

**CITY COMMISSION MEETING**  
**AGENDA FOR DECEMBER 13, 2016**  
**5:30 P.M.**  
**CITY HALL COMMISSION CHAMBERS**  
**300 SOUTH FIFTH STREET**

**ROLL CALL**

**INVOCATION**

**PLEDGE OF ALLEGIANCE:**

**ADDITIONS/DELETIONS**

**PRESENTATION: Christmas Parade Float Winners – M. TOMASALLO**

	<b>I. <u>MINUTES</u></b>
	<b>II. <u>MOTION</u></b>
	A. R & F Documents
	<b>III. <u>MUNICIPAL ORDER</u></b>
	A. Personnel Actions
	B. Declaration and Sale of Surplus Property Located at 151 Clements Street -- <b>S. ERVIN</b>
	<b>IV. <u>ORDINANCES – ADOPTION</u></b>
	A. Approve Final Subdivision for Greenway Village Phase 2 – <b>S. ERVIN</b>
	B. Accept Bid for Uniforms for Police Officers – <b>CHIEF BARNHILL</b>
	C. Officially Assign A Name for the Newly Constructed Roadway Associated with the Olivet Church Road Improvement Project – <b>R. MURPHY</b>
	D. Acceptance of Delta Regional Authority Grant for Reconstruction of Floodwall Pump Station No. 2 – <b>R. MURPHY</b>
	E. FY2016 Final Revised Budget Ordinance – <b>J. PERKINS</b>
	F. \$3.0 Million Borrowing Issue for Dome Relocation and Capital Needs for Convention Center – <b>J. PERKINS</b>
	G. Specifying Certain Public Officials to Have Authority of Citation Officers -- <b>FIRE CHIEF KYLE</b>

		H. Repealing and Replacing the Nuisance Code Ordinance – <b>FIRE CHIEF KYLE</b>
	<b>V.</b>	<b><u>CITY MANAGER REPORT</u></b>
	<b>VI.</b>	<b><u>MAYOR &amp; COMMISSIONER COMMENTS</u></b>
	<b>VII.</b>	<b><u>PUBLIC COMMENTS</u></b>
	<b>VIII.</b>	<b><u>EXECUTIVE SESSION</u></b>

DECEMBER 13, 2016

I move that the following documents and bids be received and filed:

**DOCUMENTS**

1. Certificates of Liability Insurance:
  - a. Johnston Fire Services, LLC
  - b. Danny Cope & Sons
  - c. Youngblood Excavating
  - d. Will Thomas
  - e. AST Environmental, Inc.
2. Right of Way Bonds for Will Thomas and AST Environmental
3. Quitclaim Deed with Lots of Wheels, LLC and Maegah Properties & Development, Inc. for Floodwall Remnants (ORD 2016-10-8437)
4. Deed with Jenny Hari-Keeling & Seth Keeling for 2400 Spruce Street (MO 1943)
5. Contracts/Agreements:
  - a. Franchise Extension Agreement with Comcast Cable, Heartland Region (ORD 2016-12-8455)
  - b. One-Year Renewal Agreement with Harper Construction, LLC for Concrete Program (ORD 2015-05-8235)
  - c. Grant Agreement with US Department of Homeland Security for 2016 Port Security Grant (ORD 2016-09-8424)
  - d. Community Development Block Grant Agreement with the Kentucky Department for Local Government for Four Rivers Recovery Center (ORD 2016-11-8450)
6. Paducah Water Works Financial Highlights for October 2016

**BIDS FOR PLANNING DEPARTMENT**

**151 Clements Street**

1. Kenneth W. Knight \*

CITY OF PADUCAH  
December 13, 2016

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Upon the recommendation of the City Manager, the Board of Commissioners of the City of Paducah order that the personnel changes on the attached list be approved.



