires a 25% match of \$200,690 for a total project cost of \$802,761.

**Does this Agenda Action Item align with a Commission Priority?** No

**If yes, please list the Commission Priority:**

**Communications Plan:**

**Funds Available:** Account Name: Building & Improvements

Account Number: 50002211 542050

**Staff Recommendation:** Approve the application for the Kentucky Pride Fund Composting Grant Application and authorize the Mayor to sign all documentation related to same.

**Attachments:**

1. MO - KY Pride Composting Grant - 2024

# **Agenda Action Form**

## **Paducah City Commission**

Meeting Date: March 26, 2024

**Short Title:** Approve the Application and Acceptance of a 2024-25 Household Hazardous Waste Grant in the Amount of \$44,995 - **C.YARBER**

**Category:** Municipal Order

Staff Work By: Chris Yarber, Latrisha Pryor, Pam  
Spencer, Hope Reasons  
Presentation By: Chris Yarber

**Background Information:** The Kentucky Division of Waste Management, through the Household Hazardous Waste Award Program, funds cities across the commonwealth for annual clean-up days. This grant award program provides a partial reimbursement for the expenses incurred by the city for the disposal of hazardous waste and advertising/education of Spring Clean-up Day. For nearly 30 years, this project has been a collaborative effort between the McCracken County Fiscal Court and the City of Paducah. The Public Works Department desires to submit an application for the 2024-25 Kentucky Division of Waste Management Household Hazardous Waste Award Program. This grant requires a 25% cash or in-kind match. The City will act as the Lead Agency/Fiscal Agent and seeks an award of \$44,995, which will be combined with the required local cash match of \$14,998 for a project totaling \$59,993. Local cash match will be divided equally between the city and the county. This Municipal Order will also approve the required Interlocal Agreement with McCracken County Fiscal Court for this grant. As in previous years, the City's share of the local cash match will be paid through 50002209 – 520040.

**Does this Agenda Action Item align with a Commission Priority? Yes**

**If yes, please list the Commission Priority: Quality of Life**

**Communications Plan:**

**Funds Available: Account Name:**

Account Number: 50002209 – 520040

**Staff Recommendation:** Approve the application and acceptance of the Household Hazardous Waste Grant and authorize the Mayor to sign all documentation related to same.

**Attachments:**

1. MO - App & accept Household Hazardous Waste 2024-2025

# Agenda Action Form Paducah City Commission

Meeting Date: March 26, 2024

Short Title: Fleet Maintenance Service Agreement between the City of Paducah Fleet Division and the City of Bardwell - **C.YARBER**

Category: Municipal Order

Staff Work By: JIm  
Scutt, Debbie Collins  
Presentation By: Chris  
Yarber

**Background Information:** This action approves a Fleet Maintenance Service agreement for the City of Paducah Fleet Division to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the fee schedule for the City of Bardwell.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:  
Account Number:

**Staff Recommendation:** Approve a Municipal Order for the Fleet Maintenance Service Agreement for the City of Paducah Fleet Division to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the fee schedule for the City of Bardwell.

**Attachments:**

1. MO - agree-fleet maintenance services – City of Bardwell
2. City of Bardwell Fleet Agreement
3. Service Agreement labor rates

# Agenda Action Form

## Paducah City Commission

Meeting Date: March 26, 2024

Short Title: Approve the Application for a Crumb Rubber/Tire Derived Products Grant in the Amount of \$36,000.00 - **A. CLARK**

Category: Municipal Order

Staff Work By: Amie  
Clark, Hope Reasons  
Presentation By: Amie  
Clark

**Background Information:** Administered by the Energy and Environment Cabinet, the purpose of the Crumb Rubber/Tire Derived Products Grant is to provide financial assistance to projects that further the purposes of the Kentucky Waste Tire Program by developing beneficial end-use markets for waste tires generated in Kentucky. The Cabinet is accepting grant proposals for projects that promote the use of recycled Kentucky waste tires in the form of crumb rubber or other tire-derived products that meet the criteria of the grant program.

The Parks and Recreation Department is requesting funding for poured-in-place rubber ground surfacing for the outdoor fitness course at the Pat and Jim Brockenborough Rotary Health Park. The new surfacing will provide a safer and more accessible area for individuals utilizing the course. The total cost of the project is \$51,250.00. The Parks and Recreation Department is requesting \$36,000.00 in state funding for materials and freight. The grant requires a 25% match.

