

**URBAN RENEWAL & COMMUNITY DEVELOPMENT AGENCY  
REGULAR MEETING  
April 5, 2016 4:00 PM**

A regular meeting of the members of the Urban Renewal & Community Development Agency was held on April 5, ~~2015~~2016 at 4 PM at City Hall in the Commission Conference Room.

**Members Present:**

Bob Wade  
Jipaum Askew Robinson  
Valerie Pollard  
Calvin Shanks

**Staff Present:**

Charles Doherty  
Nancy Upchurch

**Members Absent**

Lenny Powley

**Guests Present:**

**CALL TO ORDER:** Vice Chair Wade called the meeting to order at 4:03 PM.

He then turned the meeting over to counsel to conduct elections of chairman and vice-chairman for ~~2015~~2016.

Motion No. 1: Valerie Pollard nominated Lenny Powley for chairman. Jipaum Askew-Robinson seconded the motion. Hearing no other nominations counsel called for a vote.

APPROVED (4-0)

Motion No. 2: Bob Wade nominated Valerie Pollard for Vice Chairman. Jipaum Askew Robinson seconded the motion. Hearing no other nominations counsel called for a vote.

APPROVED (4-0)

Counsel turned the meeting over to Vice Chair Valerie Pollard.

**CONSIDERATION OF MINUTES OF THE PREVIOUS MEETING:**

Motion No. 3: Bob Wade made a motion to accept the minutes of the previous meeting as presented. Calvin Shanks seconded.

APPROVED (4-0)

**FOUNTAIN AVENUE REVITALIZATION UPDATE:** Staff presented a written update. Copy filed.

**PROPERTY ACQUISITIONS: None CORRECTION OF MINUTES FROM OCT 6, 2015.**

Staff presented an application for roof stabilization at 517-523 Broadway at the Oct. 6, ~~2015~~ 2016 meeting. The proposal was complete and in order, staff recommended approval. Board did approve the application; however the minutes were recorded as denied. Staff discovered the error and requests the board to move to allow the correction to the minutes.

**Motion No. 4:** Jipaum Askew Robinson made a motion to authorize staff to make the correction to the October 6, 2015 minutes. Bob Waded seconded.

APPROVED (4-0)

**SALE OF ASSETS: 1207 North 12th Street**

Staff presented a proposal for the purchase of the surplus property at 1207 North 12th Street.

**Motion No. 5:** Bob Wade made a motion accept the offer of Carletos and Erica Wooldridge pending proof of ownership of the adjacent lot since they propose an addition to the existing structure. Calvin Shanks seconded

APPROVED (4-0)

**SALE OF ASSETS: 416 North 16th Street**

Staff presented a proposal for the purchase of the surplus property at 416 North 15th Street.

**Motion No. 6:** Calvin Shanks made a motion accept the offer of Mary J. Swords pending proof sale of her existing home. Jipaum Askew Robinson seconded

APPROVED (4-0)

**UPPER STORY RESIDENTIAL GRANT PROGRAM: 626 BROADWAY**

Staff presented an application for the Upper Story Grant Program for the project at 628 Broadway.

**Motion No. 7:** Jipaum Askew Robinson made a motion to approve the application for funding of the project at 628 Broadway for the Upper Story Residential Grant Program. Bob Wade seconded.

APPROVED (4-0)

**UPDATE: 1532 Monroe Street**

Staff has met with Ms. Poat on several occasions since the February meeting to discuss the project. She has also been in regular contact with the Kentucky Heritage Council in preparation of applying for Kentucky State Historic Tax Credits for the project. Given the scope of work involved with the rehabilitation of a structure of this size, Ms. Poat will be unable to submit a formal proposal for the April URCDA meeting but anticipates the proposal will be completed and presented to the Board on May ~~3rd~~3rd, 2016.

Having no further business:

Meeting adjourned at 4:45 PM

Respectfully Submitted:

*Nancy Upchurch*

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