



**CITY COMMISSION MEETING**  
**AGENDA FOR MARCH 22, 2016**  
**5:30 P.M.**  
**CITY HALL COMMISSION CHAMBERS**  
**300 SOUTH FIFTH STREET**

ROLL CALL

INVOCATION -

PLEDGE OF ALLEGIANCE – Kathryn Winfield, PTHS Senior

ADDITIONS/DELETIONS

PRESENTATION: Lower Town Arts & Music Festival Update – **M. TERRA**

	I. <u>MINUTES</u>
	II. <u>MOTION</u>
	A. R & F Documents
	III. <u>MUNICIPAL ORDERS</u>
	A. Personnel Actions
	B. Amend Position & Pay Schedule – <b>S. DOOLITTLE</b>
	C. Amend Pay Grade Schedule – <b>S. DOOLITTLE</b>
	D. Adopt Annual Plan for Section 8 Housing – <b>D. FUGATE</b>
	E. Adopt PHA Administrative Plan for Section 8 Housing – <b>D. FUGATE</b>
	F. Adopt Revised Section 8 Housing Utility Allowances – <b>D. FUGATE</b>
	G. Approve Application for the 2016-2017 Kentucky Household Hazardous Waste Grant – <b>S. ERVIN</b>
	H. Approve Application for Law Enforcement Service Fee Grant – <b>POLICE CHIEF BARNHILL</b>
	I. Authorize Utility Easement for Paducah Water at 1400 Broadway – <b>R. MURPHY</b>
	J. Authorize Utility Easement for Paducah Water at 421 North 13 <sup>th</sup> Street (Health Park) - <b>R. MURPHY</b>
	IV. <u>ORDINANCE - INTRODUCTION</u>
	A. Accept Recreational Trails Grant Award for the Health Park – <b>S. ERVIN</b>
	B. Authorize Engagement Agreement for Legal Representation in Cable Communications Franchise Renewal Process – <b>P. SPENCER</b>
	V. <u>CITY MANAGER REPORT</u>

	<b>VI. <u>MAYOR &amp; COMMISSIONER COMMENTS</u></b>
	<b>VII. <u>PUBLIC COMMENTS</u></b>
	<b>VIII. <u>EXECUTIVE SESSION</u></b>

MARCH 15, 2016

At a Regular Meeting of the Board of Commissioners, held on Tuesday, March 15, 2016, at 5:30 p.m., in the Commission Chambers of City Hall located at 300 South 5th Street, Mayor Kaler presided, and upon call of the roll by the City Clerk, the following answered to their names: Commissioners Abraham, Gault, Rhodes, Wilson and Mayor Kaler (5).

### **MINUTES**

Commissioner Abraham offered motion, seconded by Commissioner Gault, that the reading of the Minutes for the March 8, 2016, City Commission meeting be waived and that the Minutes of said meeting prepared by the City Clerk be approved as written.

Adopted upon call of the roll, yeas, Commissioners Abraham, Gault, Rhodes, Wilson and Mayor Kaler (5).

### **ORDINANCES – ADOPTION**

#### **ACCEPTANCE OF GRANT FOR THE NOBLE PARK TENNIS SHELTER/RESTROOM PROJECT**

Commissioner Gault offered motion, seconded by Commissioner Abraham, that the Board of Commissioners adopt an ordinance entitled, “AN ORDINANCE ACCEPTING A GRANT AWARD FROM THE UNITED STATES TENNIS ASSOCIATION PARTNERING WITH THE PADUCAH TENNIS ASSOCIATION FOR THE NOBLE PARK TENNIS SHELTER/RESTROOM PROJECT.” This ordinance is summarized as follows: That the City of Paducah hereby accepts a grant award in the amount of \$20,000 from the United States Tennis Association in partnership with the Paducah Tennis Association. These funds will be used for the Noble Park Tennis Shelter/Restroom Project. The award does not require any local matching funds.

Adopted upon call of the roll, yeas, Commissioners Abraham, Gault, Rhodes, Wilson and Mayor Kaler (5). ORD.#2016-3-8352; BK 34

#### **ACCEPT BID FOR RENOVATIONS TO POLICE DEPT ANNEX BUILDING**

Commissioner Rhodes offered motion, seconded by Commissioner Wilson, that the Board of Commissioners adopt an ordinance entitled, “AN ORDINANCE ACCEPTING THE BID OF MIDSTATES CONSTRUCTION CO., INC., FOR RENOVATION OF THE PADUCAH POLICE DEPARTMENT ANNEX BUILDING LOCATED AT 1410 BROADWAY, AND AUTHORIZES THE MAYOR TO EXECUTE A CONTRACT FOR SAME.” This ordinance is summarized as follows: That the City of Paducah accepts the bid of Midstates Construction Co., Inc., in the amount of \$198,399.00, for renovation of the Police Department Annex building located at 1410 Broadway, and authorizes the Mayor to execute a contract for same.

Adopted upon call of the roll, yeas, Commissioners Abraham, Gault, Rhodes, Wilson and Mayor Kaler (5). ORD.#2016-3-8353; BK 34

#### **PURCHASE TELESCOPING EXCAVATOR GRADALL**

Commissioner Wilson offered motion, seconded by Commissioner Gault, that the Board of Commissioners adopt an ordinance entitled, “AN ORDINANCE AUTHORIZING THE PURCHASE OF A GRADALL MULTI-PURPOSE TELESCOPING EXCAVATOR FOR USE IN THE ENGINEERING-PUBLIC WORKS DEPARTMENT/STREET DIVISION, AND

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AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR SAME.” This ordinance is summarized as follows: That the Finance Director is authorized to pay the total sum of \$299,650.00 to Southeastern Equipment Company, Inc., for the purchase of one gradall mutli-purpose telescoping excavator for use in the Engineering-Public Works Department/Street Division, in compliance with Kentucky State Purchasing Contract, and that the Mayor is hereby authorized to execute a contract for same.

Adopted upon call of the roll, yeas, Commissioners Abraham, Gault, Wilson and Mayor Kaler (4). Nays, Commissioner Rhodes (1). ORD.#2016-3-8354; BK 34

#### **PURCHASE CITY TRAVEL CAR**

Commissioner Abraham offered motion, seconded by Commissioner Gault, that the Board of Commissioners adopt an ordinance entitled, “AN ORDINANCE ACCEPTING THE BID OF LINWOOD MOTORS FOR SALE TO THE CITY OF ONE (1) DODGE CHARGER FOR USE BY THE ENGINEERING-PUBLIC WORKS DEPARTMENT FLEET DIVISION, AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR SAME”. This ordinance is summarized as follows: The City of Paducah accepts the bid of Linwood Motors in the total amount of \$25,650.00, for the purchase of one (1) Dodge Charger for use by the Engineering-Public Works Department, and hereby authorizes the Mayor to execute a contract for same.

Adopted upon call of the roll, yeas, Commissioners Abraham, Gault, Rhodes, Wilson and Mayor Kaler (5). ORD.#2016-3-8355; BK 34

#### **WORKSHOP**

##### **RECONSTRUCTION OF FLOODWALL AND PUMP STATION RENOVATIONS**

City Engineer Rick Murphy and Deputy District Engineer Linda Murphy with the Louisville Corps of Engineer’s office gave an in-depth presentation about the history of the floodwall, the reconstruction efforts to date, the current project status and gave recommendations as to how the City will need to move forward to continue the operation and maintenance of the floodwall. (For more details about the presentation you can read the excerpt, from the City Commission Highlights prepared by Public Information Officer Pam Spencer, at the end of the minutes.)

#### **CITY MANAGER REPORT**

- Request for executive session

#### **MAYOR & COMMISSIONER COMMENTS**

None were given.

#### **PUBLIC COMMENTS**

None were given.

#### **EXECUTIVE SESSION**

Commissioner Gault offered motion, seconded by Commissioner Abraham, that the Board go into closed session for discussion of matters pertaining to the following topic(s):

- Proposed or pending litigation, as permitted by KRS 61,819(1)(x)

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Adopted on call of the roll, yeas, Commissioners Abraham, Gault, Rhodes, Wilson and Mayor Kaler (5).

Upon motion the meeting adjourned.

**ADOPTED:** March 22, 2016

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City Clerk

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Mayor

(Excerpt from the City Commission Highlights prepared by Public Information Officer Pam Spencer.)

Reconstruction of Floodwall and Pump Station Renovations Presentation

City Engineer & Public Works Director Rick Murphy and Deputy District Engineer Linda Murphy with the Louisville District of the U.S. Army Corps of Engineers (USACE) presented to the Paducah Board of Commissioners a history of the floodwall in Paducah, the work that has been done to rehabilitate it, and the projects that need to be completed to extend the life of the vital structure. Linda Murphy complimented the City of Paducah on its care of the floodwall saying, "To us, you are one of the best sponsors in the Louisville District for operation and maintaining your flood control structures."

The City of Paducah operates and maintains the concrete and earthen levee system that extends 12.25 miles (9.25 miles of earthen levee and 3.0 miles of concrete). The system includes 12 pump stations and several gates, pipes, and 47 vehicular openings. Construction of the floodwall occurred between August 1939 and July 1949. The City took over operation and maintenance of the floodwall from the USACE following construction. The City sets aside an annual budget of approximately \$600,000 for the floodwall maintenance and operations. According to the USACE, an estimated \$1.2 billion of City and County assets are protected by Paducah's floodwall protection system.

Several years ago the USACE completed a feasibility report to determine the floodwall components that need to be rehabilitated, reconstructed, or replaced. The study which was completed in 2011 outlined approximately \$20 million in projects. Upon federal authorization and appropriation, the projects in the report would be cost-shared with the government. In other words, the federal government would pay 65% with the City paying 35% of the project costs. However, due to extreme corrosion found on some of the corrugated metal pipes, the City in 2010 completed a project to slipline several of the pipes. The City was able to receive a \$2.1 million credit for that work. In addition to the sliplining project, the City has completed since 1994 approximately \$900,000 in rehabilitation work on several of the floodwall components.

Regarding the projects outlined in the 2011 feasibility report, the USACE has been completing the preconstruction engineering and design (PED). The design is nearly complete, and the hope was for construction on the first phase of projects to begin this summer. However, at this time the City has not received authorization and appropriations for those projects due to a cost estimation error. In reviewing the project plans last year, it was determined that the USACE failed to include in the feasibility

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report an estimated rehabilitation cost for several of the pipes. USACE Deputy District Engineer Linda Murphy says, "It was a substantial error that had to do with discharge pipes." That omission increases the project cost more than \$5 million bring the total project cost closer to \$25.5 million (with a project limit of \$32.55 million). This change in total project cost has led to the need for the USACE to submit a Post Authorization Change Request (PACR). Linda Murphy says the report has been expedited with the hope that authorization for the projects will occur this summer. Nevertheless, the federal appropriation of funding could be at least two to three years in the future.

However, several of the floodwall components are in need of attention as soon as possible especially the rehabilitation of pump stations #2 and #9. Mayor Gayle Kaler says, "We have to take care of it [the floodwall] to protect our citizens." Rick Murphy showed images of scaffolding being used to hold deteriorated pump station pipes in place. Murphy says, "Our pump stations are our number one concern."

Currently, the City of Paducah is working with the USACE on a memorandum of understanding that would authorize the City to use the USACE designs and move forward on the most critical projects. The USACE also is working to get an agreement so that the City would receive cost-sharing credit for work completed prior to federal authorization and appropriation. The City anticipates working on the pump station projects in the next fiscal year, and staff will be preparing a budget proposal for the Paducah Board of Commissioners to review during the upcoming Fiscal Year 2017 budget process.

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I move that the following documents be received and filed:

**DOCUMENTS**

1. Certificates of Liability Insurance:
  - a. Wilkins Construction Company, Inc.
  - b. MP Lawson Construction, LLC
  - c. A&K Construction, Inc.
  - d. G & C Multi Services, LLC
2. Deed with Thomas and Madonna Humphrey for 1020 Lincoln Avenue (MO # 1885)
3. Quitclaim Deed with Aaron Prather for 1116 Oscar Cross Avenue (MO # 1886)
4. Quitclaim Deed with Brad Arterburn for 228 South 17<sup>th</sup> Street (MO # 1875)
5. Release of Mortgage:
  - a. Earlie Waxton for 945 Martin Luther King Drive
  - b. Rocia Keeping for 947 Martin Luther King Drive
6. Contracts/Agreements:
  - a. Lease with Paducah Chief's Baseball Club, LLC for 2400 Brooks Stadium Drive (MO # 1889)
  - b. Change Order # 1 with Environmental Abatement, Inc. for 432 Broadway Demolition (ORD # 2015-12-8330)
7. Luther F. Carson Four Rivers Center 2014-2015 Annual Report
8. Edwin J. Paxton Park Financial Statements for Calendar Year 2015
9. City of Paducah Financial Report for Period Ending December 31, 2015

CITY OF PADUCAH  
March 22, 2016

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Upon the recommendation of the City Manager, the Board of Commissioners of the City of Paducah order that the personnel changes on the attached list be approved.

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City Manager's Signature

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Date

CITY OF PADUCAH  
PERSONNEL ACTIONS  
March 22, 2016

NEW HIRES - PART-TIME (P/T)/TEMPORARY/SEASONAL

<u>PARKS SERVICES</u>	<u>POSITION</u>	<u>RATE</u>	<u>NCS/CS</u>	<u>FLSA</u>	<u>EFFECTIVE DATE</u>
Adam, Richard C	Parks Maintenance - Laborer	\$9.00/Hr	NCS	Non-Ex	March 24, 2016
Bell, David L	Parks Maintenance - Laborer	\$9.00/Hr	NCS	Non-Ex	March 24, 2016
Edmonds, Brodrick K	Parks Maintenance - Laborer	\$9.00/Hr	NCS	Non-Ex	March 24, 2016
Hinton, Joshua L	Sports Official	\$20.00/Game	NCS	Non-Ex	March 24, 2016
Wooley, Rebekah A	Park Ranger	\$8.54/Hr	NCS	Non-Ex	March 24, 2016

NEW HIRE - FULL-TIME (FIT)

<u>POLICE - SUPPORT SRVC</u>	<u>POSITION</u>	<u>RATE</u>	<u>NCS/CS</u>	<u>FLSA</u>	<u>EFFECTIVE DATE</u>
Martin, Tara R	Evidence Tech I	\$14.00/Hr	NCS	Non-Ex	March 17, 2016
<u>POLICE - OPERATIONS</u>					
White, Zane T	Police Officer Recruit	\$23.29/Hr*	NCS	Non-Ex	March 31, 2016
					*Hiring @ five year rate - previous sworn service
Abbott, Eric T	Police Officer Recruit	\$22.51/Hr**	NCS	Non-Ex	March 31, 2016
					**Hiring @ three year rate - previous sworn service

PAYROLL ADJUSTMENTS/TRANSFERS/PROMOTIONS/TEMPORARY ASSIGNMENTS

<u>POLICE - SUPPORT SRVC</u>	<u>PREVIOUS POSITION AND BASE RATE OF PAY</u>	<u>CURRENT POSITION AND BASE RATE OF PAY</u>	<u>NCS/CS</u>	<u>FLSA</u>	<u>EFFECTIVE DATE</u>
Kinser, Amanda J	Evidence Tech I \$13.68/Hr	Evidence Tech II \$15.15/Hr	NCS	Non-Ex	March 3, 2016

# Agenda Action Form

## Paducah City Commission

Meeting Date: March 22, 2016

Short Title: Amend Position & Pay Schedule

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Jeff Pederson, Rick Murphy, Steve Doolittle  
Presentation By: Steve Doolittle

Background Information: The commission adopted the previous Position and Pay schedule on June 23, 2015. This action will amend the current *Position & Pay Schedule* to:

- Eliminates the position of Superintendent of the Solid Waste Division of E/PW.
- Create the new position of Assistant Public Works Director in E/PW.
- Add an additional Supervisor in the Solid Waste Division in E/PW.
- Re-name one vacant, authorized and budgeted position of Traffic Technician to Maintenance Technician in the Maintenance Division of E/PW.
- Reclassify the vacant, authorized and budgeted position of Engineering Assistant I in the E/PW Department to Engineering Technician.