Matching funds will be allocated in FY25.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Facility Improvements

Communications Plan:

Funds Available: Account Name: Operations

Account Number: 1000-24-2402-5233050

Staff Recommendation: Approve

Attachments:

1. MO app - parks– Crumb Rubber Grant 2024

# Agenda Action Form

## Paducah City Commission

Meeting Date: March 26, 2024

Short Title: Approval of Contract Modification #2 for Change of Scope in Construction Contract with Dredge America, Inc. for 2024 Dredging Project for (\$4,238.80) - **M. TOWNSEND**

Category: Ordinance

Staff Work  
By: Melanie  
Townsend  
Presentation  
By: Melanie  
Townsend

**Background Information: Summary:** Approve Contract Modification #2 for a decrease in scope in the 2024 Construction Contract with Dredge America, Inc. due to a difference in the amount of material dredged for a change of (\$4,238.80).

**Background:** On April 24, 2020, the President signed a major disaster declaration, FEMA-4540-DR-KY, for the 2020 Flooding and severe weather events from February 2, 2020, through February 29, 2020. As a result, the City of Paducah applied for and received Disaster Relief Funding to remove sediment built up along the Riverfront at the Transient Dock. FEMA Public Assistance funds are funded at 90% Federal Share, 4.2% State Share, and 5.8% City Share.

On October 25, 2022, the Board of Commissioners approved Municipal Order 2668 for a Three-Year Construction Contract with Dredge America, Inc. for approximately 60,000 cubic yards of hydraulic dredging per year. The 2023 Dredging Project was estimated at \$995,000.00. As a result, the City has obtained the necessary permits to dredge up to 60,000 cubic yards of sediment per year using deep water disposal. During the 2023 contract, a bathymetric survey measured the sedimentation dredged at 59,817.4 cubic yards for a total contract amount of \$993,353.00.

On January 11, 2024, the Engineering Department released a Notice to Proceed to Dredge America, Inc. for the 2024 Dredging Project as awarded in the Construction Contract awarded under Municipal Order 2668. The 2024 Dredging Project was estimated at \$1,044,750.00 for 60,000 cubic yards of sediment. During the contract, a bathymetric survey measured the sedimentation dredged at 59,551.45 cubic yards for a total contract amount of \$1,040,511.20.

Does this Agenda Action Item align with a Commission Priority? No  
If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name: Dredging

Account Number: DT0047

**Staff Recommendation:** Authorize the Mayor to sign Contract Modification #2 to the construction contract with Dredge America, Inc for the decrease in the scope of the 2024 Dredging Project for \$4,238.80 for a total contract amount of \$1,040,511.20.

**Attachments:**

1. MO change order 2 - Dredge America Contract
2. Change Order #1 Yardage Reduction 05MAR2024
3. Final Dredge Report Quantity 1Mar24

# Agenda Action Form

## Paducah City Commission

Meeting Date: March 26, 2024

Short Title: Authorize the City Manager to issue a request for proposals for Tennis Court Resurfacing - **A. CLARK**

Category: Municipal Order

Staff Work  
By: Amie Clark  
Presentation  
By: Amie Clark

Background Information: Court resurfacing project at the Noble Park Tennis Courts. Courts were reconstructed in 2018. Resurfacing projects are typically completed every 5-10 years depending on use. This project will provide a new acrylic playing surface for 2 Jr courts and 5 full size tennis courts.

Project will be funded out of FY25 Project Account.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Facility Improvements

Communications Plan:

Funds Available: Account Name: Sports Court

Account Number: PA0131

Staff Recommendation: Approve

Attachments:

1. MO - Noble Park tennis court resurfacing 2024

# Agenda Action Form

## Paducah City Commission

Meeting Date: March 26, 2024

Short Title: Closure of an Alley west of South 16th Street between Kentucky Avenue and Washington Street -  
**M. TOWNSEND**

Category: Ordinance

Staff Work By: Josh Sommer, Melanie  
Townsend  
Presentation By: Melanie Townsend

**Background Information:** Background Information: The following adjacent property owner has submitted an executed application requesting the closure of 2,105 square feet of a 13.25' alley west of South 16th Street between Kentucky Avenue and Washington Street

- David Troutman

On March 4, 2024, the Paducah Planning Commission held a public hearing and positively recommended these closures to the City Commission. All of the utility companies have agreed to this closure.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:  
Account Number:

**Staff Recommendation:** To adopt an ordinance authorizing the closing of a of 2,105 square feet of a 13.25' alley west of South 16th Street between Kentucky Avenue and Washington Street, and authorizing the Mayor to execute the closure plat and all necessary documents to complete the transfer of property to the adjacent property owner.

**Attachments:**

1. ORD - alley – West of South 16th Street between Kentucky Avenue and Washington Street
2. Alley Closure\_16th\_btw Washington-Kentucky\_Appl
3. 23101 Paducah McCracken Co Senior Center - proposed alley closure
4. Alley Closure\_16th\_btw Washington-Kentucky\_PC Res