



**CITY COMMISSION MEETING
AGENDA FOR MARCH 12, 2024
5:00 PM
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

NEW EMPLOYEE INTRODUCTION Daisha Johnson - Diversity Specialist

PROCLAMATION Brain Injury Awareness Month - Dylan Dixon, NeuroRestorative

PUBLIC COMMENTS

MAYOR'S REMARKS

PRESENTATION Fire Department Feasibility Study Presentation - Fire Chief Steve Kyle, Brandstetter Carroll, and ESCI

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>
	A.	Approve Minutes for February 27, 2024 Board of Commissioners Meeting
	B.	Receive & File Documents
	C.	Reappointment of Ashlea McMillan and Appointment of Michael Cochran to the Creative & Cultural Council
	D.	Reappointment of Bob Turok to the Paducah-McCracken County Industrial Development Authority
	E.	Personnel Actions
	F.	Purchase of Rollout Containers, Lids, & Replacement Parts from Toter, Inc. in an amount not to exceed \$340,000 - C. YARBER
	G.	Approve amendment to Tyler Technologies contract to add Capital Project Explorer and Open Finance modules - E. STUBER

		H.	Authorize the Release of a Request for Bids for a Natural Gas Franchise - M. SMOLEN
		I.	Approve Contract Modification No. 2 in the amount of \$103,779.00 for road remediation for the Dog Park Relocation Project - A. CLARK
	II.	<u>ORDINANCE(S) - ADOPTION</u>	
		A.	Approve an Agreement with Complete Demolition in the amount of \$221,000 for Demolition Services for the property located at 1501 Broadway (Katterjohn Building) and authorize a Budget Amendment for the expenditure - G. CHERRY
	III.	<u>COMMENTS</u>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	IV.	<u>EXECUTIVE SESSION</u>	

Agenda Action Form Paducah City Commission

Meeting Date: March 12, 2024

Short Title: Purchase of Rollout Containers, Lids, & Replacement Parts from Toter, Inc. in an amount not to exceed \$340,000 - **C. YARBER**

Category: Municipal Order

Staff Work
By: Latrisha
Pryor
Presentation
By: Chris
Yarber

Background Information: Equipment available under National Intergovernmental Purchasing Alliance (IPA) Contract Number 171717, therefore, competitive bidding is not required. Thus, requesting authorization be given to allow purchases not to exceed \$340,000 for rollout containers, lids, and additional replacement parts from Toter, Inc., throughout FY2024 for the Solid Waste Division.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Solid Waste Fund - Equipment Other

Account Number: 50002209 – 542190

Staff Recommendation: That the City of Paducah hereby authorizes the execution of the Master Intergovernmental Cooperative Purchasing Agreement with Omnia Partners (National Intergovernmental Purchasing Alliance). Further, the Finance Director is authorized to make payment to Toter, Inc. for the purchase of rollout containers, lids, and replacement parts for the 2023-2024 fiscal year, in an amount not to exceed \$340,000, and authorizes the Mayor to execute all documents related to same. These containers and accessories will be used by customers within the City limits of Paducah served by the Solid Waste Division, Public Works Department. This purchase is made in compliance with the National Intergovernmental Purchase Alliance (IPA) Contract Number 171717.

Attachments:

1. MO refuse-rollout containers 2024

Agenda Action Form

Paducah City Commission

Meeting Date: March 12, 2024

Short Title: Approve amendment to Tyler Technologies contract to add Capital Project Explorer and Open Finance modules - **E. STUBER**

Category: Municipal Order

Staff Work By: Eric Stuber, Daron Jordan, Jonathan Perkins,
Emma Shaw, Audra Kyle
Presentation By: Eric Stuber

Background Information: In order to provide more financial transparency to the citizens of Paducah, the Mayor and City Manager requested that the Technology and Finance Departments work together to find a web-based portal that can integrate with our website where citizens can view in near real-time our budget, revenue, expenses, capital project cost and performance.

The Technology and Finance Departments looked at what other cities use to achieve this goal and found the majority use ClearGov, OpenGov, and Open Finance.

We viewed the websites of various cities that use these products as well as participated in demos of each.

ClearGov and OpenGov do not directly integrate with our Tyler ERP Finance modules but we have the option of manually preparing financial reports and uploading them to those systems which would require Finance staff additional work each month.