These actions will take the total authorized departmental strength from 77 to 78 positions. After reorganization occurs, we will eliminate a management position to take it back to 77 authorized positions.

The current table has the authorized positions of Assistant to the City Manager in General Government, and Planner II in the Planning Department. This action will create budgeted and vacant positions for those two slots.

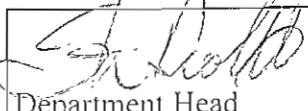
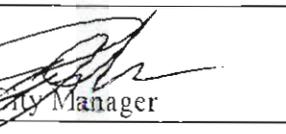
Goal:  Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

Funds Available: Account Name: Various  
Account Number: Various

Finance  
3/17/2016

Staff Recommendation: Adopt the amended *Position & Pay Schedule*.

Attachments: Position & Pay Schedule

 Department Head	 City Clerk	 City Manager
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MUNICIPAL ORDER NO. \_\_\_\_\_

A MUNICIPAL ORDER AMENDING SECTIONS (A), (E) AND (H), OF THE  
FY2015-2016 POSITION AND PAY SCHEDULE FOR CERTAIN FULL-TIME  
EMPLOYEES OF THE CITY OF PADUCAH, KENTUCKY

WHEREAS, the City of Paducah desires to reorganize its current workforce to  
respond to current challenges and opportunities; and

WHEREAS, the needed changes to effectuate the aforementioned changes are  
included in the amended Position and Pay Schedule.

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY

SECTION 1: That the City of Paducah hereby orders the creation of a new  
position named Assistant Public Works Director. Generally, the Assistant Public Works Director  
works under the administrative direction of the City Engineer/Public Works Director to interact  
with the City's Public Works management team to improve programs beneficial to the city. The  
position is responsible for front line management of the Solid Waste Division as well as general  
management and administrative support of the Street, Fleet/Maintenance and Solid Waste  
Divisions of the Engineering/Public Works Department.

SECTION 2: That the City of Paducah hereby orders the elimination of the  
Superintendent position and creates the position of Supervisor both in the Solid Waste Division  
of Engineering/Public Works Department.

SECTION 3: The City of Paducah hereby orders that the vacant position of  
Traffic Technician be reclassified as Maintenance Technician in the Maintenance Division of the  
Engineering/Public Works Department.

SECTION 4: The City of Paducah hereby orders that the vacant but authorized  
position of Engineering Assistant I be re-named as Engineering Technician in the Engineering  
Division of the Engineering/Public Works Department.

SECTION 5: The City of Paducah hereby orders and authorizes that the vacant  
positions of Assistant to the City Manager in General Government Department, and the Planner  
II position in the Planning Department both be budgeted and available to be filled.

SECTION 6: The City of Paducah hereby adopts and approves the amendment to  
the FY2015-2016 Position and Pay Schedule as attached hereto.

SECTION 5: This Order will be in full force and effect from and after the date of adoption.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Tammara S. Sanderson, City Clerk

Adopted by the Board of Commissioners March 22, 2016  
Recorded by Tammara S. Sanderson, City Clerk, March 22, 2016  
\mo\position & pay schedule-Sect A E H 3-22-16

**Section A.**

**GENERAL GOVERNMENT**

**AUTHORIZED POSITIONS**

**FY 14/15**

**FY 15/16**

**HOURLY**

**HOURLY**

**WAGE**

**WAGE**

**BUDGET**  
**TOTAL**    **FILLED**  
**NON-CS**    **RCSS/CS**

**VACANT**

**ADJ.**  
**RATE**

**ADJ.**  
**RATE**

**HOURS**  
**WORK**

**EXEMPT**  
**NON-EXEMPT**    **PAY**  
**GRADE**

**POSITIONS**

City Manager

1

1

73.37

74.47

40

E

AA

Assistant City Manager

Z

Assistant to the City Manager

1

1

40

E

P

City Clerk

1

1

31.89

32.37

40

E

P

Asst. City Clerk

40

NE

F

Executive Assistant II

1

1

20.26

20.56

40

NE

I

Administrative Assistant III

1

1

14.60

14.82

40

NE

D

Public Information Officer

1

1

28.26

28.68

40

E

P

**Total Budgeted/Filled for Department**

**67**

**5**

**1**

**1**

**Section E.**

**PLANNING DEPARTMENT**

**AUTHORIZED POSITIONS**

**FY 14/15**

**FY 15/16**

**HOURLY**

**HOURLY**

**WAGE**

**WAGE**

**BUDGET**  
**TOTAL**    **FILLED**  
**NON-CS**    **RCSS/CS**

**VACANT**

**ADJ.**  
**RATE**

**ADJ.**  
**RATE**

**HOURS**  
**WORK**

**EXEMPT**  
**NONEXEMPT**    **PAY**  
**GRADE**

**POSITIONS**

Director of Planning

1

1

42.82

43.47

40

E

V

Executive Assistant I

1

1

21.19

21.51

40

NE

F

Admin Asst II

1

1

17.73

18.00

40

NE

C

Planner I

1

1

23.58

23.93

40

E

L

Planner II

1

1

M

Downtown Development Specialist

1

1

25.19

25.57

40

E

M

Grants Administrator

1

1

25.19

25.57

40

E

L

Community Development Planner

1

1

25.62

26.01

40

E

M

Section 8 Program Administrator

1

1

34.37

34.89

40

E

P

Housing Specialist

2

1

21.63

21.95

40

NE

H

Housing Specialist

1

19.47

19.76

40

NE

H

**Total Budgeted/Filled for Department**

**11**

**10**

**0**

**1**

**Section H.**

**AUTHORIZED POSITIONS**

**HOURLY**

**HOURLY**

**WAGE**

**WAGE**

**BUDGET**  
**TOTAL**    **FILLED**  
**NON-CS**    **RCSS/CS**

**VACANT**

**ADJ.**  
**RATE**

**ADJ.**  
**RATE**

**HOURS**  
**WORK**

**EXEMPT**  
**NONEXEMPT**    **PAY**  
**GRADE**

**ENGINEERING/PUBLIC WORKS DEPT.**

**POSITIONS**

City Engineer & Public Works Director

1

1

55.77

56.60

40

E

Z

Assistant Public Works Director

1

1

40

E

T

Storm Water & Drainage Engineer

1

1

35.00

35.53

40

E

R

Engineering Project Manager

1

1

28.85

29.28

37.5

NE

N

EPW Operations Manager

1

1

27.04

27.44

40

E

O

Engineering Assistant III

40

E

M

Engineering Assistant II

L

Engineering Assistant I / Engineering Technician

1

1

40

E

J

Executive Assistant I	1	1		16.74	16.99	40	NE	F
Administrative Assistant III	1	1		14.49	14.70	40	NE	D
<b>Floodwall Division</b>								
EPW Floodwall Superintendent	1	1		30.33	30.78	40	E	N
Floodwall Operator	4		1			40	NE	F
80%				14.90	15.13			
85%				15.84	16.07			
90%				16.77	17.02			
95%				17.70	17.96			
100%			3	18.64	18.92			
<b>Street Division</b>								
EPW Street Superintendent	1	1		31.80	32.28	40	E	N
EPW Street Supervisor	2	4	1	22.89			E	L
		1		21.90	22.23		E	L
Equipment Operator	4						NE	E
80%				14.78	15.00			
85%				15.70	15.94			
90%				16.63	16.88			
95%				17.55	17.82			
100%			4	18.48	18.76			
Concrete Finisher	3		1				NE	E
80%				14.78	15.00			
85%				15.70	15.93			
90%				16.63	16.88			
95%		1		17.55	17.81			
100%		1		18.48	18.76			
Right-Of-Way Maintenance Person	11		3				NE	C
80%				13.98	14.19			
85%		3	1	14.85	15.07			
90%				15.72	15.96			
95%		3		16.60	16.85			
100%		3	2	17.47	17.73			
<b>Maintenance Division</b>								
EPW Fleet / Maintenance Superintende	1	1		34.15	34.66	40	E	O
EPW Maintenance Supervisor	1	1		22.28	22.62		E	L
Laborer	6	5					NE	C
80%				13.01	13.21			
85%				13.82	14.03			
90%				14.64	14.86			
95%				15.45	15.68			
100%		3	3	16.26	16.51			
Traffic Technician	2	1					NE	E
80%				14.90	15.13			
85%				15.84	16.07			

90%				16.77	17.02			
95%				17.70	17.96			
100%		2		18.63	18.91			
Journeyman Electrician	1		1				NE	I
Maintenance Technician	3	4					NE	E
80%				14.90	15.13			
85%				15.84	16.07			
90%				16.77	17.02			
95%				17.70	17.96			
100%		2		18.63	18.91			
<b>Fleet Maintenance Division</b>								
EPW Fleet Supervisor	1	1		23.30	23.65		E	L
Administrative Assistant III	1	1		18.71	18.99	40	NE	D
Fleet Mechanic I							NE	G
Fleet Mechanic II	4						NE	I
			1	18.25	18.53			
			1	19.40	19.69			
			1	20.08	20.38			
			1	20.37	20.67			
<b>Solid Waste Division</b>								
EPW Solid Waste Superintendent	4	4	1	22.15		40	E	N
EPW Solid Waste Supervisor	2	1	1	21.90	22.23		E	L
EPW Compost Operations Supervisor	1	1		21.90	22.23		E	L
Administrative Assistant III	1	1		16.93	17.18	40	NE	D
Laborer	7		1				NE	C
80%				13.01	13.21			
85%				13.82	14.03			
90%				14.64	14.86			
95%		4		15.45	15.68			
100%		5	1	16.26	16.51			
Truck Driver	10		1				NE	C
80%				13.87	14.08			
85%				14.74	14.96			
90%				15.61	15.84			
95%		2		16.48	16.72			
100%		5	3	17.34	17.60			
Right-Of-Way Maintenance Person	3						NE	C
80%				13.98	14.19			
85%				14.85	15.07			
90%				15.72	15.96			
95%				16.60	16.85			
100%		2	4	17.47	17.73			
Compost Equipment Operator	1						NE	F

80%		15.12	15.35
85%		16.07	16.31
90%		17.01	17.27
95%		17.96	18.23
100%	1	18.90	19.19

<b>Total Budgeted/Filled for Department</b>	<b>78</b>	<b>45</b>	<b>20</b>	<b>12</b>
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Note: positions are eliminated through attrition they will be filled as a Non-Civil Service positions.

**Note: RCSS - Individuals Retain Civil Service Status**

Note: As the Floodwall Operators' CS positions are eliminated through attrition they will be filled as Non-Civil Service positions.

Note: AFSCME employees in the classificaton above shall be eligible to receive "Shift Differential" of \$0.35/Hr.

Note: AFSCME employees in the above classification shall be eligible to receive \$0.50/Hr as a "Work Leader".

prepared by S. Doolittle

# Agenda Action Form

## Paducah City Commission

Meeting Date: March 22, 2016

Short Title: Amend Pay Grade Schedule

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Steve Doolittle  
Presentation By: Steve Doolittle

Background Information: On June 23, 2015 the Commission adopted an amended *Pay Grade Schedule*. This action amends the attached table to:

- Create the new position of Assistant Public Works Director as a grade level "T";
- Eliminate the position of Solid Waste Superintendent;
- Re-grade the Assistant to the City Manager vacant position from an "O" to a "P".
- Changes the title of Engineering Assistant I to Engineering Technician. Grade "J"

Goal:  Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

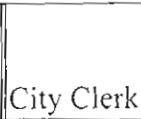
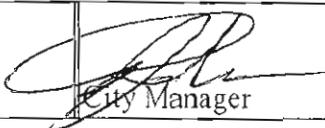
Funds Available:

Account Name: Various  
Account Number: Various

Finance  
3/17/2016

Staff Recommendation: Adopt the amended Pay Grade Schedule

Attachments: Amended Pay Grade Schedule

 Department Head	 City Clerk	 City Manager
--------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------

MUNICIPAL ORDER NO. \_\_\_\_\_

A MUNICIPAL ORDER ADOPTING AN AMENDMENT TO THE FY2015-2016 PAY GRADE SCHEDULE FOR THE EMPLOYEES OF THE CITY OF PADUCAH, KENTUCKY

WHEREAS, the City of Paducah desires to create the position of Assistant Public Works Director in the Engineering/Public Works Department; and

WHEREAS, the City of Paducah desires to eliminate the position of Superintendent of Solid Waste Division in the Engineering/Public Works Department; and

WHEREAS, the City of Paducah desires to re-grade the position of Assistant to the City Manager; and

WHEREAS, the City of Paducah desires to re-name the position of Engineering Assistant I to Engineering Technician; and

WHEREAS, the needed changes to effectuate the aforementioned changes are included in the amended Position and Pay Schedule.

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY

SECTION 1: The City of Paducah hereby adopts and approves the amendment to the FY2015-2016 Pay Grade Schedule as attached hereto.

SECTION 2: This Order will be in full force and effect from and after the date of adoption.

\_\_\_\_\_  
Mayor

?  
ATTEST:

\_\_\_\_\_  
Tammara S. Sanderson, City Clerk

Adopted by the Board of Commissioners, March 22, 2016  
Recorded by Tammara S. Sanderson, City Clerk,  
\\mo\pay grade schedule – 3-22-16

FY 2015 - 2016  
Pay Grade Schedule

March 22, 2016

Title	Pay Grade	New Hire Range		Market Range		Premium Range
		Beginning -1st	2nd Qtr	Mid-Point	3rd Qtr	4th Premium
Firefighter (Appointee)	A	\$23,768	\$26,421	\$29,073	\$31,777	\$34,479
Account Clerk	B	\$24,890	\$27,709	\$30,526	\$33,320	\$36,112
Admin Asst I	B	\$24,890	\$27,709	\$30,526	\$33,320	\$36,112
Accounts Payable Clerk	C	\$26,217	\$29,135	\$32,052	\$35,052	\$38,050
Admin Asst II	C	\$26,217	\$29,135	\$32,052	\$35,052	\$38,050
Code Enforcement Assistant	C	\$26,217	\$29,135	\$32,052	\$35,052	\$38,050
Evidence Technician I	C	\$26,217	\$29,135	\$32,052	\$35,052	\$38,050
Laborer	C	\$26,217	\$29,135	\$32,052	\$35,052	\$38,050
Permit Specialist	C	\$26,217	\$29,135	\$32,052	\$35,052	\$38,050
Records Clerk I	C	\$26,217	\$29,135	\$32,052	\$35,052	\$38,050
Revenue Technician	C	\$26,217	\$29,135	\$32,052	\$35,052	\$38,050
ROW Maintenance Person	C	\$26,217	\$29,135	\$32,052	\$35,052	\$38,050
Solid Waste Truck Driver	C	\$26,217	\$29,135	\$32,052	\$35,052	\$38,050
Administrative Asst III	D	\$27,441	\$30,548	\$33,655	\$36,720	\$39,784
Records Clerk II	D	\$27,441	\$30,548	\$33,655	\$36,720	\$39,784
Concrete Finisher	E	\$28,869	\$32,104	\$35,338	\$38,581	\$41,824
Equipment Operator	E	\$28,869	\$32,104	\$35,338	\$38,581	\$41,824
Firefighter	E	\$28,869	\$32,104	\$35,338	\$38,581	\$41,824
Maintenance Technician	E	\$28,869	\$32,104	\$35,338	\$38,581	\$41,824
Permit Technician	E	\$28,869	\$32,104	\$35,338	\$38,581	\$41,824
Recreation Specialist	E	\$28,869	\$32,104	\$35,338	\$38,581	\$41,824
Records Clerk III	E	\$28,869	\$32,104	\$35,338	\$38,581	\$41,824
Traffic Tech	E	\$28,869	\$32,104	\$35,338	\$38,581	\$41,824
Asst. City Clerk	F	\$30,297	\$33,701	\$37,105	\$40,535	\$43,966
Cemetary Sexton	F	\$30,297	\$33,701	\$37,105	\$40,535	\$43,966
Compost Equipment Operator	F	\$30,297	\$33,701	\$37,105	\$40,535	\$43,966
Evidence Tech II	F	\$30,297	\$33,701	\$37,105	\$40,535	\$43,966
Executive Asst I	F	\$30,297	\$33,701	\$37,105	\$40,535	\$43,966
Firefighter Relief Driver	F	\$30,297	\$33,701	\$37,105	\$40,535	\$43,966
Floodwall Operator	F	\$30,297	\$33,701	\$37,105	\$40,535	\$43,966
Code Enforcement Officer I	G	\$31,827	\$35,393	\$38,961	\$42,534	\$46,109
Fleet Mechanic I	G	\$31,827	\$35,393	\$38,961	\$42,534	\$46,109
HR Generalist	G	\$31,827	\$35,393	\$38,961	\$42,534	\$46,109
Fire Lieutenants	H	\$33,357	\$37,133	\$40,908	\$44,631	\$48,353
Help Desk Technician	H	\$33,357	\$37,133	\$40,908	\$44,631	\$48,353
Housing Specialist	H	\$33,357	\$37,133	\$40,908	\$44,631	\$48,353
Events & Promotions Specialist	H	\$33,357	\$37,133	\$40,908	\$44,631	\$48,353
Marketing Specialist	H	\$33,357	\$37,133	\$40,908	\$44,631	\$48,353
Fire Captains	I	\$35,091	\$39,023	\$42,953	\$46,929	\$50,903