\_\_\_\_\_  
City Manager's Signature



\_\_\_\_\_  
Date

CITY OF PADUCAH  
PERSONNEL ACTIONS  
December 13, 2016

PAYROLL ADJUSTMENTS/TRANSFERS/PROMOTIONS/TEMPORARY ASSIGNMENTS

	<u>PREVIOUS POSITION AND BASE RATE OF PAY</u>	<u>CURRENT POSITION AND BASE RATE OF PAY</u>	<u>NCS/CS</u>	<u>FLSA</u>	<u>EFFECTIVE DATE</u>
<u>FIRE - SUPPRESSION</u>					
Orange, Tim	FF / Relief Driver \$14.95/Hr	Acting Fire Lieutenant \$16.32/Hr	NCS	Non-Ex	October 1, 2016
Orange, Tim	Acting Fire Lieutenant \$16.32/Hr	FF / Relief Driver \$14.95/Hr	NCS	Non-Ex	October 31, 2016
Rosario, Eugenio	Fire Lieutenant \$16.57/Hr	FF / Relief Driver \$15.29/Hr	NCS	Non-Ex	December 12, 2016
Campbell, Heston A	FF / Relief Driver \$15.17/Hr	Fire Lieutenant \$16.46/Hr	NCS	Non-Ex	December 12, 2016
McKellips, Kevin	Deputy Chief Operations \$38.82/Hr	Deputy Chief Operations \$40.18/Hr	NCS	Ex	December 8, 2016
Montgomery, Jeff	Assistant Fire Chief \$25.35/Hr	Assistant Fire Chief \$26.24/Hr	NCS	Ex	January 19, 2017
Reeves, Gabriel	Assistant Fire Chief \$23.66/Hr	Assistant Fire Chief \$24.49/Hr	NCS	Ex	December 8, 2016
<u>911 COMMUNICATION SRVCS</u>					
Stringer, Terry B	911 Interim Director \$30.64/Hr	911 Assistant Director \$28.81/Hr	NCS	Ex	December 22, 2016

NEW HIRES - PART-TIME (P/T)/TEMPORARY/SEASONAL

	<u>POSITION</u>	<u>RATE</u>	<u>NCS/CS</u>	<u>FLSA</u>	<u>EFFECTIVE DATE</u>
<u>HUMAN RIGHTS</u>					
Belt, Bernice	Executive Dir of Human Rights	\$12.46/Hr	NCS	Non-Ex	December 15, 2016
McCabe, Ruthie	Human Rights Office Asst.	\$12.00/Hr	NCS	Non-Ex	January 1, 2017

# Agenda Action Form Paducah City Commission

Meeting Date: Dec. 13, 2016

**Short Title: Declaration and Sale of Surplus Property at 151 Clements St.**

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Nancy Upchurch/Steve Ervin  
Presentation By: Steve Ervin

### Background Information:

This action would declare 151 Clements Street surplus property owned by the City of Paducah and authorize the transfer to the property to the sole bidder. The property was advertised in the Paducah Sun on November 22, 2016 requesting interested parties to submit a bid on or before 9 AM on December 5, 2016. Two bids were submitted:

Adjacent property owner Kenneth W. Knight submitted a proposal offering \$100.00 for the lot. He proposes build a 24 24 storage building on the lot. His proposed investment is between \$8000 and \$10,000. The building will have a concrete floor, wood frame, and vinyl siding. Staff has advised that prior to the construction of the building he will have to combine the two lots.

### Staff Recommendations:

Transfer for the property to Kenneth W. Knight for his offer of \$100 plus the cost of deed preparation (\$60.00) and recoding fee (\$17.00).

