

**URBAN RENEWAL AND COMMUNITY DEVELOPMENT AGENCY
MINUTES
December 5, 2017- 4 PM**

A regular meeting of the Urban Renewal and Community Development Agency was held on Tuesday, December 5, 2017 at 4 PM at City Hall, in the Commission Chambers Conference Room.

Members Present

Valerie Pollard, Chair
Bob Wade, Vice Chair
Calvin Shanks

Staff Present

Charles Doherty, Community Dev. Planner
Nancy Upchurch, Executive Assistant

Members Absent

Jipaum Askew Robinson
Kerri Bonner

Guests Present

CALL TO ORDER: Chair Pollard called the meeting to order at 4:05 PM.

CONSIDERATION OF MINUTES FOR THE PREVIOUS MEETING:

Motion No. 1: Member Wade made a motion to accept the minutes of the November 7, 2017 as presented. Member Shanks seconded.

APPROVED: Yea: Shanks, Wade and Pollard. Nay: None

FOUNTAIN AVENUE NEIGHBORHOOD REVITALIZATION UPDATE: A written update was distributed, copy filed. Charlie Doherty reviewed the highlights.

SALE OF ASSETS: 505 Fountain Avenue

Staff presented a proposal for the purchase of the property at 505 Fountain Avenue.

Motion No. 2: Member Wade made a motion to accept the offer of \$1. from Mr. and Mrs. Gary Lynn Dick. They plan to construct a single family residence on the vacant lot. Member Shanks seconded.

APPROVED: Yea: Shanks, Wade and Pollard. Nay: None

ROOF STABILIZATION APPLICATIONS:

229 Broadway-Wallerstien Building Condominiums

Bids Received:

- Gordon Roofing \$57,000
- Atlas Roofing \$72,500
- MCR Roofing \$84,975

Motion No. 3: Member Shanks offered the Motion to accept Gordon Roofing bid based on low bid of \$57,000 and award a 50% grant based on the average score of 90% using the established scoring criteria. Maximum Grant approved: \$28,500. Member Wade seconded the Motion

APPROVED: Yea: Shanks, Wade and Pollard. Nay: None

517 Broadway-PEM Enterprises

Bids Received:

- Atlas Roofing \$28,898
- MCR Roofing \$32,753
- Swift Roofing \$32,300

Motion No. 4: Member Wade offered the Motion to accept Atlas Roofing bid based on low bid of \$28,898 and award a 50% grant based on the average score of 80% using the established scoring criteria. Maximum Grant approved: \$14,449. Member Shanks seconded the Motion.

APPROVED: Yea: Shanks, Wade and Pollard. Nay: None

MEETING ADJOURNED: 4:30 PM

Respectfully submitted:

Nancy Upchurch