

**URBAN RENEWAL & COMMUNITY DEVELOPMENT AGENCY  
REGULAR MEETING  
December 7, 2016 4:00 PM**

A regular meeting of the members of the Urban Renewal & Community Development Agency was held on December 7, 2016 at 4 PM at City Hall in the Commission Conference Room.

**Members Present:**

Valerie Pollard  
Calvin Shanks  
Jipaum Askew Robinson  
Bob Wade

**Staff Present:**

Steve Ervin  
Charles Doherty  
Nancy Upchurch  
Sheryl Chino  
Dan Key

**Members Absent:**

**Guests Present:**

**CALL TO ORDER:** Chair Pollard called the meeting to order at 4:05 PM.

**CONSIDERATION OF MINUTES OF THE PREVIOUS MEETING:**

**Motion No. 1:** Bob Wade made a motion to accept the minutes of regular meeting on November 1, 2016 as presented. Calvin Shanks seconded.

APPROVED (4-0)

**FOUNTAIN AVENUE REVITALIZATION UPDATE:** Charlie Doherty distributed written update and briefly gave a verbal review for the members.

**PROPERTY ACQUISITIONS:** None

**SALE OF ASSETS:** 1411 Monroe Street

Staff presented a proposal for the purchase of the property at 1411 Monroe Street.

**Motion No. 1:** Jipaum Askew Robinson made a motion accept the offer of \$1.00 from Clay and Linda Robinson for the vacant lot at 1411 Monroe Street. Bob Wade seconded.

APPROVED (4-0)

**REVIEW OF SELECTION CRITERIA AND AGGREGATE DATA FOR NEXT NEIGHBORHOOD:**

Staff prepared the following data for each of the proposed neighborhoods for the review by the members in an effort to make a recommendation to the City Commission:

- Total Land Area
- Number of Parcels
  - Residential Parcels
  - Commercial Parcels
  - Vacant Parcels
  - Industrial Parcels
  - Institutional Parcels
  - Conservancy Parcels
- Average Residential Sales (5 Years)

- Code Enforcement Score
- Median Household Income
- Housing Stock Rating
- Percent Renter Occupied
- Percent Owner Occupied
- Buffer Map
- Census Tract Map
- Classification Map
- Land Use Map
- Zoning Map
- Valuation Map

Staff member Sheryl Chino briefly review the data included. Board members and staff will score each neighborhood individually before the next meeting. At the January meeting they will meet to compare their scores and come to a consensus for a recommendation to the City Commission.

**Motion No. 2:** Bob Wade made a motion to adjourn, Calvin Shanks seconded.

APPROVED (4-0)

Meeting adjourned at 4:53 PM Respectfully Submitted:

*Nancy Upchurch*