

URBAN RENEWAL AND COMMUNITY DEVELOPMENT AGENCY

MINUTES

Oct. 2, 2018- 4 PM

A regular meeting of the Urban Renewal and Community Development Agency was held on Tuesday, October 2, 2018 at 4 PM at City Hall, in the Commission Chambers Conference Room.

Members Present

Valerie Pollard, Chair
Bob Wade, Vice Chair
Calvin Shanks

Staff Present

Dan Key, Counsel
Tammara Tracy, Planning Director
Katie Axt, Downtown Dev. Specialist
Nancy Upchurch, Executive Assistant

Members Absent

None

Quests Present

None

CALL TO ORDER: Chair Pollard called the meeting to order at 4:01 PM.

CONSIDERATION OF MINUTES FOR THE PREVIOUS MEETING:

Member Wade offered the following Motion: I move that URCD A accept the minutes of the July 17, 2018 meeting as presented. Member Shanks seconded.

APPROVED: Yea: Pollard, Shanks, and Wade. Nay: None

ROOF STABILIZATION APPLICAIONS:

Staff advertised and accepted applications for the Roof Stabilization Program through Sept. 4, 2018. Four Applications were submitted prior to the application deadline.

Docket INC 2018-9018 407 Broadway-Paducah Antique Mall

Bids Submitted:

- Atlas Roofing Contractors, Inc. \$64,625
- Minter Roofing Co. Inc. \$87,200
- Swift Roofing, Inc. \$92,400

Member Wade offered the following Motion: I move that the Agency approve the utilization of Roof Stabilization Assistance Program funds in the amount of \$32,312 (50% of the low bid) for roof stabilization at 407 Broadway subject to the work being completed by one of the qualified contractors that bid on the work. Member Shanks seconded the Motion

APPROVED: Yea: Pollard, Shanks, and Wade. Nay: None

Docket INC 2018-9019 510 Broadway-Paducah Art House Alliance/Columbia Theatre

Bids Submitted:

- Southern Roofing, Inc. \$64,705
- Minter Roofing Co. Inc. \$75,640
- Swift Roofing, Inc. \$95,400

Member Wade offered the following Motion: I move that the Agency approve the utilization of Roof Stabilization Assistance Program funds in the amount 32,352 (50% of the low bid) for roof stabilization at 510 Broadway subject to work being completed by one of the qualified

contractors that bid on the work, and with the condition that the following documentation be submitted to the Planning Department within 30 days of the Grant Award Letter.

1. Additional documentation of financial viability of roof project (e.g. bank statement, letter of credit, or other letter from financial institution)
2. 10-year City of Paducah Warranty from qualified contractor
3. Three quotes from experienced contractors or masons on cost to re-set coping tile.

Member Shanks seconded the Motion

APPROVED: Yea: Pollard, Shanks, and Wade. Nay: None

Docket INC 2018-9020 225 Broadway-Musselman/Chapman

Bids Submitted:

- Atlas Roofing Contractors, Inc. \$42,650
- Minter Roofing Co. Inc. \$48,915
- No third quote

Member Shanks offered the following motion: I move that the board deny the application at this time due to incomplete submittal, and the denial is without prejudice so the applicant can apply for funding during the next funding period. Member Wade seconded the motion.

APPROVED: Yea: Pollard, Shanks, and Wade. Nay: None

Docket INC 2018-9021 101 S. 2nd Street

Bids Submitted:

- Atlas Roofing Contractors, Inc. \$42,900
- Minter Roofing Co. Inc. \$48,640
- Southern Roofing, Inc. \$54,222

Member Wade offered the following Motion: I move that the Agency approve the utilization of Roof Stabilization Assistance Program funds in the amount of \$21,450 (50% of the low bid of \$42,900) for roof stabilization at 101 South 2nd Street subject to the work being completed by one of the qualified contractors that bid on the work. Member Shanks seconded the Motion

APPROVED: Yea: Pollard, Shanks, and Wade. Nay: None

MEETING ADJOURNED: 4:30 PM

Respectfully submitted:

Nancy Upchurch