FY 2015 - 2016  
Pay Grade Schedule

March 22, 2016

Title	Pay Grade	New Hire Range		Market Range		Premium Range
		Beginning -1st	2nd Qtr	Mid-Point	3rd Qtr	4th Premium
Fleet Mechanic II	I	\$35,091	\$39,023	\$42,953	\$46,929	\$50,903
Executive Asst II	I	\$35,091	\$39,023	\$42,953	\$46,929	\$50,903
Journeyman Electrician	I	\$35,091	\$39,023	\$42,953	\$46,929	\$50,903
Office Manager	I	\$35,091	\$39,023	\$42,953	\$46,929	\$50,903
Accountant	J	\$36,826	\$40,964	\$45,102	\$49,226	\$53,351
Deputy Building Inspector I	J	\$36,826	\$40,964	\$45,102	\$49,226	\$53,351
Deputy Electrical Inspector I	J	\$36,826	\$40,964	\$45,102	\$49,226	\$53,351
Code Enforcement II	J	\$36,826	\$40,964	\$45,102	\$49,226	\$53,351
Deputy Fire Marshal I	J	\$36,826	\$40,964	\$45,102	\$49,226	\$53,351
Engineering Asst+Technician	J	\$36,826	\$40,964	\$45,102	\$49,226	\$53,351
Network Technician	J	\$36,826	\$40,964	\$45,102	\$49,226	\$53,351
Police Officer	J	\$36,826	\$40,964	\$45,102	\$49,226	\$53,351
Revenue Auditor	J	\$36,826	\$40,964	\$45,102	\$49,226	\$53,351
Records Division Manager	K	\$38,662	\$43,010	\$47,356	\$51,731	\$56,106
Crime Analyst	K	\$38,662	\$43,010	\$47,356	\$51,731	\$56,106
Code Enforcement Supervisor	L	\$39,478	\$44,601	\$49,724	\$54,853	\$59,982
Deputy Building Inspector II	L	\$39,478	\$44,601	\$49,724	\$54,853	\$59,982
Deputy Electrical Inspector II + Plan	L	\$39,478	\$44,601	\$49,724	\$54,853	\$59,982
Engineer Asst II	L	\$39,478	\$44,601	\$49,724	\$54,853	\$59,982
Fire Marshall II	L	\$39,478	\$44,601	\$49,724	\$54,853	\$59,982
Grants Administrator	L	\$39,478	\$44,601	\$49,724	\$54,853	\$59,982
Parks Maintenance Supervisor	L	\$39,478	\$44,601	\$49,724	\$54,853	\$59,982
Planner I	L	\$39,478	\$44,601	\$49,724	\$54,853	\$59,982
EPW Supervisor -(Compost Operations, Fleet, Maintenance, Street, Solid Waste)	L	\$39,478	\$44,601	\$49,724	\$54,853	\$59,982
Chief Electrical Inspector	M	\$41,416	\$46,814	\$52,211	\$57,575	\$62,940
Community Development Planner	M	\$41,416	\$46,814	\$52,211	\$57,575	\$62,940
Deputy Building Inspector III/Plan Review	M	\$41,416	\$46,814	\$52,211	\$57,575	\$62,940
Downtown Development Specialist	M	\$41,416	\$46,814	\$52,211	\$57,575	\$62,940
Engineer Asst III	M	\$41,416	\$46,814	\$52,211	\$57,575	\$62,940
Fire Marshall III	M	\$41,416	\$46,814	\$52,211	\$57,575	\$62,940
Planner II	M	\$41,416	\$46,814	\$52,211	\$57,575	\$62,940
Special Events Coordinator	M	\$41,416	\$46,814	\$52,211	\$57,575	\$62,940
Chief Building Inspector	N	\$43,558	\$49,190	\$54,821	\$60,513	\$66,204
Battalion Chief	N	\$43,558	\$49,190	\$54,821	\$60,513	\$66,204
Engineer Project Manager	N	\$43,558	\$49,190	\$54,821	\$60,513	\$66,204
Fire Marshall	N	\$43,558	\$49,190	\$54,821	\$60,513	\$66,204
Parks Maintenance Superintendent	N	\$43,558	\$49,190	\$54,821	\$60,513	\$66,204
Recreation Superintendent	N	\$43,558	\$49,190	\$54,821	\$60,513	\$66,204

FY 2015 - 2016  
Pay Grade Schedule

March 22, 2016

Title	Pay Grade	New Hire Range		Market Range		Premium Range
		Beginning -1st	2nd Qtr	Mid-Point	3rd Qrt	4th Premium
EPW Solid Waste Superintendent	N	\$43,558	\$49,190	\$54,821	\$60,513	\$66,204
EPW Street Superintendent	N	\$43,558	\$49,190	\$54,821	\$60,513	\$66,204
EPW Floodwall Superintendent	N	\$43,558	\$49,190	\$54,821	\$60,513	\$66,204
Assistant to the City Manager EPW Fleet/Maintenance Superintendent	Θ	\$45,700	\$51,631	\$57,562	\$63,516	\$69,469
GIS Analyst	O	\$45,700	\$51,631	\$57,562	\$63,516	\$69,469
EPW Operations Manager	O	\$45,700	\$51,631	\$57,562	\$63,516	\$69,469
Risk Manager	O	\$45,700	\$51,631	\$57,562	\$63,516	\$69,469
Assistant to the City Manager	P	\$45,700	\$51,631	\$57,562	\$63,516	\$69,469
City Clerk	P	\$47,945	\$54,193	\$60,439	\$66,638	\$72,835
GIS/Planner	P	\$47,945	\$54,193	\$60,439	\$66,638	\$72,835
Network Administrator	P	\$47,945	\$54,193	\$60,439	\$66,638	\$72,835
Public Information Officer	P	\$47,945	\$54,193	\$60,439	\$66,638	\$72,835
Section 8 Housing Admin	P	\$47,945	\$54,193	\$60,439	\$66,638	\$72,835
Police Sergeant	P	\$47,945	\$54,193	\$60,439	\$66,638	\$72,835
GIS Specialist	P	\$47,945	\$54,193	\$60,439	\$66,638	\$72,835
Police Captain	Q	\$50,393	\$56,928	\$63,462	\$70,036	\$76,610
Fire Assistant Chief	Q	\$50,393	\$56,928	\$63,462	\$70,036	\$76,610
Storm & Drain Engineer	R	\$52,841	\$59,738	\$66,636	\$73,458	\$80,282
Deputy Fire Chief - Operations	S	\$55,493	\$62,730	\$69,968	\$77,164	\$84,362
Director of Inspection	S	\$55,493	\$62,730	\$69,968	\$77,164	\$84,362
Police Assistant Chief	S	\$55,493	\$62,730	\$69,968	\$77,164	\$84,362
Revenue Manager	S	\$55,493	\$62,730	\$69,968	\$77,164	\$84,362
Assistant Public Works Director	T	\$58,350	\$65,908	\$73,465	\$81,057	\$88,647
Controller	T	\$58,350	\$65,908	\$73,465	\$81,057	\$88,647
Deputy Fire Chief - Fire Prevention	T	\$58,350	\$65,908	\$73,465	\$81,057	\$88,647
Exec Dir Paducah Riverfront Dev Aut	T	\$58,350	\$65,908	\$73,465	\$81,057	\$88,647
Exec Director PRA	T	\$58,350	\$65,908	\$73,465	\$81,057	\$88,647
Director of IT	U	\$61,206	\$69,172	\$77,139	\$88,710	\$97,581
Director of Parks	V	\$64,266	\$72,631	\$80,996	\$93,145	\$102,429
Director of Planning	V	\$64,266	\$72,631	\$80,996	\$93,145	\$102,429
Human Resource Director	V	\$64,266	\$72,631	\$80,996	\$93,145	\$102,429
No Position	W	\$67,531	\$76,288	\$85,046	\$97,802	\$107,583
Fire Chief	X	\$70,897	\$80,097	\$89,297	\$102,692	\$112,961

FY 2015 - 2016  
Pay Grade Schedule

March 22, 2016

Title	Pay Grade	New Hire Range		Market Range		Premium Range
		Beginning -1st	2nd Qtr	Mid-Point	3rd Qtr	4th Premium
No Position	Y	\$74,365	\$84,064	\$93,762	\$107,828	\$118,610
Assistant City Manager	Z	\$78,140	\$88,296	\$98,451	\$113,219	\$124,541
Director of Finance	Z	\$78,140	\$88,296	\$98,451	\$113,219	\$124,541
City Engineer & Public Works Director	Z	\$78,140	\$88,296	\$98,451	\$113,219	\$124,541
Police Chief	Z	\$78,140	\$88,296	\$98,451	\$113,219	\$124,541
City Manager	AA	\$105,274	\$118,944	\$132,613	\$152,505	\$167,756

PA

# Agenda Action Form

## Paducah City Commission

Meeting Date: 03/22/2016

Short Title: **Adopt PHA Annual Plan for Section 8 Housing**

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Danny W. Fugate  
Presentation By: Danny W. Fugate

Background Information: *The Section 8 Housing Program is required by federal regulations to submit an Annual Plan that describes the mission and activities of the Agency for FY beginning 07/ 2016. Staff has prepared the Plan, provided an opportunity for public review & comment, and are required to submit Plan prior to April 15, 2016.*

Goal: Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

Funds Available: Account Name: N/A  
Account Number: N/A

Finance

Staff Recommendation: **Adopt PHA Annual Plan for the City of Paducah Section 8 Housing Choice Voucher Program**

Attachments: PHA Annual Plan 2016

Department Head	City Clerk	 City Manager
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MUNICIPAL ORDER NO. \_\_\_\_\_

A MUNICIPAL ORDER ADOPTING "CITY OF PADUCAH, KENTUCKY, PUBLIC HOUSING AGENCY ANNUAL PLAN FOR SECTION 8 HOUSING CHOICE VOUCHER PROGRAM FOR FISCAL YEAR BEGINNING JULY 2016"

WHEREAS, it is the intent of the City of Paducah to submit an Annual Plan, as required, to the U.S. Department of Housing & Urban Development to provide decent, safe, and sanitary rental housing assistance for eligible families and provide opportunities, promote self-sufficiency and economic independence for Section 8 participants.

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the "City of Paducah, Kentucky, Public Housing Agency Annual Plan for Section 8 Housing Choice Voucher Program for Fiscal Year Beginning 2016" is hereby adopted in its entirety.

SECTION 2. This Order will be in full force and effect from and after the date of its adoption.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Tammara S. Sanderson, City Clerk

Adopted by the Board of Commissioners, March 22, 2016  
Recorded by Tammara S. Sanderson, City Clerk, March 22, 2016  
\\mo\sec8-annual plan 2016

<b>Streamlined Annual PHA Plan</b> <i>(HCV Only PHAs)</i>	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 02/29/2016
--------------------------------------------------------------	-----------------------------------------------------------------------------------------	-----------------------------------------

**Purpose.** The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

**Applicability.** Form HUD-50075-HCV is to be completed annually by **HCV-Only PHAs**. PHAs that meet the definition of a Standard PHA, Troubled PHA, High Performer PHA, Small PHA, or Qualified PHA do not need to submit this form. Where applicable, separate Annual PHA Plan forms are available for each of these types of PHAs.

**Definitions.**

- (1) **High-Performer PHA** - A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers, and was designated as a high performer on both of the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments if administering both programs, or PHAS if only administering public housing.
- (2) **Small PHA** - A PHA that is not designated as PHAS or SEMAP troubled, or at risk of being designated as troubled, that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceeds 550.
- (3) **Housing Choice Voucher (HCV) Only PHA** - A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment, and does not own or manage public housing.
- (4) **Standard PHA** - A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceeds 550, and that was designated as a standard performer in the most recent PHAS and SEMAP assessments.
- (5) **Troubled PHA** - A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) **Qualified PHA** - A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined, and is not PHAS or SEMAP troubled.

A.	PHA Information.																																								
A.1	<p>PHA Name: City of Paducah Section 8 Housing Program    PHA Code: KY137            PHA Plan for Fiscal Year Beginning: (MM/YYYY): 07/2016            PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above)            Number of Housing Choice Vouchers (HCVs) 596            PHA Plan Submission Type: <input checked="" type="checkbox"/> Annual Submission      <input type="checkbox"/> Revised Annual Submission</p> <p><b>Availability of Information.</b> In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at the main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website.</p> <p><input type="checkbox"/> <b>PHA Consortia:</b> (Check box if submitting a joint Plan and complete table below)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Participating PHAs</th> <th style="width: 10%;">PHA Code</th> <th style="width: 25%;">Program(s) in the Consortia</th> <th style="width: 20%;">Program(s) not in the Consortia</th> <th style="width: 20%;">No. of Units in Each Program</th> </tr> </thead> <tbody> <tr> <td>Lead HA:</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr><td> </td><td></td><td></td><td></td><td></td></tr> <tr><td> </td><td></td><td></td><td></td><td></td></tr> <tr><td> </td><td></td><td></td><td></td><td></td></tr> <tr><td> </td><td></td><td></td><td></td><td></td></tr> <tr><td> </td><td></td><td></td><td></td><td></td></tr> <tr><td> </td><td></td><td></td><td></td><td></td></tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program	Lead HA:																																		
Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program																																					
Lead HA:																																									

<b>B.</b>	<b>Annual Plan.</b>
<b>B.1</b>	<p><b>Revision of PHA Plan Elements.</b></p> <p>(a) Have the following PHA Plan elements been revised by the PHA since its last Annual Plan submission?</p> <p>Y N</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Housing Needs and Strategy for Addressing Housing Needs.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Financial Resources.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Rent Determination.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Operation and Management.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Informal Review and Hearing Procedures.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Homeownership Programs.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Self Sufficiency Programs and Treatment of Income Changes Resulting from Welfare Program Requirements.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Substantial Deviation.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Significant Amendment/Modification.</p> <p>(b) If the PHA answered yes for any element, describe the revisions for each element(s):</p>
<b>B.2</b>	<p><b>New Activities</b></p> <p>(a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year?</p> <p>Y N</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Project Based Vouchers</p> <p>(b) If this activity is planned for the current Fiscal Year, describe the activities. Provide the projected number of project-based units and general locations, and describe how project-basing would be consistent with the PHA Plan.</p>
<b>B.3</b>	<p><b>Most Recent Fiscal Year Audit.</b></p> <p>(a) Were there any findings in the most recent FY Audit?</p> <p>Y N N/A</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/></p> <p>(b) If yes, please describe:</p>
<b>B.4</b>	<p><b>Civil Rights Certification</b></p> <p><u>Form HUD-50077, PHA Certifications of Compliance with the PHA Plans and Related Regulations</u>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>
<b>B.5</b>	<p><b>Certification by State or Local Officials.</b></p> <p><u>Form HUD 50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</u>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>
<b>B.6</b>	<p><b>Progress Report.</b></p> <p>Provide a description of the PHA's progress in meeting its Mission and Goals described in its 5-Year PHA Plan.</p> <p><b>The mission &amp; goals of KY137, 5-Year Plan included the following:</b></p> <ol style="list-style-type: none"> <li>Promote self-sufficiency and asset development of families and individuals by increasing the number and percentage of employed person in assisted housing</li> <li>Promote homeownership opportunities by promoting Homeownership Voucher participation</li> </ol> <p>KY137 has continued to promote self-sufficiency, asset development and homeownership opportunities during this past year by promotion and continuation of on-going voluntary FSS and Homeownership Programs.</p>

<b>B.7</b>	<p><b>Resident Advisory Board (RAB) Comments.</b></p> <p>(a) Did the RAB(s) provide comments to the PHA Plan?</p> <p>Y   N  <input type="checkbox"/> <input checked="" type="checkbox"/></p> <p>(a) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p>
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## Instructions for Preparation of Form HUD-50075-HCV Annual PHA Plan for HCV Only PHAs

### A. PHA Information. All PHAs must complete this section. (24 CFR §903.23(4)(e))

**A.1** Include the full PHA Name, PHA Code, PHA Type, PHA Fiscal Year Beginning (MM/YYYY), Number of Housing Choice Vouchers (HCVs), PHA Plan Submission Type, and the Availability of Information, specific location(s) of all information relevant to the public hearing and proposed PHA Plan.

