

**URBAN RENEWAL AND COMMUNITY DEVELOPMENT AGENCY  
REGULAR MEETING  
FEBRUARY 6, 2018 4 PM  
COMMISSION CHAMBERS CONFERENCE ROOM  
MINUTES**

A regular meeting of the members of the Urban Renewal and Community Development Agency was held on Tuesday, February 6, 2018 at 4 PM at City Hall, in the Commission Chambers Conference Room.

**Members Present**

Bob Wade-Vice Chair  
Calvin Shanks  
Valerie Pollard

**Staff Present**

Charles Doherty-Community Dev. Planner  
Nancy Upchurch-Executive Assistant  
Dan Key-Counsel

**Members Absent**

**Guests Present**

**CALL TO ORDER:** Chair Pollard called the meeting to order at 4:05 PM. Chair Pollard then turned the meeting over to Counsel for the election of officers for the calendar year 2018.

**ELECTION OF CHAIR FOR CALENDAR YEAR 2017:**

**Motion No. 1:** Counsel Key called for nominations from the floor for the position of Chair. Bob Wade made a motion to re-elect Valerie Pollard Chair. Counsel Key asked for additional nominations. Hearing none, he asked for a motion that nominations cease. Member Shanks made a motion that nominations cease. Counsel called for a roll call:

Member Shanks	Yea
Member Pollard	Yea
Vice Chair Wade	Yea

MOTION APPROVED  
(Vote: 3 yeas, 0 Nays)

Counsel declared Valerie Pollard elected as Chair for the calendar year 2017.

**ELECTION OF VICE CHAIR FOR CALENDAR YEAR 2017:**

**Motion No. 2:** Counsel Key called for nominations from the floor for the position of Vice-Chair. Member Pollard made a motion to re-elect Bob Wade Vice-Chair. Counsel Key asked for additional nominations. Hearing

none, he asked for a motion that nominations cease. Hearing none, he asked for a motion that nominations cease. Member Shanks made a motion that nominations cease. Counsel called for a roll call:

Member Shanks	Yea
Member Pollard	Yea
Vice Chair Wade	Yea

MOTION APPROVED  
(Vote: 3 yeas, 0 Nay)

Counsel declared Bob Wade elected as Vice Chair for the calendar year 2017.

Counsel Key turned the meeting back over to the Chair Pollard.

**CONSIDERATIONJ OF MINUTES FOR THE PREVIOUS MEETING:**

**Motion No. 3:** Member Wade made a motion to accept the minutes of the Dec. 5, 2018 meeting as presented. Member Shanks seconded.

Member Shanks	Yea
Member Pollard	Yea
Vice Chair Wade	Yea

MOTION APPROVED  
(Vote: 3 yeas, 0 Nay)

**FOUNTAIN AVENUE NEIGHBORHOOD REVITALIZATION UPDATE:** A written update was distributed, copy filed. Charlie Doherty reviewed the highlights.

**SALE OF ASSETS: 1615 Martin Luther King Jr. Dr.**

Staff presented a proposal for the purchase of the property at 1615 Martin Luther King. Renaldo Jones offers \$200 for the property and proposes to install a privacy fence around the property adjoining his lot. Long term plans include building a garage on the lot. He noted issues of people cutting across the lot to the alley and several thefts of personal items form his yard as his reason for requesting the property. For additional information see proposal and staff report on file.

**Motion No. 2:** Member Shanks made a motion to accept the recommendation of staff and deny the offer of \$200.00 from Renaldo Jones. Denial based on and incomplete application noting no plans or proof of financial ability to complete the proposed project submitted. Members did recommend that staff

work with Mr. Jones to seek ways to help him with the issues.  
Member Wade seconded.

Member Shanks	Yea
Member Pollard	Yea
Vice Chair Wade	Yea

MOTION APPROVED  
(Vote: 3 yeas, 0 Nay)

**UPPER STORY GRANT APPLICATIONS: 313 Broadway**

Staff presented a proposal from Etc. Development for the renovation of 3 upper story units at 313 Broadway. Member Wade made a motion to approve the Upper Story Grant Application to make funds up to \$45,000 available to the developer upon completion of the project. For additional information see application and staff report on file. Member Shanks seconded.

Member Shanks	Yea
Member Pollard	Yea
Vice Chair Wade	Yea

MOTION APPROVED  
(Vote: 3 yeas, 0 Nay)

Chair Pollard, having no further business declared the meeting closed.

**MEETING ADJOURNED:**

Respectfully submitted:

*Nancy Upchurch*