

**URBAN RENEWAL AND COMMUNITY DEVELOPMENT AGENCY  
REGULAR MEETING  
March 5, 2019, 4 PM  
COMMISSION CHAMBERS CONFERENCE ROOM  
MINUTES**

A regular meeting of the members of the Urban Renewal and Community Development Agency was held on Tuesday, March 5, 2019 at 4 PM at City Hall, in the Commission Chambers Conference Room.

**Members Present**

Valerie Pollard Chair  
Bob Wade  
Calvin Shanks

**Staff Present**

Nancy Upchurch-Executive Assistant  
Dan Key-Counsel

**CALL TO ORDER:** Chair Pollard called the meeting to order at 4:00 PM. Chair Pollard then turned the meeting over to Counsel for the election of officers for the calendar year 2019.

**ELECTION OF CHAIR FOR CALENDAR YEAR 2019:**

**Motion No. 1:** Counsel Key called for nominations from the floor for the position of Chair. Bob Wade made a motion to re-elect Valerie Pollard Chair. Counsel Key asked for additional nominations. Hearing none, he declared Valerie Pollard Chair for the year of 2019 by acclamation.

**ELECTION OF VICE CHAIR FOR CALENDAR YEAR 2019:**

**Motion No. 2:** Counsel Key called for nominations from the floor for the position of Vice-Chair. Member Shanks made a motion to re-elect Bob Wade Vice-Chair. Counsel Key asked for additional nominations. Hearing none, he declared Bob Wade Vice-Chair for the year of 2019 by acclamation.

Counsel Key turned the meeting back over to the Chair Pollard.

**CONSIDERATION OF MINUTES FOR THE PREVIOUS MEETING:**

**Motion No. 3:** Member Wade made a motion to accept the minutes of the Dec. 4, 2018 meeting as presented. Member Shanks seconded.

Member Shanks	Yea
Member Pollard	Yea
Vice Chair Wade	Yea
	MOTION APPROVED
	(Vote: 3 yeas, 0 Nay)

**UPPER STORY GRANT APPLICATIONS: 109 South 2<sup>nd</sup> Street**

Staff presented a proposal from Patrick and Melissa Baldwin for the renovation of 2 upper story units at 109 South 2<sup>nd</sup> Street.

**Motion No. 4:** Member Shanks made a motion to approve the Upper Story Grant Application to make funds up to \$30,000 available to the developer upon completion of the project. For additional information see application and staff report on file. Member Wade seconded.

Member Shanks	Yea
Member Pollard	Yea
Vice Chair Wade	Yea

MOTION APPROVED  
(Vote: 3 yeas, 0 Nay)

Chair Pollard, having no further business declared the meeting closed 4:11 PM

**MEETING ADJOURNED:**

Respectfully submitted:

*Nancy Upchurch*