**Goal:**  Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

**Funds Available:** Account Name: N/A  
Account Number: N/A

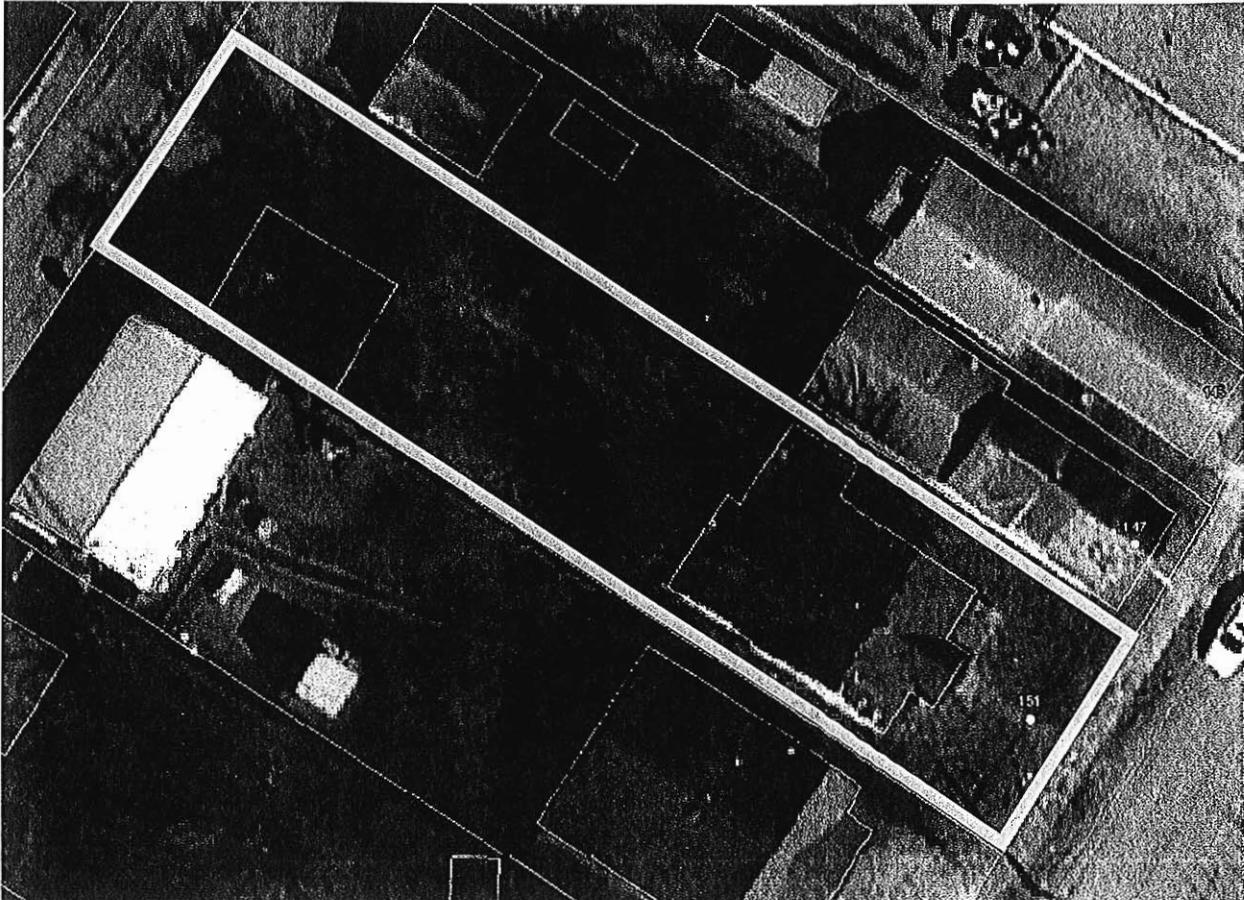
Finance
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**Attachments:** Additional supporting documentation to meet requirements to meet Sec. 2-668 of the Paducah Code of Ordinances.

 Department Head	 City Clerk	 City Manager
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## **Sec. 2-668. Disposition of surplus or excess property.**

### **1. Description of property: 151 Clements Street**



### **2. Its intended use at the time of acquisition:**

The lot at 151 Clements Street was acquired by the City of Paducah by Deed recorded in Deed Book 1278 Page 480 on June 2, 2014. The City had no intended use at the time of the acquisition

### **3. The reason why it is in the best interest of the City to dispose of the item:**

Several months ago staff compiled a list of properties that the City had acquired over the years through various means. Since that time additional lots have been acquired with the goal of selling the lots to responsible citizens. This is one of the recently acquired lots. It is in the best interest of the City to transfer this property to one of the two responsible parties.

**4. The method of disposition to be used:**

**Sealed Bid: Only 1 bid received prior to the deadline**

Adjacent property owner Kenneth W. Knight submitted a proposal offering \$100.00 for the lot. He proposes build a 24 24 storage building on the lot. His proposed investment is between \$8000 and \$10,000. The building will have a concrete floor, wood frame, and vinyl siding. Staff has advised that prior to the construction of the building he will have to combine the two lots.

**Staff Recommendations:**

Transfer for the property to Kenneth W. Knight for his offer of \$100 plus the cost of deed preparation (\$60.00) and recoding fee (\$17.00).



Steve Ervin,  
Director Planning Department



Jeff Pederson,  
City Manager

MUNICIPAL ORDER NO. \_\_\_\_\_

A MUNICIPAL ORDER ACCEPTING THE BID OF KENNY W. KNIGHT IN THE AMOUNT OF \$100 PLUS RECORDING AND DEED PREPARATION FEES FOR REAL PROPERTY LOCATED AT 151 CLEMENTS STREET AND AUTHORIZING THE MAYOR TO EXECUTE A DEED AND ALL OTHER DOCUMENTS NECESSARY TO COMPLETE THE SALE

WHEREAS, pursuant to 2-668 of the Code of Ordinances of the City of Paducah, Kentucky, a written determination has been made by the City Manager that the City does not have any use at this time or in the future for real property located at 151 Clements Street, which constitutes surplus real estate; and

WHEREAS, the City advertised for bids on November 22, 2016 and opened bids on December 5, 2016; and

WHEREAS, the City desires to accept the offer of Kenneth W. Knight for construction of a 24 X 24 storage building.