**PHA Consortia:** Check box if submitting a Joint PHA Plan and complete the table. (24 CFR §943.128(a))

### B. Annual Plan. All PHAs must complete this section. (24 CFR §903.11(c)(3))

#### B.1 Revision of PHA Plan Elements. PHAs must:

Identify specifically which plan elements listed below that have been revised by the PHA. To specify which elements have been revised, mark the "yes" box. If an element has not been revised, mark "no."

**Housing Needs and Strategy for Addressing Housing Needs.** Provide a statement addressing the housing needs of low-income, very low-income families who reside in the PHA's jurisdiction and other families who are on the Section 8 tenant-based waiting list. The statement must identify the housing needs of (i) families with incomes below 30 percent of area median income (extremely low-income), (ii) elderly families and families with disabilities, and (iii) households of various races and ethnic groups residing in the jurisdiction or on the waiting list based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. (24 CFR §903.7(a)(1) and 24 CFR §903.7(a)(2)(i)). Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. (24 CFR §903.7(a)(2)(ii))

**Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions.** A statement of the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for HCV. (24 CFR §903.7(b))

**Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA HCV funding and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources. (24 CFR §903.7(c))

**Rent Determination.** A statement of the policies of the PHA governing rental contributions of families receiving tenant-based assistance, discretionary minimum tenant rents, and payment standard policies. (24 CFR §903.7(d))

**Operation and Management.** A statement that includes a description of PHA management organization, and a listing of the programs administered by the PHA. (24 CFR §903.7(e)(3)(4)).

**Informal Review and Hearing Procedures.** A description of the informal hearing and review procedures that the PHA makes available to its applicants. (24 CFR §903.7(f))

**Homeownership Programs.** A statement describing any homeownership programs (including project number and unit count) administered by the agency under section 8 of the 1937 Act, or for which the PHA has applied or will apply for approval. (24 CFR §903.7(k))

**Self Sufficiency Programs and Treatment of Income Changes Resulting from Welfare Program Requirements.** A description of any PHA programs relating to services and amenities coordinated, promoted, or provided by the PHA for assisted families, including those resulting from the PHA's partnership with other entities, for the enhancement of the economic and social self-sufficiency of assisted families, including programs provided or offered as a result of the PHA's partnerships with other entities, and activities under section 3 of the Housing and Community Development Act of 1968 and under requirements for the Family Self-Sufficiency Program and others. Include the program's size (including required and actual size of the FSS program) and means of allocating assistance to households. (24 CFR §903.7(l)(i)) Describe how the PHA will comply with the requirements of section 12(c) and (d) of the 1937 Act that relate to treatment of income changes resulting from welfare program requirements. (24 CFR §903.7(l)(ii)).

**Substantial Deviation.** PHA must provide its criteria for determining a "substantial deviation" to its 5-Year Plan. (24 CFR §903.7(r)(2)(i))

**Significant Amendment/Modification.** PHA must provide its criteria for determining a "Significant Amendment or Modification" to its 5-Year and Annual Plan. Should the PHA fail to define 'significant amendment/modification', HUD will consider the following to be 'significant amendments or modifications': a) changes to rent or admissions policies or organization of the waiting list; or b) any change with regard to homeownership programs. See guidance on HUD's website at: [Notice PIH 1999-51](#). (24 CFR §903.7(r)(2)(ii))

If any boxes are marked "yes", describe the revision(s) to those element(s) in the space provided

- B.2 New Activity.** If the PHA intends to undertake new activity using Housing Choice Vouchers (HCVs) for new Project-Based Vouchers (PBVs) in the current Fiscal Year, mark "yes" for this element, and describe the activities to be undertaken in the space provided. If the PHA does not plan to undertake this activity, mark "no." (24 CFR §983.57(b)(1) and Section 8(13)(C) of the United States Housing Act of 1937.
- Project-Based Vouchers (PBV).** Describe any plans to use HCVs for new project-based vouchers. If using PBVs, provide the projected number of project-based units and general locations, and describe how project-basing would be consistent with the PHA Plan
- B.3 Most Recent Fiscal Year Audit.** If the results of the most recent fiscal year audit for the PHA included any findings, mark "yes" and describe those findings in the space provided. (24 CFR §903.11(c)(3), 24 CFR §903.7(p))
- B.4 Civil Rights Certification.** Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulation*, must be submitted by the PHA as an electronic attachment to the PHA Plan. This includes all certifications relating to Civil Rights and related regulations. A PHA will be considered in compliance with the AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction. (24 CFR §903.7(o))
- B.5 Certification by State or Local Officials.** Form HUD-50077-SL, *Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan*, including the manner in which the applicable plan contents are consistent with the Consolidated Plans, must be submitted by the PHA as an electronic attachment to the PHA Plan. (24 CFR §903.15)
- B.6 Progress Report.** For all Annual Plans following submission of the first Annual Plan, a PHA must include a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year PHA Plan. (24 CFR §903.11(c)(3), 24 CFR §903.7(r)(1))
- B.7 Resident Advisory Board (RAB) comments.** If the RAB provided comments to the annual plan, mark "yes," submit the comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. (24 CFR §903.13(c), 24 CFR §903.19)

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This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the Annual PHA Plan. The Annual PHA Plan provides a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public for serving the needs of low- income, very low- income, and extremely low- income families.

Public reporting burden for this information collection is estimated to average 4.5 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Privacy Act Notice.** The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

PA

# Agenda Action Form

## Paducah City Commission

Meeting Date: 03/22/16

Short Title: **Adopt PHA Administrative Plan for Section 8 Housing**

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Danny W. Fugate  
Presentation By: Danny W. Fugate

**Background Information:** *The Section 8 Housing Program is required by federal regulations to review and revise the Administrative Plan to reflect any changes in federal regulations, policies and/or local initiatives.*

*The local policy changes incorporated in the revised plan includes:*

- *Amend Payment Standard to be established at the HUD published Fair Market Rent (FMR) (pg. 18)*
- *Add administration of VASH (Veterans Affairs Supportive Housing) Program (VASH allocation received after 2015 Adm. Plan submission) (pg. 62)*

Goal: Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

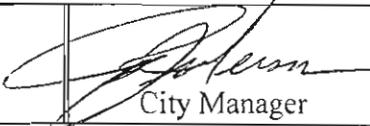
Funds Available: Account Name: N/A  
Account Number: N/A

Finance

**Staff Recommendation: Adopt Revised Administrative Plan for the City of Paducah Section 8 Program effective May 1, 2016**

**Attachments:**

Administrative Plan (2016) for City of Paducah Section 8 Housing Program

 Department Head	City Clerk	 City Manager
--------------------------------------------------------------------------------------------------------	------------	------------------------------------------------------------------------------------------------------

MUNICIPAL ORDER NO. \_\_\_\_\_

A MUNICIPAL ORDER ADOPTING THE CITY OF PADUCAH,  
KENTUCKY, PADUCAH HOUSING AGENCY 2016 ADMINISTRATIVE PLAN FOR  
SECTION 8 HOUSING

WHEREAS, it is the intent of the City of Paducah, Kentucky, to provide decent, safe, and sanitary rental housing for eligible families and provide opportunities, promote self-sufficiency, and economic independence for Section 8 participants and;

WHEREAS, the Section 8 Housing Program is required by federal regulations to review and revise the Administrative Plan to reflect changes in federal regulations, policies and/or local initiatives.

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The City of Paducah hereby adopts the City of Paducah, Kentucky, Paducah Housing Agency 2016 Administrative Plan for Section 8 Housing in its entirety, effective May 1, 2016.

SECTION 2. This Order will be in full force and effect from and after the date of its adoption.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Tammara S. Sanderson, City Clerk

Adopted by the Board of Commissioners, March 22, 2016  
Recorded by Tammara S. Sanderson, City Clerk, March 22, 2016  
\\mo\sec8-admin plan 2016

PA

# Agenda Action Form

## Paducah City Commission

Meeting Date: 03/22/2016

Short Title: **Adopt Revised Section 8 Housing Utility Allowances**

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Danny W. Fugate  
Presentation By: Danny W. Fugate

Background Information: *The Section 8 Housing Program is required to annually review utility rates and adjust tenant supplied utility allowance deductions for participant affordability. Adjustments in the utility allowances (effective May 1, 2016) have been made for the following utilities that have adjusted since February 2015:*

*Sewer- 16.2% increase*

*Water- 2.18% increase*

*Natural Gas- 28% decrease*

*Propane- 35% decrease*

*Electricity- 1.9% decrease (blended rate) Jackson Purchase (0% decrease), Paducah Power (3.8% decrease)*

Goal: Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

Funds Available: Account Name: N/A  
Account Number: N/A

Finance

Staff Recommendation: **Adopt Revised 2016 Utility Allowances for Section 8 Housing Program**

**Attachments:** City of Paducah Section 8 Housing Utility Allowances and supporting documentation from utility providers.

 Department Head	 City Clerk	 City Manager
--------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------

MUNICIPAL ORDER NO. \_\_\_\_\_

A MUNICIPAL ORDER ADOPTING REVISIONS OF THE UTILITY ALLOWANCES FOR THE SECTION 8 HOUSING PROGRAM AS REQUIRED BY THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS REVISED BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City of Paducah adopts Revisions of the Utility Allowances for the Section 8 Housing Program reflecting certain changes in utility rates.

SECTION 2. These rates will become effective May 1, 2016.

SECTION 3. This Order shall be in full force and effect from and after the date of its adoption.

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Mayor

ATTEST:

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Tammara S. Sanderson, City Clerk

Adopted by the Board of Commissioners, March 22, 2016  
Recorded by Tammara S. Sanderson, City Clerk, March 22, 2016  
\mo\sec8util - 2016

# Allowances for Tenant-Furnished Utilities and Other Services

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0169  
(exp. 07/31/2007)

See Public Reporting Statement and Instructions on back

Locality		Unit Type					Date (mm/dd/yyyy)
Paducah/McCracken County Kentucky		Single Family/Manufactured Home					05/01/2015
Utility or Service		Monthly Dollar Allowances					
		0 BR	1 BR	2 BR	3 BR	4 BR	5 BR
Heating	a. Natural Gas			14	18	18	
	b. Bottle Gas			25	33	34	
	c. Oil / Electric			71	74	77	
	d. Coal / Other						
Cooking	a. Natural Gas			4	6	6	
	b. Bottle Gas			5	8	11	
	c. Oil / Electric			7	9	9	
	d. Coal / Other						
Other Electric				28	36	41	
Air Conditioning				23	29	33	
Water Heating	a. Natural Gas			7	8	10	
	b. Bottle Gas			8	9	11	
	c. Oil / Electric			28	34	38	
	d. Coal / Other						
Water				22	28	34	
Sewer				14	14	14	
Trash Collection				17	17	17	
Range/Microwave				5	5	5	
Refrigerator				6	6	6	
Other -- specify							

**Actual Family Allowances** To be used by the family to compute allowance.  
Complete below for the actual unit rented.

Name of Family

Address of Unit

Number of Bedrooms

Utility or Service	per month cost
Heating	\$
Cooking	
Other Electric	
Air Conditioning	
Water Heating	
Water	
Sewer	
Trash Collection	
Range/Microwave	
Refrigerator	
Other	
<b>Total</b>	<b>\$</b>

# Allowances for Tenant-Furnished Utilities and Other Services

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0169  
(exp. 07/31/2007)

See Public Reporting Statement and Instructions on back

Locality		Unit Type					Date (mm/dd/yyyy)
Paducah/McCracken County Kentucky		Walk-up/multi-family					05/01/2016
Utility or Service		Monthly Dollar Allowances					
		0 BR	1 BR	2 BR	3 BR	4 BR	5 BR
Heating	a. Natural Gas	7	7	10	12		
	b. Bottle Gas	8	9	15	21		
	c. Oil / Electric	28	36	41	48		
	d. Coal / Other						
Cooking	a. Natural Gas	4	4	4	4		
	b. Bottle Gas	3	3	3	8		
	c. Oil / Electric	3	4	7	9		
	d. Coal / Other						
Other Electric		13	24	28	36		
Air Conditioning		8	9	17	21		
Water Heating	a. Natural Gas	6	6	7	8		
	b. Bottle Gas	6	7	8	8		
	c. Oil / Electric	13	22	28	34		
	d. Coal / Other						
Water		22	22	22	28		
Sewer		14	14	14	14		
Trash Collection		17	17	17	17		
Range/Microwave		5	5	5	5		
Refrigerator		6	6	6	6		
Other -- specify							

**Actual Family Allowances** To be used by the family to compute allowance.  
Complete below for the actual unit rented.

Name of Family

Address of Unit

Number of Bedrooms

Utility or Service per month cost

Heating \$

Cooking

Other Electric

Air Conditioning

Water Heating

Water

Sewer

Trash Collection

Range/Microwave

Refrigerator

Other

**Total** \$

# Allowances for Tenant-Furnished Utilities and Other Services

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0169  
(exp. 07/31/2007)

See Public Reporting Statement and Instructions on back

Locality		Unit Type					Date (mm/dd/yyyy)
Paducah/McCracken County Kentucky		Duplex/Townhouse/Rowhouse					05/01/2016
Utility or Service		Monthly Dollar Allowances					
		0 BR	1 BR	2 BR	3 BR	4 BR	5 BR
Heating	a. Natural Gas	8	10	12	14	18	
	b. Bottle Gas	13	16	21	25	28	
	c. Oil / Electric	37	47	62	69	75	
	d. Coal / Other						
Cooking	a. Natural Gas	4	4	4	4	4	
	b. Bottle Gas	3	3	3	8	11	
	c. Oil / Electric	3	4	7	9	0	
	d. Coal / Other						
Other Electric		13	24	28	36	41	
Air Conditioning		10	13	22	28	32	
Water Heating	a. Natural Gas	6	6	7	8	10	
	b. Bottle Gas	6	7	8	8	11	
	c. Oil / Electric	13	22	28	34	38	
	d. Coal / Other						
Water		22	22	22	28	34	
Sewer		14	14	14	14	14	
Trash Collection		17	17	17	17	17	
Range/Microwave		5	5	5	5	5	
Refrigerator		6	6	6	6	6	
Other -- specify							

**Actual Family Allowances** To be used by the family to compute allowance.  
Complete below for the actual unit rented.

Name of Family

Address of Unit

Number of Bedrooms

Utility or Service	per month cost
Heating	\$
Cooking	
Other Electric	
Air Conditioning	
Water Heating	
Water	
Sewer	
Trash Collection	
Range/Microwave	
Refrigerator	
Other	
<b>Total</b>	\$

# The City of Paducah

RECEIVED

JAN 28 2016

## Section 8 Housing Choice Voucher Program

Paducah, Kentucky 42002-2267

City Hall, 300 South 5<sup>th</sup> Street

Post Office Box 2267

270.444.8542 (voice) 270.444.1352 (fax)

1-800-2510 (TDD for hearing impaired only)

Paducah/McCracken Co.  
Joint Sewer Agency

January 26, 2016

+ 16.2%

Paducah/McCracken County Joint Sewer Agency  
ATTN: John Hodges  
621 Northview  
Paducah KY 42001

Dear Sirs:

The City of Paducah Section 8 Housing Program is required by federal regulations under the U.S. Department of Housing & Urban Development, to annually review the cost and allowances for resident supplied utilities. It is our responsibility to maintain these allowances at current anticipated costs to insure affordability for a maximum of 611 rent assisted and homeownership families in Paducah/McCracken County.

