



**CITY OF PADUCAH, KENTUCKY
ENGINEERING & PUBLIC WORKS DEPARTMENT
SITE PLAN REVIEW CHECKLIST**

Project Name: _____

Project Address: _____

Date: _____

The purpose of this checklist is to give the minimum requirements needed to expedite the Engineering & Public Works Department review process. All items shall be checked as included or marked N/A. The omission of required items may be cause for rejection of the submittal without review.

- | | |
|---|--|
| <input type="checkbox"/> North Arrow | <input type="checkbox"/> Existing & Proposed Details Within R/W |
| <input type="checkbox"/> Vicinity Map | <input type="checkbox"/> Adjacent Property Owner's Name |
| <input type="checkbox"/> Property Owner's Name, Signature, Email & Source of Title | <input type="checkbox"/> Existing & Proposed Utility Lines |
| <input type="checkbox"/> KY Registered Professional Signature Stamp | <input type="checkbox"/> Existing & Proposed Sanitary Sewer Connection |
| <input type="checkbox"/> 24" x 36" Plan Sheets (Min. Size) | <input type="checkbox"/> Existing & Proposed Storm Sewer Connection |
| <input type="checkbox"/> Plan Date | <input type="checkbox"/> Location, Size & Type of Advertising Signs |
| <input type="checkbox"/> Property Address | <input type="checkbox"/> Location/Type of Refuse Container (Conc. Dumpster Pad) |
| <input type="checkbox"/> Scale Not to Exceed 1" = 40' | <input type="checkbox"/> Proposed Drainage Network for Site |
| <input type="checkbox"/> Legend | <input type="checkbox"/> Stormwater Management Plan |
| <input type="checkbox"/> Property Boundary, Dimensions, Setbacks, & Easements | <input type="checkbox"/> Existing & Proposed Impervious Areas |
| <input type="checkbox"/> Existing & Proposed Structures Area (Sq.Ft) | <input type="checkbox"/> Standard Details |
| <input type="checkbox"/> Zoning District | <input type="checkbox"/> Standard Underground Utility Note |
| <input type="checkbox"/> Off-street Parking, Maneuvering & Loading Spaces | <input type="checkbox"/> Standard Floodplain Note |
| <input type="checkbox"/> Location of Site Triangles | <input type="checkbox"/> 100 Year FEMA Floodplain Limits |
| <input type="checkbox"/> Street Name & ROW Distance | <input type="checkbox"/> Standard Silt Control Note |
| <input type="checkbox"/> Existing & Proposed Contours, Including 50'
Outside of Property Boundary | <input type="checkbox"/> Proposed Disturbance Area (Acres) |
| <input type="checkbox"/> Driveway Entrance Location, Elevations, (+/- 5% Slope),
Width, Distance to Intersection | <input type="checkbox"/> EPSC Plan (Disturbance Area 1 Acre or More) |
| <input type="checkbox"/> Include Landscape/Irrigation Plan | <input type="checkbox"/> Tie One or More Corners of Building to Property
Line |

Additional Information if a Stormwater Conveyance &/or Management System is Required Pursuant to Chapter 50 Article III of the City Code of Ordinances :

- | | |
|---|--|
| <input type="checkbox"/> Conveyance Facility Design Criteria | <input type="checkbox"/> Ownership, Operation & Maintenance Note |
| <input type="checkbox"/> Stormwater Management Facility Design Criteria | <input type="checkbox"/> Pipe Length, Size, Slope, Type, Number |
| <input type="checkbox"/> Existing and Proposed Inlet Drainage Areas | <input type="checkbox"/> Pipe Chart |
| <input type="checkbox"/> Existing and Proposed Drainage Structures | <input type="checkbox"/> Inlet Type, Grate & Invert Elevations |
| <input type="checkbox"/> Storm Profiles (Pipe & Channels) | <input type="checkbox"/> Headwall Type & Invert Elevations |
| <input type="checkbox"/> KY Registered Professional Eng Stamp & Seal | <input type="checkbox"/> Headwater Depths |
| <input type="checkbox"/> Emergency Spillway Details | |

Additional Information if an Erosion Prevention and Sediment Control Plan is Required Pursuant to Chapter 50 Article IV of the City Code of Ordinances:

- | | |
|--|---|
| <input type="checkbox"/> EPSC Construction Sequence | <input type="checkbox"/> Copy of Notice of Intent (NOI) |
| <input type="checkbox"/> Completed Site Disturbance Permit Application | <input type="checkbox"/> Property Owner Certification and Signature |
| <input type="checkbox"/> SWPPP In Accordance with KYG100000 | <input type="checkbox"/> Project Narrative |
| <input type="checkbox"/> Label All EPSC BMPs | <input type="checkbox"/> Sensitive Features Shown |
| <input type="checkbox"/> KY Registered Professional Engr. Stamp & Seal | <input type="checkbox"/> Standard Details of EPSC BMPs |

The Engineer that Stamped the Submitted Plans Must Sign the Checklist and Include in Submittal.

Signature: _____

Date: _____