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City of Paducah accepts the bid of Kenneth W. Knight for the purchase of real property located at 151 Clements Street for \$100 plus recording and deed preparation fees.

SECTION 2. The Mayor is hereby authorized to execute a deed and any necessary documents relating to same to complete the sale of the real property approved in Section 1 above.

SECTION 3. This Order shall be in full force and effect from and after the date of its adoption.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Tammara S. Sanderson, City Clerk

Adopted by the Board of Commissioners, December 13, 2016  
Recorded by Tammara S. Sanderson, City Clerk, December 13, 2016  
\\mo\prop sale-151 Clements

# Agenda Action Form Paducah City Commission

Meeting Date: November 29, 2016

Short Title: Officially Assigning a Name for the Newly Constructed Five-Lane Roadway Associated with the Olivet Church Road Improvement Project

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Angela Weeks, EPW Proj Mgr

Presentation By: Rick Murphy, P.E., City Engineer-Public Works Director

### Background Information:

The construction of Olivet Church Road Improvement Project has been completed and is now open to traffic. With the traveling public utilizing the newly constructed five-lane roadway, it is necessary to give a name the new road and to install the appropriate street identification signs. The new roadway originates at the intersection of New Holt Road at Hinkleville Road (U.S. 60) and proceeds thru the Kentucky Oaks Mall to the intersection of the existing reconstructed Olivet Church Road (KY 998). Since this new roadway aligns directly with New Holt Road at the intersection of Hinkleville Road, the logical and most practical action would be to designate the new five lane roadway as "New Holt Road."

This street name action will require address changes for the businesses directly adjacent to and facing the new roadway within the Kentucky Oaks Mall vicinity who are currently utilizing a Hinkleville Road address. The address changes will affect Pier One, Sears, and the Kentucky Oaks Mall Pavilion (David's Bridal, Old Navy, Shoe Carnival and Ulta). The existing reconstructed portion of Olivet Church Road will remain Olivet Church Road; and therefore, no address changes will be required for the residents on Olivet Church Road.

Goal:  Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

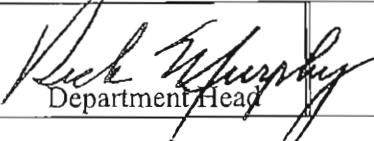
Funds Available: Account Name: N/A  
Account Number:

Finance
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### Staff Recommendation:

To designate the official street name of the newly constructed five-lane roadway associated with the Olivet Church Road Improvement Project as "New Holt Road" from Hinkleville Road to the intersection of Olivet Church Road, and to authorize all necessary address changes.

Attachments: Map of Vicinity

 Department Head	City Clerk	 City Manager
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# Agenda Action Form Paducah City Commission

Meeting Date: Dec. 6, 2016

Short Title: Accept Bid for Police Department Uniform Purchases

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Training Officer Scotty Davis  
Presentation By: Chief Brandon L. Barnhill

Background Information: On Nov. 12, 2016, an ad was placed in The Paducah Sun, requesting sealed bids for uniform items for sworn officers of the Paducah Police Department. Only one bid – from Galls in Lexington, KY – was received. It was opened in accordance with bid specifications on Wednesday, Nov. 23. The police department's current uniform contract is with Galls. Prices have changed little in the new bid, and we have been very pleased with their customer service and on-line purchasing system. As a result, the police department requests that the commission accept the bid from Galls for sworn officers' uniforms and gear and enter into a contract with Galls for a period of two years for purchases not to exceed \$73,000 per calendar year.

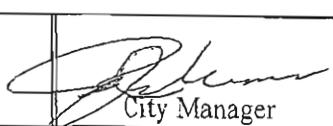
Goal:  Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

Funds Available: Account Name: Clothing Allowance  
Account Number: 001-1601-521-1610  
001-1602-521-1610  
001-1604-521-1610

12/01/2016  
Finance

Staff Recommendation: Accept bid from Galls of Lexington, KY, and enter into a two-year contract for the purchase of police uniforms and gear in an amount not to exceed \$73,000 per calendar year.