Please supply to this Agency, (in percentage form) any cost increase or decrease of your corresponding utility on the below survey, return in the enclosed addressed envelope, fax to (270) 444-1352 or e-mail to [dfugate@paducahky.gov](mailto:dfugate@paducahky.gov)

I greatly appreciate your assistance in our evaluation and request the information be returned by February 15, 2016. If you have any questions, please feel free to contact me at (270) 444-8628 or e-mail at [dfugate@paducahky.gov](mailto:dfugate@paducahky.gov)

Sincerely,

Danny W. Fugate  
Administrator

(Residential Sewer)

### Paducah/McCracken County, Kentucky Utility Survey

Average residential utility rate per 1000 gal (unit) February 2015 4.43

Average residential utility rate per 1000 gal (unit) February 2016 4.43

% of rate change from 2015- 0 %, and/or anticipated increase during 2016-      %

Comments: RATE TO GO TO \$5.15 / 1000 GALLONS  
MARCH 1, 2016

Completed by Representative John Hodges Date 1/29/16



# The City of Paducah

Section 8 Housing Choice Voucher Program

Paducah, Kentucky 42002-2267

City Hall, 300 South 5<sup>th</sup> Street

Post Office Box 2267

270.444.8542 (voice) 270.444.1352 (fax)

1-800-2510 (TDD for hearing impaired only)

*Increase  
2.18%*

Paducah Water Works  
PO Box 2377  
Paducah KY 42002

Dear Sirs:

The City of Paducah Section 8 Housing Program is required by federal regulations under the U.S. Department of Housing & Urban Development, to annually review the cost and allowances for resident supplied utilities. It is our responsibility to maintain these allowances at current anticipated costs to insure affordability for a maximum of 611 rent assisted and homeownership families in Paducah/McCracken County.

Please supply to this Agency, (in percentage form) any cost increase or decrease of your corresponding utility on the below survey, return in the enclosed addressed envelope, fax to (270) 444-1352 or e-mail to [dfugate@paducahky.gov](mailto:dfugate@paducahky.gov)

I greatly appreciate your assistance in our evaluation and request the information be returned by February 15, 2016. If you have any questions, please feel free to contact me at (270) 444-8628 or e-mail at [dfugate@paducahky.gov](mailto:dfugate@paducahky.gov)

Sincerely,

Danny W. Fugate  
Administrator

(Residential Water)

## Paducah/McCracken County, Kentucky Utility Survey

Average residential utility rate per <sup>5,000 gallons</sup> (unit) February 2015 ~~\$~~ 19.48

Average residential utility rate per <sup>5,000 gallons</sup> (unit) February 2016 ~~\$~~ 19.90

% of rate change from 2015- <sup>2.18</sup> ~~2.1~~ %, and/or anticipated increase during 2016- 2%

Comments:

Completed by Representative Tellman Burnett Date 3/8/16



# The City of Paducah

Section 8 Housing Choice Voucher Program

Paducah, Kentucky 42002-2267

City Hall, 300 South 5<sup>th</sup> Street

Post Office Box 2267

270.444.8542 (voice) 270.444.1352 (fax)

1-800-2510 (TDD for hearing impaired only)

January 26, 2016

Paducah Power Systems  
ATTN: Jeff Garner  
PO Box 180  
Paducah KY 42002

*Blended RATE  
- 1.9%*

Dear Sirs:

The City of Paducah Section 8 Housing Program is required by federal regulations under the U.S. Department of Housing & Urban Development, to annually review the cost and allowances for resident supplied utilities. It is our responsibility to maintain these allowances at current anticipated costs to insure affordability for a maximum of 611 rent assisted and homeownership families in Paducah/McCracken County.

Please supply to this Agency, (in percentage form) any cost increase or decrease of your corresponding utility on the below survey, return in the enclosed addressed envelope, fax to (270) 444-1352 or e-mail to [dfugate@paducahky.gov](mailto:dfugate@paducahky.gov)

I greatly appreciate your assistance in our evaluation and request the information be returned by February 15, 2016. If you have any questions, please feel free to contact me at (270) 444-8628 or e-mail at [dfugate@paducahky.gov](mailto:dfugate@paducahky.gov)

Sincerely,



Danny W. Fugate  
Administrator

(Residential Electricity)

**Paducah/McCracken County, Kentucky Utility Survey**

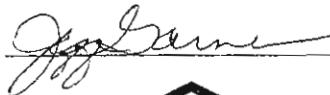
Average residential utility rate per kwh (unit) February 2015 .13303

Average residential utility rate per kwh (unit) February 2016 .12809

% of rate change from 2015- ~~3.8~~ %, and/or anticipated increase during 2016- 0 %  
*Negative 3.8%*

Comments:

Completed by Representative



Date

1/28/16



# The City of Paducah

Section 8 Housing Choice Voucher Program

Paducah, Kentucky 42002-2267

City Hall, 300 South 5<sup>th</sup> Street

Post Office Box 2267

270.444.8542 (voice) 270.444.1352 (fax)

1-800-2510 (TDD for hearing impaired only)

January 26, 2016

Jackson Purchase Energy  
ATTN: Terry Miller  
PO Box 3188  
Paducah KY 42002

Dear Sirs:

The City of Paducah Section 8 Housing Program is required by federal regulations under the U.S. Department of Housing & Urban Development, to annually review the cost and allowances for resident supplied utilities. It is our responsibility to maintain these allowances at current anticipated costs to insure affordability for a maximum of 611 rent assisted and homeownership families in Paducah/McCracken County.

Please supply to this Agency, (in percentage form) any cost increase or decrease of your corresponding utility on the below survey, return in the enclosed addressed envelope, fax to (270) 444-1352 or e-mail to [dfugate@paducahky.gov](mailto:dfugate@paducahky.gov)

I greatly appreciate your assistance in our evaluation and request the information be returned by February 15, 2016. If you have any questions, please feel free to contact me at (270) 444-8628 or e-mail at [dfugate@paducahky.gov](mailto:dfugate@paducahky.gov)

Sincerely,

  
Danny W. Fugate  
Administrator

(Residential Electricity)

## Paducah/McCracken County, Kentucky Utility Survey

Average residential utility rate per kWh (unit) February 2015 .1007800

Average residential utility rate per kWh (unit) February 2016 .1007800

% of rate change from 2015- 0 %, and/or anticipated increase during 2016- 0 %

Comments: JPEC anticipates credit riders that appear on the bills/accounts will run out sometime in 2016 when the reserve accounts are depleted. At this time there are no known rate adjustments in 2016.

Completed by Representative Terry Miller, Manager of Customer Service Date January 28, 2016



January 26, 2016

28%

Atmos Energy  
ATTN: Mark Martin  
2401 New Hartford Rd.  
Owensboro KY 42303

Dear Sirs:

The City of Paducah Section 8 Housing Program is required by federal regulations under the U.S. Department of Housing & Urban Development, to annually review the cost and allowances for resident supplied utilities. It is our responsibility to maintain these allowances at current anticipated costs to insure affordability for a maximum of 611 rent assisted and homeownership families in Paducah/McCracken County.

Please supply to this Agency, (in percentage form) any cost increase or decrease of your corresponding utility on the below survey, return in the enclosed addressed envelope, fax to (270) 444-1352 or e-mail to dfugate@paducahky.gov

I greatly appreciate your assistance in our evaluation and request the information be returned by February 15, 2016. If you have any questions, please feel free to contact me at (270) 444-8628 or e-mail at dfugate@paducahky.gov

Sincerely,

Danny W. Fugate  
Administrator (Residential Natural Gas)

Paducah/McCracken County, Kentucky Utility Survey

Average residential utility rate per MCF (unit) February 2015 \$7.2095 (\$5.8915 + \$1.3180)

Average residential utility rate per MCF (unit) February 2016 \$5.1917 (\$3.8737 + \$1.3180)

% of rate change from 2015- (28%)%, and/or anticipated increase during 2016- 1%

Comments: WHILE THE COMPANY IS HOPEFUL THAT PRICES REMAIN STABLE, NATURAL GAS IS A TRADEABLE COMMODITY. PLEASE NOTE THAT THE COMPANY MAKES EVERY EFFORT TO KEEP PRICES AS LOW AS POSSIBLE.

Completed by Representative Mark A. Martin Date 1/26/16

IF YOU HAVE ANY QUESTIONS AND/OR NEED ANY ADDITIONAL INFORMATION, PLEASE CONTACT MARK MARTIN AT 270.685.8024

# The City of Paducah

Section 8 Housing Choice Voucher Program

Paducah, Kentucky 42002-2267

City Hall, 300 South 5<sup>th</sup> Street

Post Office Box 2267

270.444.8542 (voice) 270.444.1352 (fax)

1-800-2510 (TDD for hearing impaired only)

January 26, 2016

Tri-State Propane Inc  
4710 Clarks River Rd  
Paducah KY 42003

- 35%

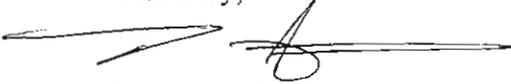
Dear Sirs:

The City of Paducah Section 8 Housing Program is required by federal regulations under the U.S. Department of Housing & Urban Development, to annually review the cost and allowances for resident supplied utilities. It is our responsibility to maintain these allowances at current anticipated costs to insure affordability for a maximum of 611 rent assisted and homeownership families in Paducah/McCracken County.

Please supply to this Agency, (in percentage form) any cost increase or decrease of your corresponding utility on the below survey, return in the enclosed addressed envelope, fax to (270) 444-1352 or e-mail to dfugate@paducahky.gov

I greatly appreciate your assistance in our evaluation and request the information be returned by February 15, 2016. If you have any questions, please feel free to contact me at (270) 444-8628 or e-mail at dfugate@paducahky.gov

Sincerely,



Danny W. Fugate  
Administrator

(Residential Propane)

**Paducah/McCracken County, Kentucky Utility Survey**

Average residential utility rate per gall. (unit) February 2015 1.55

Average residential utility rate per gall. (unit) February 2016 1.15

% of rate change from 2015- \_\_\_\_\_%, and/or anticipated increase during 2016- \_\_\_\_\_%

Comments: \_\_\_\_\_

Completed by Representative Jeffery

Date 1/29/16



# The City of Paducah

Section 8 Housing Choice Voucher Program

Paducah, Kentucky 42002-2267

City Hall, 300 South 5<sup>th</sup> Street

Post Office Box 2267

270.444.8542 (voice) 270.444.1352 (fax)

1-800-2510 (TDD for hearing impaired only)

January 26, 2016

City of Paducah Engineering/Public Works  
ATTN: Pam Souder  
PO Box 2267  
Paducah KY 42002



Dear Pam:

The City of Paducah Section 8 Housing Program is required by federal regulations under the U.S. Department of Housing & Urban Development, to annually review the cost and allowances for resident supplied utilities. It is our responsibility to maintain these allowances at current anticipated costs to insure affordability for a maximum of 611 rent assisted and homeownership families in Paducah/McCracken County.

Please supply to this Agency, (in percentage form) any cost increase or decrease of your corresponding utility on the below survey, return in the enclosed addressed envelope, fax to (270) 444-1352 or e-mail to [dfugate@paducahky.gov](mailto:dfugate@paducahky.gov)

I greatly appreciate your assistance in our evaluation and request the information be returned by February 15, 2016. If you have any questions, please feel free to contact me at (270) 444-8628 or e-mail at [dfugate@paducahky.gov](mailto:dfugate@paducahky.gov)

Sincerely,

  
Danny W. Fugate

Administrator

(Residential Trash Collection)

## Paducah/McCracken County, Kentucky Utility Survey

Average residential utility rate per \_\_\_\_\_ (unit) February 2015 \_\_\_\_\_

Average residential utility rate per \_\_\_\_\_ (unit) February 2016 \_\_\_\_\_

% of rate change from 2015- \_\_\_\_\_% , and/or anticipated increase during 2016- \_\_\_\_\_%

Comments: no changes

Completed by Representative Pam Souder

Date 1-26-16



**Agenda Action Form  
Paducah City Commission**

Meeting Date: 22 March 2016

**Short Title:** 2016-2017 Kentucky Household Hazardous Waste Grant Application

Ordinance     Emergency     Municipal Order     Resolution     Motion

Staff Work By: Pam Souder, Chris Yarber, Sheryl Chino  
Presentation By: Steve Ervin

**Background Information:** The Kentucky Division of Waste Management, through the Household Hazardous Waste Award Program, funds cities across the commonwealth for annual clean-up days. This grant award program provides a partial reimbursement for the expenses incurred by the city for the disposal and advertising/education of Spring Clean-up Day. For the past 24 years, this project has been a collaborative effort between the McCracken County Fiscal Court and the City of Paducah.

The Engineering/Public Works and Planning Departments desire to submit an application for the 2016-2017 Kentucky Division of Waste Management Household Hazardous Waste Award Program. This grant requires a 25% cash or in-kind match. The City will act as the Lead Agency/Fiscal Agent and seeks an award of \$25,500, which will be combined with the required local cash match of \$6,375 for a project totaling \$31,875. Local cash match will be divided equally between the city and the county. As in previous years, the City's share of the local cash match will be paid through the Engineer/Public Works account number 050-2209-531-2004.

Any award offered as a result of this application will require an Inter-local Agreement to be signed and will be brought before the City Commission and Fiscal Court for consideration.

Goal:  Strong Economy     Quality Services     Vital Neighborhoods     Restored Downtowns

**Funds Available:**    Account Name:  
Account Number: 050-2209-531-2004  
Project Number:

Finance
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**Staff Recommendation:** Authorize the Mayor to execute the grant application and related documents.

**Attachments:** None

 Department Head	City Clerk	 City Manager
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MUNICIPAL ORDER NO. \_\_\_\_\_

A MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE A 2016-2017 KENTUCKY HOUSEHOLD HAZARDOUS WASTE GRANT APPLICATION AND ALL DOCUMENTS NECESSARY THROUGH THE KENTUCKY DIVISION OF WASTE MANAGEMENT IN THE AMOUNT OF \$25,500 TO ASSIST IN FUNDING THE CITY/COUNTY ANNUAL CLEAN-UP DAY

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The Mayor is hereby authorized to execute a joint application between the City and the McCracken County Fiscal Court for a Kentucky Household Hazardous Waste Grant through the Kentucky Division of Waste Management in the amount of \$25,500 to assist in funding the City/County Annual Clean-up Day.

SECTION 2. The City of Paducah and the McCracken County Fiscal Court hereby agree that the City shall act as the lead government agency in meeting all grant requirements, including the local cash match of \$6,375.00 that will be split 50/50 with the McCracken County Fiscal Court. The City's match of \$3,187.50 will be met by the Engineering/Public Works 2016-2017 budget.

SECTION 3. Funding for the local cash match will be subject to approval of appropriation in the Engineering/Public Works FY2017 budget.

SECTION 4. This order shall be in full force and effect from and after the date of its adoption.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Tammara S. Sanderson, City Clerk

Adopted by the Board of Commissioners, March 22, 2016  
Recorded by Tammara S. Sanderson, City Clerk, March 2, 2016  
mo:grants.waste clean up day 2016-2017

**Agenda Action Form  
Paducah City Commission**

**Meeting Date:** 22 March 2016

**Short Title:** 2016-2017 Law Enforcement Service Fee (LSF) Grant Application

Ordinance    Emergency    Municipal Order    Resolution    Motion

**Staff Work By:** David White, Brian Krueger, Wes Orazine, Sheryl Chino

**Presentation By:** Chief Brandon Barnhill

**Background Information:** The Police Department desires to submit a Law Enforcement Service Fee (LSF) Grant Application to the Kentucky Justice Cabinet in order to operate a one year DUI Enforcement Program. The LSF program will reimburse the city for 100% of approved overtime personnel costs, mileage up to 10 miles per each hour of enforcement, and 75% of equipment costs.