Open Finance is a Tyler Technologies product that directly integrates with the general ledger and requires no manual process from Finance Staff. This allows for near real-time integration and publishing of financial data to the dashboard.

For capital projects like the BUILD Grant and City Block Project we can utilize the Capital Project Explorer module from Tyler Technologies to create a dashboard for each of those projects where citizens can see budget, revenue, and expenses specific to those projects.

The cost to implement these additional modules is \$8,925 which would be paid for out of our existing project account. The ongoing SaaS maintenance fees would increase by \$22,800 per year and be paid for out of the Technology Departments Software Maintenance account.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: EAM Software 9.238
Computer Software Maintenance

Account Number: EQ0022-000-70000-70007
1000-05-0501-GG-00000-00000-522020

Staff Recommendation: Authorize the Mayor to approve a contract amendment to Tyler Technologies, Inc. to Capital Project Explorer and Open Finance modules

Attachments:

1. MO contract-software-amendment-tyler 3-2024
2. Paducah KY Amend 022024 - signed

Agenda Action Form Paducah City Commission

Meeting Date: March 12, 2024

Short Title: Authorize the Release of a Request for Bids for a Natural Gas Franchise - **M. SMOLEN**

Category: Municipal Order

Staff Work By: Lindsay Parish,
Michelle Smolen
Presentation By: Michelle
Smolen

Background Information: On February 27, 2024, the City Commission adopted an ordinance creating a Natural Gas Franchise in the City of Paducah. As part of the next step, the City Commission must authorize the City Manager's office to issue a request for bids for a natural gas franchise in Paducah. Bids will be reviewed and brought back to the City Commission for action.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. MO RFP – Natural Gas Franchise 2024

Agenda Action Form Paducah City Commission

Meeting Date: March 12, 2024

Short Title: Approve Contract Modification No. 2 in the amount of \$103,779.00 for road remediation for the Dog Park Relocation Project - **A. CLARK**

Category: Municipal Order

Staff Work By: Amie Clark
Presentation By: Amie Clark

Background Information: In December, the City executed a contract with Evrard Company Inc to construct dog parks in Noble Park as part of the Paducah Sports Park Project and relocation of the dog parks.

The project includes a new roadway in the park to create 2-way traffic access in and out of the dog park area. In February, BFW determined the soil to need remediation and made recommendations to the contractor for cost estimates.

It is the recommendation of BFW and the City Team to move forward with Option 1: Cement Stabilization as proposed, in the amount of \$103,779.00, to stabilize the soil in preparation for the new road.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Paducah Sports Park; Relocation of the Dog Parks

Communications Plan:

Funds Available: Account Name: Dog Park Project

Account Number: PA0132

Staff Recommendation: Approve

Attachments: None

Agenda Action Form Paducah City Commission

Meeting Date: March 12, 2024

Short Title: Approve an Agreement with Complete Demolition in the amount of \$221,000 for Demolition Services for the property located at 1501 Broadway (Katterjohn Building) and authorize a Budget Amendment for the expenditure - **G. CHERRY**

Category: Ordinance

Staff Work
By: Greg
Cherry
Presentation
By: Greg
Cherry

Background Information: On February 12, 2024, the City issued bids for the demolition of the property located at 1501 Broadway (aka the Katterjohn Building). On February 20, 2024, the City opened bids. A total of 9 bids were received, with 5 of those bids being responsive. Of the 5 bids, the lowest bidder was Complete Demolition of Carrollton, GA, for a price of \$221,000. This action accepts the bid of Complete Demolition and authorizes the Mayor to execute an agreement in the amount of \$221,000 for the demolition of 1501 Broadway. Funding for this expenditure will come from Project Account No. MR0098. In order to cover this expenditure, funding must be transferred via a budget amendment from Investment Fund Fund Balance to the Project Account. This ordinance also authorizes that budget amendment in an amount of \$221,000.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:

Account Number: MR0098

Staff Recommendation: Approval.

Attachments:

1. ORD budget amend FY2024 and Contract Approval – Katterjohn – 1501 Broadway Complete Demolition Services
2. 22-246a Bid Tab
3. Complete Demolition Bid
4. Katterjohn Demolition Contract