Attachments: Copy of bid

 Department Head	City Clerk	 City Manager
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# Agenda Action Form

## Paducah City Commission

Meeting Date: December 6, 2016

Short Title: Greenway Village Phase II Final Plat and ROW acceptance

Ordinance  Emergency  Municipal Order  Resolution

Staff Work By: Stephen Ervin, Joshua P. Sommer

Presentation By: Stephen Ervin

### Background Information:

On May 16, 2016; the Paducah Planning Commission approved a Final Subdivision Plat for Phase II of the Greenway Village development. The intent of this plat is to accept the Trail Loop and Trail Head Drive Right-of-Way, thereby creating tracts 2-A, 2-B and 2-C for future development.

The City of Paducah Engineering Department has received and approved a Letter of Credit in the amount of \$38,000 for road construction surety.

Funds Available:      Account Name: N/A  
                                 Account Number: N/A

Finance
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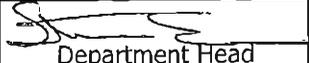
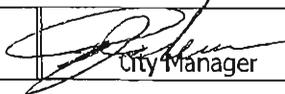
Motion:

Attachments:

Planning Commission Resolution

Letter of Credit

Final Subdivision Plat of Phase II of the Greenway Village Development

 Department Head	City Clerk	 City Manager
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**Agenda Action Form  
Paducah City Commission**

**Meeting Date:** 6 December 2016

**Short Title:** FLOODWALL PUMP STATION #2 REHABILITATION – DRA COMMUNITY INFRASTRUCTURE FUND (CIF)

Ordinance     Emergency     Municipal Order     Resolution     Motion

**Staff Work By:** Rick Murphy, Sheryl Chino

**Presentation By:** Rick Murphy

**Background Information:** The Delta Regional Authority (DRA) works to improve regional economic opportunity by helping to create jobs, build communities, and improve the lives of the 10 million people who reside in the 252 counties and parishes of the eight-state Delta region. DRA is offering for the first time the Community Infrastructure Fund (CIF). CIF grants may be used for flood control, basic infrastructure development and transportation improvements to benefit communities with the greatest infrastructure needs.

The Engineering Department has been awarded a CIF grant in the amount of \$400,000 to rehabilitate Pump Station #2 at the floodwall. Improvements include: replacement of pump plant discharge pipes; rehabilitation of various mechanical components of all seven pumps and motors; replacement of the sluice gate; installation of a manual transfer switch; installation of a fused disconnect switch; replacement of motor gate actuators and controls; and, various appurtenances.

The total preliminary project cost is estimated to be \$5,105,000, which includes construction, engineering, and advertising costs. The balance of the project costs will be provided from the City's FY2017 budget.

The grant application was approved through Municipal Order 1925 on August 9, 2016.

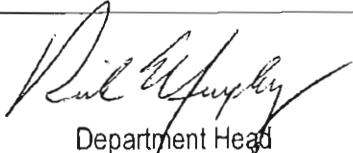
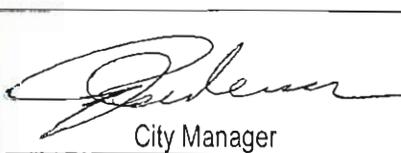
**Goal:**     Strong Economy     Quality Services     Vital Neighborhoods     Restored Downtowns

**Funds Available:**    Account Name:  
Account Number: ~~040 3315 532 2007~~  
Project Number: FW0007  
CFDA:

12/01/2016  
Finance

**Staff Recommendation:** Authorize and direct the mayor to execute all grant related documents.

**Attachments:** None

 Department Head	City Clerk	 City Manager
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# Agenda Action Form Paducah City Commission

Meeting Date: December 6, 2016

Short Title: **Final Revised 2015-2016 (FY2016) Budget Ordinance**

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Stacey Young, Jonathan Perkins  
Presentation By: Jonathan Perkins

### Background Information:

This ordinance represents the *final* revised budget ordinance for the year 2015-2016 (FY2016).

The FY2016 budget must be adjusted to reflect all adjustments made throughout the fiscal year and any adjustments required by the independent financial auditors (year-end audit adjustments). The revised budget represents year-end housekeeping & clean up following the close of the fiscal year.

The City's CAFR (audit report) discloses the City's original adopted budget, revised final budget and actual expenditures for the fiscal year audited all in one place for full disclosure to the reader.

