



CITY COMMISSION MEETING  
 AGENDA FOR OCTOBER 28, 2014  
 5:30 P.M.  
 CITY HALL COMMISSION CHAMBERS  
 300 SOUTH FIFTH ST

**ROLL CALL**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS/DELETIONS**

**RECOGNITION: Veterans Day Parade – Veterans Day Committee**

**PROCLAMATION: Pancreatic Cancer Awareness Month – Patricia Pearson (Western KY  
 Pancreatic Cancer Action  
 Network Volunteer)**

**PRESENTATION: Duchess of Paducah to Officer Gretchen Morgan – Mayor**

	<b>I. <u>MINUTES</u></b>
	<b>II. <u>APPOINTMENTS</u></b>
	A. Paducah Riverfront Development Authority
	B. Paducah-McCracken County Riverport Authority
	C. Electric Plant Board
	<b>III. <u>MOTION</u></b>
	A. R & F Documents
	<b>IV. <u>RESOLUTION</u></b>
	A. Support Expansion of Dippin' Dots
	<b>V. <u>MUNICIPAL ORDER</u></b>
	A. Personnel Actions
	B. 2015 Litter Abatement Grant – <b>S. ERVIN</b>
	C. Amend Municipal Order Establishing Spending Credits toward

		Health Insurance Costs – <b>S. DOOLITTLE</b>
		D. Certification to KYTC for south 24 <sup>th</sup> Street Bridge Capacity Posting – <b>R. MURPHY</b>
	<b>VI.</b>	<b><u>ORDINANCES – ADOPTION</u></b>
		A. Authorize a Contract for the Police Station & Fire Station #2 Roof Replacement Project – <b>R. MURPHY</b>
		B. Stop Loss Insurance Agreement with Anthem Blue Cross Blue Shield – <b>S. DOOLITTLE</b>
		C. Authorize Contract with Anthem Blue Cross Blue Shield for Third Party Administrative Services – <b>S. DOOLITTLE</b>
	<b>VII.</b>	<b><u>CITY MANAGER REPORT</u></b>
	<b>VIII.</b>	<b><u>MAYOR &amp; COMMISSIONER COMMENTS</u></b>
	<b>IX.</b>	<b><u>PUBLIC COMMENTS</u></b>
	<b>X.</b>	<b><u>EXECUTIVE SESSION</u></b>

OCTOBER 14, 2014

At a Regular Meeting of the Board of Commissioners, held on Tuesday, October 14, 2014, at 5:30 p.m., in the Commission Chambers of City Hall located at 300 South 5th Street, Mayor Pro Tem Wilson presided, and upon call of the roll by the City Clerk, the following answered to their names: Commissioners Abraham, Gault, Rhodes, and Mayor Pro Tem Wilson (4). Mayor Kaler was absent (1).

**INVOCATION**

Brandt Lyon, Pastor of Twelve Oaks Baptist Church, gave the invocation.

**ADDITIONS/DELETIONS**

The City Manager added an award presentation for Sen. Leeper from Kentucky League of Cities.

**SWEARING IN OF POLICE OFFICERS**

Police Chief Barnhill introduced the new police officer recruits as Matthew Jones, Chelsea Breakfield and Lucas Stone. They were sworn in by McCracken County Circuit Court Judge Craig Clymer.

**AWARD PRESENTATION**

Government Affairs Advocacy Manager Bryanna Carroll with the Kentucky League of Cities presented State Senator Bob Leeper with the Friend of Kentucky Cities award.

**MINUTES**

Commissioner Abraham offered motion, seconded by Commissioner Gault, that the reading of the Minutes for the October 7, 2014 City Commission meeting be waived and that the Minutes of said meetings prepared by the City Clerk be approved as written.

Adopted on call of the roll, yeas, Commissioners Abraham, Gault, Rhodes, and Mayor Pro Tem Wilson (4).

**MOTION**

**R & F DOCUMENTS**

Commissioner Gault offered motion, seconded by Commissioner Abraham, that the following documents be received and filed:

**DOCUMENTS**

1. Certificate of Liability Insurance for Danny Cope & Sons
2. Commissioner's Deed for 2530-2540 Barnett Street
3. Deed of Conveyance for 1852 North 8<sup>th</sup> Street
4. Contracts For Services:
  - a. Paducah Junior College, Inc. (ORD # 2014-09-8190)
  - b. Barkley Regional Airport Authority (ORD # 2014-09-8191)
  - c. Paducah Transit Authority (ORD # 2014-10-8192)
5. Contracts/Agreements:
  - a. Waiver and Consent between the City, County, and Wells Fargo Bank National Association for Genova Products, Inc. at 5400 Commerce Drive (ORD # 2014-08-8176)
  - b. Interlocal Agreement for Acceptance and Administration of Edward Byrne Justice Assistance Grant (JAG) Award (ORD # 2014-06-8153)
  - c. HVAC Local Jurisdiction Agreement with Commonwealth of Kentucky Department of Housing, Buildings and Construction Division (ORD # 2014-09-8188)
  - d. Amendment to the Agreement with Kentucky Transportation Cabinet for the Greenway Trail Phase II (ORD # 2010-01-7648)
  - e. Change Order # 4 with Bluegrass Uniforms for Uniform Services for the Fire Department (ORD # 2014-09-8189)
  - f. Services Agreement with Motorola Solutions for FY 2014-2015 (ORD # 2014-08-8171)
  - g. Contract with Plante Moran for Enterprise Resource Planning Consultant Services for the Information Technology Department (ORD # 2014-09-8185)
  - h. Grant Agreement between the Kentucky Transportation Cabinet and the Paducah Police Department for the 'Heads Up Don't Be IN' TEXT'ICATED Educational Campaign - \$24,000 (ORD # 2014-8-8170)