The Police Department proposes to submit an application requesting \$18,901.20 from the 2016-2017 LSF program. The grant, if awarded, will allow for 416 hours of overtime; reimbursement for 4,160 miles; and, \$618 for the purchase of two (2) portable breathalyzer tests. The Police Department will be required to provide a cash match of \$154.50, which will come from the department's FY2017 budget. The grant period will be July 1, 2016 to June 30, 2017.

**Goal:**  Strong Economy    Quality Services    Vital Neighborhoods    Restored Downtowns

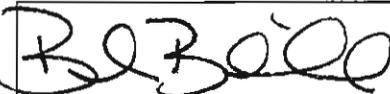
**Funds Available:**

Account Name:  
Account Number:  
Project Number:

Finance

**Staff Recommendation:** Authorize and direct the Mayor to sign all required grant application documents; as well as, authorize the Planning Department to submit the application through the *Intelligents* web portal.

**Attachments:** None

 Department Head	City Clerk	City Manager
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MUNICIPAL ORDER NO. \_\_\_\_\_

A MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE AN APPLICATION AND ALL DOCUMENTS NECESSARY TO OBTAIN A 2016/2017 LAW ENFORCEMENT SERVICE FEE GRANT IN AN AMOUNT UP TO \$18,901.20 FROM THE KENTUCKY JUSTICE CABINET FOR THE PADUCAH POLICE DEPARTMENT TO OPERATE A ONE-YEAR DUI ENFORCEMENT PROGRAM

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The Mayor is hereby authorized to execute an application and all documents necessary to obtain a 2016/2017 Law Enforcement Service Fee grant in the amount of \$18,901.20 from the Kentucky Justice Cabinet for the Paducah Police Department to operate a one-year DUI Enforcement Program. A local cash match of \$154.50 or 25% of equipment costs is required, which will be taken from the Police Department's FY2017 budget.

SECTION 2. This order will be in full force and effect from and after the date of its adoption.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Tammara S. Sanderson, City Clerk

Adopted by the Board of Commissioners, March 22, 2016  
Recorded by Tammara S. Sanderson, City Clerk, March 22, 2016  
\\mo\grants\police-2016-2017 law enforcement service fee 3-2016

# Agenda Action Form Paducah City Commission

Meeting Date: March 22, 2016

Short Title: Authorize a Permanent Utility Easement and Temporary Construction Easement at 1400 Broadway to Paducah Water

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Angela Weeks, EPW Proj Mgr

Presentation By: Rick Murphy, P.E., City Engineer-Public Works Director

### Background Information:

Paducah Water will be constructing a new 24" transmission water main from the Paducah Water Treatment Plant to Kentucky Avenue. A portion of this new transmission water main is designed to be constructed through the Paducah Police Station parking lot on property owned by the City of Paducah at 1400 Broadway. In order to construct this transmission water main, Paducah Water is requesting that a 20' wide Permanent Utility Easement and a 20' wide Temporary Construction Easement be granted by the City.

Goal:  Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

Funds Available: Account Name: N/A  
Account Number:

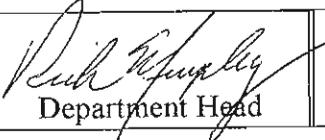
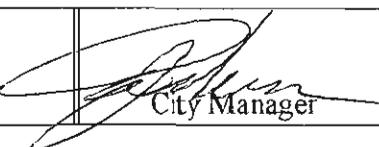
Finance

### Staff Recommendation:

To adopt a Municipal Order authorizing the Mayor to execute a Permanent Utility Easement and a Temporary Construction Easement to Paducah Water for the construction of a 24" transmission water line through the Paducah Police Station parking lot on property owned by the City of Paducah at 1400 Broadway.

### Attachments:

Easement Documentation

 Department Head	City Clerk	 City Manager
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MUNICIPAL ORDER NO. \_\_\_\_\_

A MUNICIPAL ORDER APPROVING AND AUTHORIZING THE MAYOR'S EXECUTION OF A PERMANENT UTILITY EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT TO THE COMMISSIONERS OF WATER WORKS, THE CITY OF PADUCAH, D/B/A PADUCAH WATER FOR CONSTRUCTION OF A 24" TRANSMISSION WATER MAIN THROUGH THE PADUCAH POLICE STATION PARKING LOT ON PROPERTY OWNED BY THE CITY OF PADUCAH

WHEREAS, the Commissioners of Water Works, the City of Paducah, D/B/A Paducah Water has requested the conveyance of a permanent utility easement and a temporary construction easement across property located at 1400 Broadway, and

WHEREAS, this property is owned by the City of Paducah; and

WHEREAS, it is necessary for the Board of Commissioners to approve and authorize the Mayor's execution of the Permanent Utility Easement and Temporary Construction Easement.

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City of Paducah hereby approves and authorizes the Mayor's execution of a Permanent Utility Easement and Temporary Construction Easement to the Commissioners of Water Works, the City of Paducah, D/B/A Paducah Water for a permanent utility easement and temporary construction easement across 1400 Broadway, located in the Paducah Police Department parking lot, which consists of a 20' permanent utility easement and a 20' wide temporary construction easement for construction of a 24' transmission water main.

SECTION 2. That the City hereby approves the Easements referred to in Section 1 above and that the permanent utility easement and temporary construction easement are more particularly described as follows:

**PERMANENT UTILITY EASEMENT**

Being a 20' Permanent Easement on the City of Paducah property as recorded in Deed Book 881 page 190 as recorded in the McCracken County Courthouse, said property is known as the Paducah Police Property located at 1400 Broadway, Paducah, McCracken County Kentucky and being more particularly described as follows:

Commencing at an iron pipe in the back of sidewalk in the northeast corner of the City of Paducah property as recorded in Deed Book 880 page 190 as recorded in the McCracken County Courthouse, said point being in the south right of way of Broadway, 33 feet from the center of Broadway; Thence, along the south right of way of Broadway, South 64 degrees 59 minutes 45 seconds West, a distance of 201.00 feet to a corner of a building at the back of the sidewalk, the northwest corner of this tract, being the true point of beginning; Thence, from the point of beginning, along the face of a block building for a portion of the distance, South 25 degrees 00 minutes 15 seconds East, a total distance of 356.00 feet to the north right of way of Kentucky Avenue at the back of the sidewalk, 30 feet from the centerline; Thence, along the north right of way of Kentucky Avenue, North 64 degrees 59 minutes 45 seconds East, a distance of 20.00 feet to a point; Thence, North 25 degrees 00 minutes 15 seconds West, a distance of 356.00 feet to a point in the south right of way of Broadway; Thence, along the south right of way of Broadway, South 64 degrees 59 minutes 45 seconds West, a distance of 20.00 feet to the point of beginning.

Being a part of the same property conveyed to City of Paducah, Kentucky, by deed dated October 28, 1997, of record in Deed Book 881, page 130, McCracken County Court Clerk's Office.

#### **TEMPORARY CONSTRUCTION EASEMENT**

Being a 20' Temporary Easement on the City of Paducah property as recorded in Deed Book 881 page 190 as recorded in the McCracken County Courthouse, said property is known as the Paducah Police Property located at 1400 Broadway, Paducah, McCracken County Kentucky and being more particularly described as follows:

Commencing at an iron pipe in the back of sidewalk in the northeast corner of the City of Paducah property as recorded in Deed Book 880 page 190 as recorded in the McCracken County Courthouse, said point being in the south right of way of Broadway, 33 feet from the center of Broadway; Thence, along the south right of way of Broadway, South 64 degrees 59 minutes 45 seconds West, a distance of 181.00 feet to a point in the back of the sidewalk, the northwest corner of a 20' Permanent Easement, being the true point of beginning; Thence, from the point of beginning, along the Permanent Easement, South 25 degrees 00 minutes 15 seconds East, a

distance of 356.00 feet to the north right of way of Kentucky Avenue at the back of the sidewalk, 30 feet from the centerline; Thence, along the north right of way of Kentucky Avenue, North 64 degrees 59 minutes 45 seconds East, a distance of 20.00 feet to a point; Thence, North 25 degrees 00 minutes 15 seconds West, a distance of 356.00 feet to a point in the south right of way of Broadway; Thence, along the south right of way of Broadway, South 64 degrees 59 minutes 45 seconds West, a distance of 20.00 feet to the point of beginning.

SECTION 3. This Order will be in full force and effect from and after the date of its adoption.

---

Mayor

ATTEST:

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Tammara S. Sanderson, City Clerk

Adopted by the Board of Commissioners, March 22, 2016  
Recorded by Tammara S. Sanderson, City Clerk, March 22, 2016  
m\agree-easement Paducah Water-1400 Broadway

**PERMANENT UTILITY EASEMENT  
and TEMPORARY CONSTRUCTION EASEMENT**

THIS PERMANENT UTILITY EASEMENT dated the \_\_\_\_ day of \_\_\_\_\_, 2016, by and between CITY OF PADUCAH, KENTUCKY, a municipal corporation of the home rule class existing under the laws of the Commonwealth of Kentucky, and a body politic and corporate of P. O. Box 2267, Paducah, KY 42002-2267, hereinafter referred to as Grantor, and COMMISSIONERS OF WATER WORKS, THE CITY OF PADUCAH, D/B/A PADUCAH WATER, 1800 North 8<sup>th</sup> Street, P.O. Box 2377, Paducah, Kentucky 42002-2377. hereinafter referred to as Grantee.

**WITNESSETH:**

For consideration paid to Grantor in the sum of One dollar (\$1.00), the receipt of which is hereby acknowledged by Grantor, said Grantor hereby grants, sells and conveys to Grantee a permanent and perpetual utility easement for the right presently or hereafter to lay, maintain, repair, replace, or remove a water main and line and to temporarily or permanently place upon or beneath or affixed to the herein described real property of the Grantor any other apparatuses, equipment, devices, or appurtenances of any nature whatsoever which are necessary to the construction, operation, maintenance, repair, replacement or removal of the above referenced water main and line. Said perpetual and permanent easement is located in Paducah, McCracken County, Kentucky and is better defined as follows:

**PERMANENT UTILITY EASEMENT**

Being a 20' Permanent Easement on the City of Paducah property as recorded in Deed Book 881 page 190 as recorded in the McCracken County Courthouse, said property is known as the Paducah Police Property located at 1400 Broadway, Paducah, McCracken County Kentucky and being more particularly described as follows:

Commencing at an iron pipe in the back of sidewalk in the northeast corner of the City of Paducah property as recorded in Deed Book 880 page 190 as recorded in the McCracken County Courthouse, said point being in the south right of way of Broadway, 33 feet from the center of Broadway; Thence, along the south right of way of Broadway, South 64 degrees 59 minutes 45 seconds West, a distance of 201.00 feet to a corner of a building at the back of the sidewalk, the northwest corner of this tract, being the true point of beginning; Thence, from the point of beginning, along the face of a block building for a portion of the distance, South 25 degrees 00 minutes 15 seconds East, a total distance of 356.00 feet to the north right of way of Kentucky Avenue at the back of the sidewalk, 30 feet from the centerline; Thence, along the north right of way of Kentucky Avenue, North 64 degrees 59 minutes 45 seconds East, a distance of 20.00 feet to a point; Thence, North 25 degrees 00 minutes 15 seconds West, a distance of 356.00 feet to a point in the south right of way of Broadway; Thence, along the south right of way of Broadway, South 64 degrees 59 minutes 45 seconds West, a distance of 20.00 feet to the point of beginning.

Being a part of the same property conveyed to City of Paducah, Kentucky, by deed dated October 28, 1997, of record in Deed Book 881, page 130, McCracken County Court Clerk's Office.

In consideration of the aforementioned premises, the Grantor also does hereby grant, bargain, sell, transfer, and convey unto Grantee, its successors and assigns, a temporary construction easement for construction of the aforementioned water line project, with all rights in ingress, egress, and regress over and across real property owned by the Grantor being a portion of the same previously described tract of land aforementioned in this document. Said temporary construction easement shall be described as follows:

**TEMPORARY CONSTRUCTION EASEMENT**

Being a 20' Temporary Easement on the City of Paducah property as recorded in Deed Book 881 page 190 as recorded in the McCracken County Courthouse, said property is known as the Paducah Police Property located at 1400 Broadway, Paducah, McCracken County Kentucky and being more particularly described as follows:

Commencing at an iron pipe in the back of sidewalk in the northeast corner of the City of Paducah property as recorded in Deed Book 880 page 190 as recorded in the McCracken County Courthouse, said point being in the south right of way of Broadway, 33 feet from the center of Broadway; Thence, along the south right of way of Broadway, South 64 degrees 59 minutes 45 seconds West, a distance of 181.00 feet to a point in the back of the sidewalk, the northwest corner of a 20' Permanent Easement, being the true point of beginning; Thence, from the point of beginning, along the Permanent Easement, South 25 degrees 00 minutes 15 seconds East, a distance of 356.00 feet to the north right of way of Kentucky Avenue at the back of the sidewalk, 30 feet from the centerline; Thence, along the north right of way of Kentucky Avenue, North 64 degrees 59 minutes 45 seconds East, a distance of 20.00 feet to a point; Thence, North 25 degrees 00 minutes 15 seconds West, a distance of 356.00 feet to a point in the south right of way of Broadway; Thence, along the south right of way of Broadway, South 64 degrees 59 minutes 45 seconds West, a distance of 20.00 feet to the point of beginning.

SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

The Grantee is granted the additional rights, privileges and uses in connection with the above stated purposes as follows:

1. Grantor agrees to not erect or install permanent buildings upon the land described in this easement.
2. The rights of ingress and egress over, along, under and across areas of the real property of Grantor as may be necessary or useful for the construction, maintenance, repairs or replacement of the above-referenced water main and line and related appurtenances. Grantee will utilize existing drives, field roads etc. to access the water main and line and related appurtenances from public right-of-way in a manner that minimizes disturbance to Grantor's real property.
3. The right to temporarily deposit excavated earth, rock, materials and equipment associated with the construction, maintenance, repairs or replacement of the above-referenced water main and line and related appurtenances.
4. The temporary construction easement shall be in force at all times during the construction period of the water line project. Said temporary easement shall terminate following the completion of the construction.

In the event that the initial construction or subsequent use, maintenance, repair, or replacement work by Grantee and/or its subcontractors disturbs or damages Grantor's property, Grantee shall be responsible to restore Grantor's property to a similar condition which existed prior to the disturbance by Grantee and/or its subcontractors. Restoration shall be performed by Grantee and/or its subcontractors in a reasonable manner and the extent and completion thereof will be mutually acceptable to both Grantor and Grantee. Grantee shall not be responsible for restoration resulting from disturbances or damages by others.

To have and to hold the aforesaid utility easement together with its rights, privileges and uses unto Grantee with covenant of general warranty.

Pursuant to KRS 382.135(2)(a), no statement of consideration is required.

WITNESSES the hands of the Grantor as of the day and date above written.

CITY OF PADUCAH, KENTUCKY

BY: \_\_\_\_\_  
GAYLE KALER, MAYOR

STATE OF (KENTUCKY)  
COUNTY OF (McCRACKEN)

The foregoing instrument is acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2016, by  
Gayle Kaler, Mayor, of the City of Paducah, Kentucky, on behalf of said municipal corporation, Grantor.