Goal:  Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

Funds Available: Account Name: NA  
Account Number: NA

 11/16/2016  
Finance

### Staff Recommendation:

Approve the final revised 2015-2016 (FY2016) Budget Ordinance

### Attachments:

FY2016 Budget Ordinance (final)

Department Head	City Clerk	 City Manager
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# Agenda Action Form Paducah City Commission

Meeting Date: December 6, 2016

Short Title: Financing Lease & Interlocal Agreement authorization – 2017, \$3 million.

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Jonathan Perkins & Jeff Pederson  
Presentation By: Jonathan Perkins & Jeff Pederson

### Background Information:

The 2017 'financing lease' and related 'interlocal agreement' with McCracken County will be read by City and County Commissions during the month of December. Bank closing is scheduled for late January 2017.

Loan proceeds (\$3 million) will be used to repay the City of Paducah around \$1.4 million for the cost associated with the relocation and construction of the 'dome facility' and related storage building; the balance of the funds will be used to address capital needs of the Paducah McCracken County Convention Center Corporation (PMCCC) as outlined by their 10-year capital needs plan; and, the cost of issuance.

The City of Paducah will borrow the funds from CFSB over a 5-year term; and the County has agreed to use a dedicated portion of the 'transient room tax' (or 2% of the 6% tax) to retire the entire loan obligation over the term of the loan.

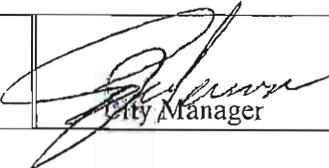
Goal:  Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

Funds Available: Account Name: Loan Issue - 2017  
Account Number: Bond Fund

12/5/2016  
Finance

Staff Recommendation: That the Mayor & Commission approve the proposed loan agreement and related interlocal agreement with McCracken County.

Attachments: Draft of Financing Lease; and Interlocal Agreement

Department Head	City Clerk	 City Manager
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# Agenda Action Form Paducah City Commission

Meeting Date: December 6, 2016

**Short Title: Amending Chapter 2-591(B) to specify what public officials have authority of citation officer under Code of Ordinances of the City of Paducah**

Ordinance    Emergency    Municipal Order    Resolution    Motion

Staff Work By:            Glenn Denton and Fire Prevention Personnel  
Presentation By:         Steve Kyle

**Background Information:**

The Kentucky General Assembly passed HB 422 in 2016, which abolishes and phases out the Kentucky Nuisance Code Enforcement Act as of January 1, 2017, in favor of a Code Enforcement Board Structure.

The City of Paducah is modifying Chapter 42 of the Code of Ordinances to allow for the creation of a Code Enforcement Board, Code Enforcement Officers and other related Ordinances and Sections.

This Ordinance will repeal and replace Chapter 2-591 of the City of Paducah Code of Ordinances in its entirety and replace same.

**Goal:**    Strong Economy    Quality Services    Vital Neighborhoods    Restored Downtowns

**Staff Recommendation:** Establish an Ordinance Amending Chapter 2-591(B) to specify what public officials have authority of Citation Officers under the Code of Ordinances of the City of Paducah.

**Attachments:** Ordinance

Department Head	City Clerk	 City Manager
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# Agenda Action Form

## Paducah City Commission

Meeting Date: December 6, 2016

**Short Title: Repealing Chapter 42, Sections 1 through 100 of the Nuisance Code and Related Ordinances and replacing them in their entirety**

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Glenn Denton and Fire Prevention Personnel  
Presentation By: Steve Kyle

### Background Information:

The Kentucky General Assembly passed HB 422 in 2016, which abolishes and phases out the Kentucky Nuisance Code Enforcement Act as of January 1, 2017, in favor of a Code Enforcement Board Structure.

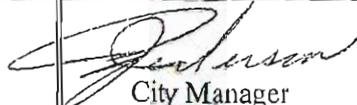
The City Commission desires to create, under KRS 65.8801 et seq. a City of Paducah Code Enforcement Board.

This Ordinance will Repeal Chapter 42, Sections 1 through 100 in its entirety; and will, upon the effective date, replace Sections 1 through 100 of Chapter 42

**Goal:**  Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

**Staff Recommendation:** Establish an Ordinance Repealing Chapter 42, Sections 1-100 and replacing them in their entirety and establishing a Code Enforcement Board

**Attachments:** Ordinance

Department Head	City Clerk	 City Manager
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