

**URBAN RENEWAL AND COMMUNITY DEVELOPMENT AGENCY  
REGULAR MEETING  
MAY 2, 2017 4 PM  
COMMISSION CHAMBERS CONFERENCE ROOM  
MINUTES**

A regular meeting of the members of the Urban Renewal and Community Development Agency was held on Tuesday, May 2, 2017 at 4 PM at City Hall, in the Commission Chambers Conference Room.

**Members Present**

Valerie Pollard-Chair  
Bob Wade-Vice Chair  
Calvin Shanks  
Jipaum Askew Robinson  
Kerri Bonner

**Staff Present**

Charles Doherty-Community Dev. Planner  
Nancy Upchurch-Executive Assistant  
Dan Key-Counsel

**Guests Present**

**CALL TO ORDER:** Chair Pollard called the meeting to order at 4:04 PM.

**CONSIDERATION OF MINUTES FOR THE PREVIOUS MEETING:**

**Motion No. 1:** Member Wade made a motion to accept the minutes of the Feb. 7, 2017 as presented. Member Shanks seconded.

MOTION APPROVED  
(Vote: 4 yeas, 0 Nay)

Note: one member was a little late and did not vote on this motion.

**FOUNTAIN AVENUE NEIGHBORHOOD REVITALIZATION UPDATE:** A written update was distributed, copy filed. Charlie Doherty reviewed the highlights.

**SALE OF ASSETS:** None

**PROPERTY ACQUISITIONS:** None

**OTHER BUSINESS**

**Request for approval of demolition of the structure at 1412 Harrison Street:** Staff presented an analysis of the structure and estimates that the costs of rehabilitation would so great that it would make it unlikely that a developer would consider the home for rehabilitation. Full staff report filed.

**Motion No. 2:** Member Wade made a motion to accept the opinion of staff and approve the demolition of the structure located at 1412 Harrison Street. Member Robinson seconded.

MOTION APPROVED  
(Vote: 5 yeas, 0 Nay)

**Request for waiver of subdivision of 1406, 1412 and 1414 Harrison Street:** Due to the extremely narrow lots 1412 and 1414 Harrison Street staff presented a proposal to abolish the center lot and divide it between the two adjacent lots making both lots more desirable to potential investors. Full staff report filed.

**Motion No. 3:** Member Shanks made a motion to accept the recommendation of staff and approve the waiver of subdivision of the lots at 1406, 1412, and 1414 Harrison Street. Member Robinson seconded.

MOTION APPROVED  
(Vote: 5 Yeas, 1 Nay)

**Request from Mary Swords to grant an extension for the completion of her project at 416 North 16<sup>th</sup> Street:** Due to her work schedule and the winter months her project was delayed. She formally requests a 6 month delay on the completion. Staff reported that the progress has resumed.

**Motion No. 4:** Member Wade made a motion to grant a 6 month extension for the completion of the project at 416 North 16<sup>th</sup> Street. Member Robinson seconded.

MOTION APPROVED  
(Vote: 5 Yeas, 1 Nay)

**DISCUSSION:** Staff reported that while there had been interest in the remaining structures owned by the board the condition of the structures makes it difficult for potential developers to see the value in the projects. Staff plans to propose exterior rehabilitations for the board's consideration at the next meeting. Once the exteriors are complete staff feels it will be easy to market the properties.

**MEETING ADJOURNED:** 4:31 PM

Respectfully submitted:

*Nancy Upchurch*