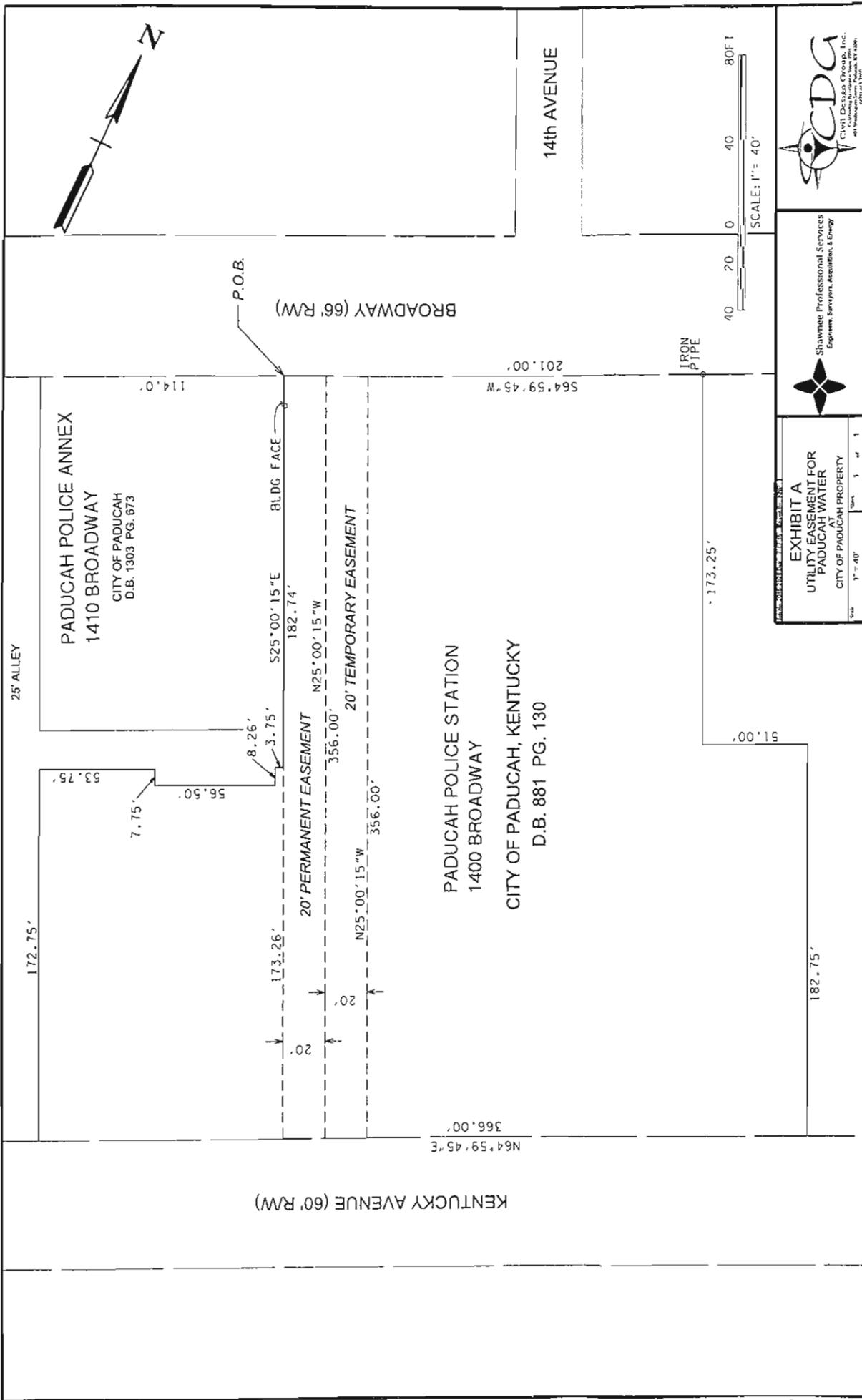
\_\_\_\_\_  
Notary Public, State at Large                      Notary ID #

My Commission expires: \_\_\_\_\_

S E A L

This document prepared by:

\_\_\_\_\_  
Denton & Keuler  
P. O. Box 929  
Paducah, KY 42002-0929  
190597



# Agenda Action Form Paducah City Commission

Meeting Date: March 22, 2016

Short Title: Authorize a Permanent Utility Easement and Temporary Construction Easement along North 14th Street at the Health Park located at 421 North 13th Street to Paducah Water

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Angela Weeks, EPW Proj Mgr

Presentation By: Rick Murphy, P.E., City Engineer-Public Works Director

### Background Information:

Paducah Water will be constructing a new 24" transmission water main from the Paducah Water Treatment Plant to Kentucky Avenue. A portion of this new transmission water main is designed to be constructed along North 14th Street on property owned by the City of Paducah at the Health Park located at 421 North 13th Street. In order to construct this transmission water main, Paducah Water is requesting that a 15' wide Permanent Utility Easement and a 32' wide Temporary Construction Easement be granted by the City.

Goal:  Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

Funds Available: Account Name: N/A  
Account Number:

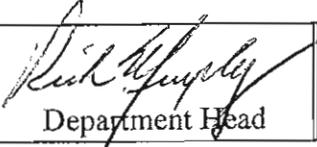
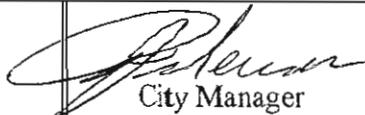
Finance

### Staff Recommendation:

To adopt a Municipal Order authorizing the Mayor to execute a Permanent Utility Easement and a Temporary Construction Easement to Paducah Water for the construction of a 24" transmission water line along North 14th Street on property owned by the City of Paducah at the Health Park located at 421 North 13th Street.

### Attachments:

Easement Documentation

 Department Head	City Clerk	 City Manager
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MUNICIPAL ORDER NO. \_\_\_\_\_

A MUNICIPAL ORDER APPROVING AND AUTHORIZING THE MAYOR'S EXECUTION OF A PERMANENT UTILITY EASEMENT AND TEMPORARY CONSTRUCTION EASEMENT TO THE COMMISSIONERS OF WATER WORKS, THE CITY OF PADUCAH, D/B/A PADUCAH WATER FOR CONSTRUCTION OF A 24" TRANSMISSION WATER MAIN ALONG NORTH 14<sup>TH</sup> STREET ON PROPERTY OWNED BY THE CITY OF PADUCAH KNOWN AS THE HEALTH PARK LOCATED AT 421 NORTH 13<sup>TH</sup> STREET

WHEREAS, the Commissioners of Water Works, the City of Paducah , D/B/A Paducah Water has requested the conveyance of a permanent utility easement and a temporary construction easement across property located along 14<sup>th</sup> Street on property owned by the City of Paducah known as the Health Park located at 421 North 13<sup>th</sup> Street, and

WHEREAS, this property is owned by the City of Paducah; and

WHEREAS, it is necessary for the Board of Commissioners to approve and authorize the Mayor's execution of the Permanent Utility Easement and Temporary Construction Easement.

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City of Paducah hereby approves and authorizes the Mayor's execution of a Permanent Utility Easement and Temporary Construction Easement to the Commissioners of Water Works, the City of Paducah, D/B/A Paducah Water for a permanent utility easement and temporary construction easement along 14<sup>th</sup> Street on property owned by the City of Paducah known as the Health Park located at 421 North 13<sup>th</sup> Street, which consists of a 15' permanent utility easement and a 32' wide temporary construction easement for construction of a 24' transmission water main.

SECTION 2. That the City hereby approves the Easements referred to in Section 1 above and that the permanent utility easement and temporary construction easement are more particularly described as follows:

### PERMANENT UTILITY EASEMENT

Being a 15' Permanent Easement on the City of Paducah property as recorded in Deed Book 1099 page 156 in the McCracken County Courthouse, said property located along North 14<sup>th</sup> Street, Paducah, McCracken County Kentucky and being more particularly described as follows:

Beginning at the intersection of the south right of way of Martin Luther King, Jr. Drive and the east right of way of North 14<sup>th</sup> Street; thence in a southerly direction along the east right of way of North 14<sup>th</sup> Street, approximately 61 feet to the true point on beginning; thence from the point of beginning in a southeasterly direction approximately 59 feet to a point 22.4 feet from the east right of way of North 14<sup>th</sup> Street; thence in a southerly direction parallel and 22.4 feet from the east right of way of North 14<sup>th</sup> Street, approximately 590 feet to a point; thence in a southwesterly direction approximately 42 feet to a point in the east right of way of North 14<sup>th</sup> Street, said point being 17 feet north of the intersection of the north right of way of Madison Street and the east right of way of North 14<sup>th</sup> Street; thence in a northerly direction along the east right of way of North 14<sup>th</sup> Street, approximately 28 feet to a point; thence leaving the east right of way of North 14<sup>th</sup> Street, approximately 14 feet in a northeasterly direction to a point 7.5 feet from the east right of way of North 14<sup>th</sup> Street; thence in a northerly direction parallel and 7.5 feet from the east right of way of North 14<sup>th</sup> Street approximately 582 feet to a point; thence in a northwesterly direction approximately 19 feet to a point in the east right of way of North 14<sup>th</sup> Street; thence in a northerly direction along the east right of way of North 14<sup>th</sup> Street approximately 39 feet to the point of beginning.

Being a part of the same property conveyed to the City of Paducah, Kentucky by deed dated July 28, 2006, of record in Deed Book 1099, page 156, McCracken County Court Clerk's Office.

### TEMPORARY CONSTRUCTION EASEMENT

Being a variable width Temporary Easement on the City of Paducah property as recorded in Deed Book 1099 page 156 in the McCracken County Courthouse, said property located along North 14<sup>th</sup> Street, Paducah, McCracken County Kentucky and being more particularly described as follows:

Beginning at the intersection of the south right of way of Martin Luther King, Jr. Drive and the east right of way of North 14<sup>th</sup> Street; thence in a easterly direction along the south right of way of Martin Luther King, Jr. Drive, approximately 32 feet; thence in a southerly direction parallel to the east right of way of North 14<sup>th</sup> Street, approximately 757 feet to a point in

the north right of way of Madison Street; thence **in** a westerly direction along the north right of way of Madison Street, **approximately** 32 feet to a point in the intersection of the north right of way **of** Madison Street and the east right of way of North 14<sup>th</sup> Street; thence **in** a northerly direction along the east right of way of North 14<sup>th</sup> Street **approximately** 757 feet to the point of beginning.

SECTION 3. This Order will be in full force and **effect** from and after the date of its adoption.

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Mayor

ATTEST:

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Tammara S. Sanderson, City Clerk

Adopted by the Board of Commissioners, March 22, 2016  
Recorded by Tammara S. Sanderson, City Clerk, March 22, 2016  
mo\agree-easement Paducah Water-421 N 13th

**PERMANENT UTILITY EASEMENT  
and TEMPORARY CONSTRUCTION EASEMENT**

THIS PERMANENT UTILITY EASEMENT dated the \_\_\_\_\_ day of \_\_\_\_\_, 2016, by and between CITY OF PADUCAH, KENTUCKY, a municipal corporation of the home rule class existing under the laws of the Commonwealth of Kentucky, and a body politic and corporate of P. O. Box 2267, Paducah, KY 42002-2267, hereinafter referred to as Grantor, and COMMISSIONERS OF WATER WORKS, THE CITY OF PADUCAH, D/B/A PADUCAH WATER, 1800 North 8<sup>th</sup> Street, P.O. Box 2377, Paducah, Kentucky 42002-2377. hereinafter referred to as Grantee.

**WITNESSETH:**

For consideration paid to Grantor in the sum of One dollar (\$1.00), the receipt of which is hereby acknowledged by Grantor, said Grantor hereby grants, sells and conveys to Grantee a permanent and perpetual utility easement for the right presently or hereafter to lay, maintain, repair, replace, or remove a water main and line and to temporarily or permanently place upon or beneath or affixed to the herein described real property of the Grantor any other apparatuses, equipment, devices, or appurtenances of any nature whatsoever which are necessary to the construction, operation, maintenance, repair, replacement or removal of the above referenced water main and line. Said perpetual and permanent easement is located along North 14<sup>th</sup> Street in McCracken County, Kentucky and is better defined as follows:

**PERMANENT UTILITY EASEMENT**

Being a 15' Permanent Easement on the City of Paducah property as recorded in Deed Book 1099 page 156 in the McCracken County Courthouse, said property located along North 14<sup>th</sup> Street, Paducah, McCracken County Kentucky and being more particularly described as follows:

Beginning at the intersection of the south right of way of Martin Luther King, Jr. Drive and the east right of way of North 14<sup>th</sup> Street; thence in a southerly direction along the east right of way of North 14<sup>th</sup> Street, approximately 61 feet to the true point on beginning; thence from the point of beginning in a southeasterly direction approximately 59 feet to a point 22.4 feet from the east right of way of North 14<sup>th</sup> Street; thence in a southerly direction parallel and 22.4 feet from the east right of way of North 14<sup>th</sup> Street, approximately 590 feet to a point; thence in a southwesterly direction approximately 42 feet to a point in the east right of way of North 14<sup>th</sup> Street, said point being 17 feet north of the intersection of the north right of way of Madison Street and the east right of way of North 14<sup>th</sup> Street; thence in a northerly direction along the east right of way of North 14<sup>th</sup> Street, approximately 28 feet to a point; thence leaving the east right of way of North 14<sup>th</sup> Street, approximately 14 feet in a northeasterly direction to a point 7.5 feet from the east right of way of North 14<sup>th</sup> Street; thence in a northerly direction parallel and 7.5 feet from the east right of way of North 14<sup>th</sup> Street approximately 582 feet to a point; thence in a northwesterly direction approximately 19 feet to a point in the east right of way of North 14<sup>th</sup> Street; thence in a northerly direction along the east right of way of North 14<sup>th</sup> Street approximately 39 feet to the point of beginning.

Being a part of the same property conveyed to the City of Paducah, Kentucky by deed dated July 28, 2006, of record in Deed Book 1099, page 156, McCracken County Court Clerk's Office.

In consideration of the aforementioned premises, the Grantor also does hereby grant, bargain, sell, transfer, and convey unto Grantee, its successors and assigns, a temporary construction easement for construction of the aforementioned water line project, with all rights in ingress, egress, and regress over and across real property owned by the Grantor being a portion of the same previously described tract of land aforementioned in this document. Said temporary construction easement shall be described as follows:

**TEMPORARY CONSTRUCTION EASEMENT**

Being a variable width Temporary Easement on the City of Paducah property as recorded in Deed Book 1099 page 156 in the McCracken County Courthouse, said property located along North 14<sup>th</sup> Street, Paducah, McCracken County Kentucky and being more particularly described as follows:

Beginning at the intersection of the south right of way of Martin Luther King, Jr. Drive and the east right of way of North 14<sup>th</sup> Street; thence in a easterly direction along the south right of way of Martin Luther King, Jr. Drive, approximately 32 feet; thence in a southerly direction parallel to the east right of way of North 14<sup>th</sup> Street, approximately 757 feet to a point in the north right of way of Madison Street; thence in a westerly direction along the north right of way of Madison Street, approximately 32 feet to a point in the intersection of the north right of way of Madison Street and the east right of way of North 14<sup>th</sup> Street; thence in a northerly direction along the east right of way of North 14<sup>th</sup> Street approximately 757 feet to the point of beginning.

SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

The Grantee is granted the additional rights, privileges and uses in connection with the above stated purposes as follows:

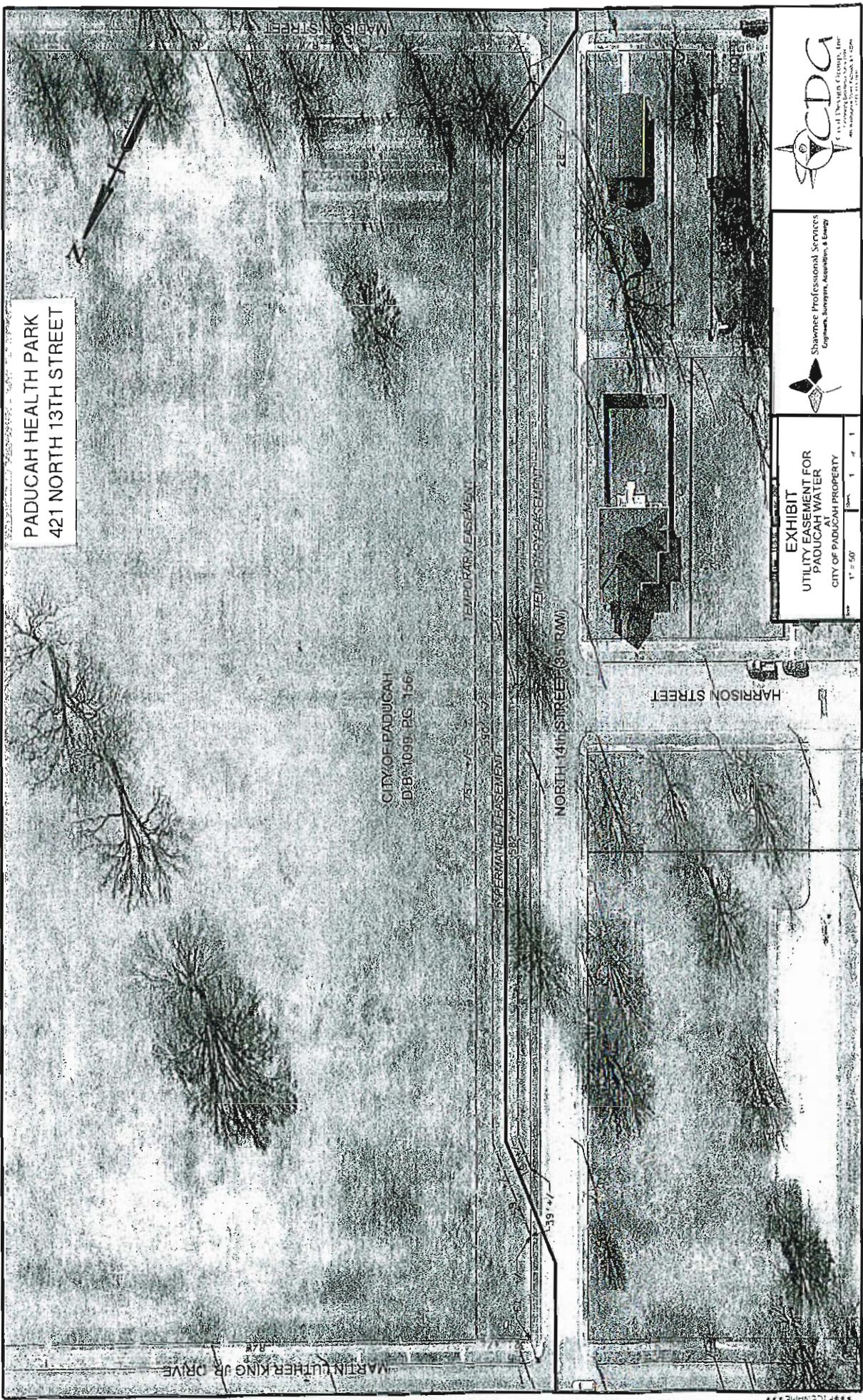
1. Grantor agrees to not erect or install permanent buildings upon the land described in this easement.
2. The rights of ingress and egress over, along, under and across areas of the real property of Grantor as may be necessary or useful for the construction, maintenance, repairs or replacement of the above-referenced water main and line and related appurtenances. Grantee will utilize existing drives, field roads etc. to access the water main and line and related appurtenances from public right-of-way in a manner that minimizes disturbance to Grantor's real property.
3. The right to temporarily deposit excavated earth, rock, materials and equipment associated with the construction, maintenance, repairs or replacement of the above-referenced water main and line and related appurtenances.
4. The temporary construction easement shall be in force at all times during the construction period of the water line project. Said temporary easement shall terminate following the completion of the construction.

In the event that the initial construction or subsequent use, maintenance, repair, or replacement work by Grantee and/or its subcontractors disturbs or damages Grantor's property, Grantee shall be responsible to restore Grantor's property to a similar condition which existed prior to the disturbance by Grantee and/or its subcontractors. Restoration shall be performed by Grantee and/or its subcontractors in a reasonable manner and the extent and completion thereof will be mutually acceptable to both Grantor and Grantee. Grantee shall not be responsible for restoration resulting from disturbances or damages by others.

To have and to hold the aforesaid utility easement together with its rights, privileges and uses unto Grantee with covenant of general warranty.

Pursuant to KRS 382.135(2)(a), no statement of consideration is required.





PADUCAH HEALTH PARK  
421 NORTH 13TH STREET

CITY OF PADUCAH  
DBA 1096 PG 156

NORTH 4th STREET (35 RM)

HARRISON STREET

MARTIN LUTHER KING JR DRIVE

EXHIBIT  
UTILITY EASEMENT FOR  
PADUCAH WATER  
AT  
CITY OF PADUCAH PROPERTY  
Scale 1" = 50'

Shawnee Professional Services  
Engineers, Surveyors, Appraisers, & Energy

PCDG  
Civil Design Group, Inc.  
Professional Surveyors & Engineers  
1000 S. 10th Street, Paducah, KY 40301

EXHIBIT "A"

**Agenda Action Form  
Paducah City Commission**

**Meeting Date:** 22 March 2016

**Short Title:** 2015 Recreation Trails Program (RTP) Grant Award

Ordinance  Emergency  Municipal Order  Resolution  Motion

**Staff Work By:** Mark Thompson, Steve Ervin, Sheryl Chino

**Presentation By:** Steve Ervin

**Background Information:** The Recreational Trails Program (RTP) is a federal-aid assistance program to help communities develop and maintain trails for both motorized and non-motorized recreation trail use. The program provides for all kinds of recreational trail uses such as walking, jogging, hiking, bicycling, and/or mountain biking, in-line skating, equestrian uses, off-road motorcycling, all-terrain vehicle (ATV), four-wheel driving, or using other off-road motorized vehicles. Funding is provided through the MAP-21 (Moving Ahead for Progress in the 21st Century) Act.

The Parks Services Department has been awarded \$68,095 in RTP funds to construct a 1/3 mile walking trail in the Fountain Avenue Park, also known as the 14<sup>th</sup> Street Park. The RTP program requires a 50 percent match. The total estimated cost for the walking trail is \$239,500. Matching funds in the amount of \$171,405 will be provided by the Foundation for a Healthy Kentucky *Investing in Kentucky's Future* Grant.

The grant application was approved through municipal order 1828 on March 24, 2015.

**Goal:**  Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

**Funds Available:** Account Name:  
Account Number: CD-0083  
Project Number:

ASU 3/15/16  
Finance

**Staff Recommendation:** Authorize the Mayor to sign all required grant related documents.

**Attachments:** None

 Planning Dept. Head	City Clerk	 City Manager
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ORDINANCE NO. 2016-4-\_\_\_\_\_

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A GRANT AGREEMENT AND ALL DOCUMENTS RELATING THERETO WITH THE KENTUCKY DEPARTMENT FOR LOCAL GOVERNMENT FOR A 2015 RECREATIONAL TRAILS GRANT PROGRAM AWARD

WHEREAS, the City of Paducah applied for a Recreational Trails Reimbursement Matching Grant adopted by Municipal Order No. 1828 on March 24, 2015, to construct a 1/3 mile walking trail in the Health Park located at 421 North 13th; and

WHEREAS, the Kentucky Department for Local Government has approved the application and is now ready to award this grant.

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The Mayor is hereby authorized to execute a Grant Agreement and all documents relating thereto with the Kentucky Department for Local Government for a 2015 Recreational Trails Grant Program Award in the amount of \$68,095.00 for construction of a 1/3 mile walking trail in the Health Park located at 421 North 13<sup>th</sup> Street. The funds required for the match of \$171,405.00 will be provided by the Foundation for a Healthy Kentucky *Investing in Kentucky's Future* Grant.

SECTION 2. This expenditure shall be charged through project account CD0083.

SECTION 3. This ordinance shall be read on two separate days and will become effective upon summary publication pursuant to KRS Chapter 424.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Tammara S. Sanderson, City Clerk

Introduced by the Board of Commissioners, March 22, 2016

Adopted by the Board of Commissioners, \_\_\_\_\_

Recorded by Tammara S. Sanderson, City Clerk, \_\_\_\_\_

Published by The Paducah Sun, \_\_\_\_\_

\\ord\parks\grant-rec trails-Health Park

# Agenda Action Form

## Paducah City Commission

Meeting Date: March 22, 2016

**Title:** Engagement Agreement with Moss & Barnett for Cable Franchise Renewal

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Jeff Pederson and Pam Spencer

Presentation By: Jeff Pederson

### Background:

The cable franchise agreement currently in place with Comcast expires November 1, 2016. The current agreement was signed in 2006. Moss & Barnett, a full-service law firm headquartered in Minneapolis, Minnesota, assisted the City of Paducah in updating the ordinance, drafting the current franchise agreement, and negotiating with Comcast. Brian Grogan, with Moss & Barnett, negotiated our current franchise agreement and will again be the City's primary attorney regarding telecommunications law and franchise negotiations.

In the Engagement Agreement, Moss & Barnett will provide legal representation to renew the cable television franchise and handle other cable communications issues. A not-to-exceed amount of \$25,000 is outlined in the contract with the City receiving monthly itemized statements which summarize the services rendered. If the negotiation process with Comcast is smooth with very few issues, the Moss & Barnett expects the total cost to be less than \$25,000.

**Goal:**  Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

**Funds Available:** Account Name: Legal Services-Cable Authority  
Account Number: 001-2811-535-2305

  
3/18/16  
Finance

### Staff Recommendation:

### Attachments:

Department Head	City Clerk	 City Manager
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ORDINANCE NO. 2016-4-- \_\_\_\_\_

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN ENGAGEMENT AGREEMENT FOR LEGAL REPRESENTATION IN THE CABLE COMMUNICATIONS FRANCHISE RENEWAL PROCESS AND TO HANDLE OTHER CABLE COMMUNICATIONS ISSUES

BE IT ORDAINED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. Authorization. That the Mayor is hereby authorized to execute an engagement agreement with Moss & Barnett, in an amount not to exceed \$25,000 for legal representation in the cable communications franchise renewal process and other cable communications issues.

SECTION 2. Expenditure. This expenditure shall be charged to the Cable Authority – Legal Services account.

SECTION 3. Severability. If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 4. Compliance With Open Meetings Laws. The City Commission hereby finds and determines that all formal actions relative to the adoption of this Ordinance were taken in an open meeting of this City Commission, and that all deliberations of this City Commission and of its committees, if any, which resulted in formal action, were in meetings open to the public, in full compliance with applicable legal requirements.

SECTION 5. Conflicts. All ordinances, resolutions, orders or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed and the provisions of this Ordinance shall prevail and be given effect.

SECTION 6. This ordinance shall be read on two separate days and will become effective upon summary publication pursuant to KRS Chapter 424.

\_\_\_\_\_  
Mayor

ATTEST:

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Tammara S. Sanderson, City Clerk

Introduced by the Board of Commissioners March 22, 2016

Adopted by the Board of Commissioners, April 12, 2016

Recorded by Tammara S. Sanderson, City Clerk, April 12, 2016

Published by The Paducah Sun, \_\_\_\_\_

ord\contract-cable renewal                      2016

## ENGAGEMENT AGREEMENT

This Engagement Agreement sets forth the agreement between the City of Paducah, Kentucky ("City") and Moss & Barnett, A Professional Association ("Moss & Barnett"), concerning legal representation to renew the cable television franchise held by Comcast of the South ("Comcast") and to handle other cable communications issues as may be directed by the City. For purposes of this representation, Moss & Barnett understands that its client is the City not any of its individual officers, agents or employees or any other entity.

- A. The scope of the engagement is to assist the City in connection with drafting and negotiating a cable television franchise with Comcast, advising the City regarding the renewal process to be followed and other related cable communications services as directed by the City. Moss & Barnett's 2016 hourly rates for communications work on behalf of municipal clients ranges from \$170/hour for paralegal work to \$470/hour for senior shareholder work. Moss & Barnett generally finds that the average hourly rate for municipal franchise renewal work is approximately \$310/hour. The parties recognize that neither the City nor Moss & Barnett can control the actions of the cable operator during renewal negotiations; and, therefore the cost may be higher or lower than the estimated costs. Our billing rates are subject to change from time to time, generally in January of each year. The initial contract amount is not to exceed \$25,000. The contract may be amended with the approval of the Paducah City Commission.
- B. Moss & Barnett will represent the City with Brian Grogan as the primary attorney responsible for all services. While other professionals at Moss & Barnett may perform services on the City's behalf in connection with the services referenced above; it is understood and agreed that Brian Grogan will not be removed or replaced as the primary and responsible attorney for all services without the prior written consent of the City. Moss & Barnett will use its best judgment to determine the most economical use of its attorneys and its staff personnel.
- C. The City will receive an itemized statement of its account from Moss & Barnett on a monthly basis, which summarizes the services rendered, and the costs and expenses incurred on the City's behalf. Moss & Barnett reserves the right to increase the hourly rates of any attorneys and staff. Such increases will, however, not be implemented without the prior approval of the City. Time is billed by the one-tenth of an hour, which is the minimum time charged for any service. Billed time includes all time spent on the City's behalf in connection with the matter referenced above, including conferences, telephone calls, drafting and reviewing of documents and memoranda, preparing and reviewing of correspondence, negotiations, legal research, interoffice conferences, and travel to and from locations away from the office.

- D. The City will reimburse Moss & Barnett for all reasonable and necessary costs and expenses which we incur on the City's behalf. These costs and expenses include charges for subcontractors working on the City's behalf, photocopying, delivery and messenger services, WESTLAW, travel, mileage, food and lodging.
- E. The periodic statement of account which the City will receive from Moss & Barnett will include a brief description of activity on the matter. We do not itemize all specific services rendered on a particular date. The City will contact Moss & Barnett in writing within thirty (30) days of receipt of its statement if the City has a question regarding any charges on its statement. If Moss & Barnett does not hear from the City, it will assume that there are no questions or problems.
- F. All balances on the City's account are due thirty (30) days after the date of the statement. Interest at the legal rate shall accrue on the unpaid balance of the City's account from the due date.
- G. Moss & Barnett is a general service law firm that the City recognizes has represented, now represents, and will continue to represent numerous clients nationally and internationally, over a wide range of industries and businesses and in a wide variety of matters. Given this, without a binding conflict waiver, conflicts of interest might arise that could deprive the City or other clients of the right to select this firm as their counsel. Thus, as an integral part of the engagement, the City agrees that Moss & Barnett may, now or in the future, represent other entities or persons, including in litigation, adverse to the City on matters that are not substantially related to (a) the legal services that we have rendered, are rendering, or in the future will render to the City under the engagement and (b) other legal services that we have rendered, are rendering, or in the future will render to the City (an "Allowed Adverse Representation"). The City also agrees that it will not assert that either (a) this firm's representation of the City in any past, present, or future matter or (b) this firm's actual, or possible, possession of confidential information belonging to the City is a basis to disqualify this firm from representing another entity or person in any Allowed Adverse Representation. The City agrees that any Allowed Adverse Representation does not breach any duty that this firm owes to the City.
- H. Moss & Barnett assures that its services will be accomplished in a timely manner and with the cooperation and assistance of the City. In this regard, the City agrees to designate a contact whom Moss & Barnett will contact and who will regularly review, discuss, and meet with Moss & Barnett regarding the services provided, the time for performance of the services, and to assist in arranging meetings, conferences, and other arrangements with City personnel to facilitate the performance of services by Moss & Barnett and to ensure that all information and issues required for review by the City are made available to Moss & Barnett.

The City designates Jeff Pederson, City Manager, as its contact person for this project.

- I. This Agreement may be terminated for any reason by either the City or Moss & Barnett upon giving thirty (30) days written notice to the other. If such notice is given to Moss & Barnett, it shall immediately cease work. All fees and costs incurred to the date of receipt of the notice will be paid to Moss & Barnett. Otherwise, there shall be no further liability to the City.
- J. Although Moss & Barnett is not required to do so, it is Moss & Barnett's policy to retain files for ten (10) full calendar years after a file has been closed. Files will thereafter be destroyed unless the City specifically directs us otherwise. If the City wishes all or a part of the City's file returned to the City, please notify Moss & Barnett as soon as possible. All reasonable steps will be taken to preserve confidential communications and secrets from disclosure to third parties.
- K. This Agreement contains all of the terms of the services and financial arrangement between the City and Moss & Barnett and can only be modified by a written document signed by both parties.

**MOSS & BARNETT,  
A Professional Association**

By: \_\_\_\_\_  
Brian T. Grogan, Esq., Shareholder

Dated: \_\_\_\_\_, 2016

**CITY OF PADUCAH, KENTUCKY**

By: \_\_\_\_\_  
Jeff Pederson, City Manager

Dated: \_\_\_\_\_, 2016

By: \_\_\_\_\_  
Gayle Kaler, Mayor

Dated: \_\_\_\_\_, 2016