6. Termination of Letter of Agreement with United States Enrichment Corporation (USEC) for off-site emergency response services
7. Paducah Water Works Financial Highlights for August 2014
8. Electric Plant Board of the City of Paducah (Paducah Power System) Financial Statements for FY 2012 and 2013
9. Paducah Water Works Financial Statements for FY 2013 and 2014
10. Paducah McCracken County Joint Sewer Agency Financial Statements for FY 2013 and 2014

Adopted on call of the roll, yeas, Commissioners Abraham, Gault, Rhodes, and Mayor Pro Tem Wilson (4).

**MUNICIPAL ORDER**  
**PERSONNEL ACTIONS**

Commissioner Rhodes offered motion, seconded by Commissioner Gault, that upon the recommendation of the City Manager, the Board of Commissioners of the City of Paducah order that the personnel changes on the attached list be approved.

(SEE MUNICIPAL ORDER BOOK)

Adopted on call of the roll, yeas, Commissioners Abraham, Gault, Rhodes, and Mayor Pro Tem Wilson (4).

**ACCEPT DONATION OF PROPERTY AT 1036 MADISON STREET FOR DEMOLITION**

Commissioner Abraham offered motion, seconded by Commissioner Gault, that a Municipal Order entitled, "A MUNICIPAL ORDER ACCEPTING THE DONATION OF REAL PROPERTY LOCATED AT 1036 MADISON STREET TO THE CITY AND AUTHORIZING THE MAYOR TO EXECUTE A CONSIDERATION CERTIFICATE IN THE DEED," be adopted.

Adopted on call of the roll, yeas, Commissioners Abraham, Gault, Rhodes, and Mayor Pro Tem Wilson (4). MO.#1793; BK 9

**ADOPT HEALTH INSURANCE BENEFIT PLAN PREMIUMS FOR CALENDAR YEAR 2015**

Commissioner Gault offered motion, seconded by Commissioner Abraham, that a Municipal Order entitled, "A MUNICIPAL ORDER APPROVING AND ADOPTING THE COMPREHENSIVE HEALTH INSURANCE BENEFIT PLAN PREMIUMS FOR CALENDAR YEAR 2015 INCLUDING PREMIUMS FOR OPTIONAL DENTAL AND VISION CARE FOR EMPLOYEES OF THE CITY OF PADUCAH," be adopted.

Adopted on call of the roll, yeas, Commissioners Abraham, Gault, Rhodes, and Mayor Pro Tem Wilson (4). MO.#1794; BK 9

**INSURANCE UPDATE**

Greg Carlton, Peel & Holland Senior Vice President of Benefits & Wellness and Interim Human Resources Director Steve Doolittle gave a presentation regarding the Employees' Benefit Plan(s) for the City's health insurance program. Mr. Carlton reviewed the following topics for the FY2015 plan year:

- Historical Claims Perspective
- Financial Update
- Chronic Conditions Summary
- 2014 Funding Budget & Escrow Update
- Underwriting Review – 2015
- 2015 Funding Budget & Escrow
- 2015 Recommendations

There are 254 city employees who are covered under the plan with a membership of 533. Thirty-three of those members participate in the chronic care program. The good news included in the recommendations was to not increase the premiums for the health insurance plan. Also included was to hold allocations to the same amount of \$8,724, which is paid to each employee to use for

healthcare premiums and other related healthcare costs. (A copy of the power point presentation is in the minute file.)

**ESTABLISH A POLICY FOR ELIGIBLE EMPLOYEES FOR USE OF SPENDING CREDITS PURSUANT TO THE CITY'S GROUP HEALTH INSURANCE PLAN FOR THE 2015 PLAN YEAR**

Commissioner Rhodes offered motion, seconded by Commissioner Gault, that a Municipal Order entitled, "A MUNICIPAL ORDER ESTABLISHING A POLICY FOR USE OF SPENDING CREDITS TOWARDS THE PURCHASE OF CERTAIN BENEFITS SUCH AS HEALTH, DENTAL OR VISION PURSUANT TO THE CITY'S GROUP HEALTH INSURANCE PLAN FOR THE 2015 PLAN YEAR," be adopted.

Adopted on call of the roll, yeas, Commissioners Abraham, Gault, Rhodes, and Mayor Pro Tem Wilson (4). MO.#1795; BK 9

**ORDINANCES – ADOPTION**

**SET PROPERTY TAX LEVY FOR 2014-2015**

Commissioner Abraham offered motion, seconded by Commissioner Gault, that the Board of Commissioners adopt an ordinance entitled, "AN ORDINANCE FIXING THE LEVIES AND RATES OF TAXATION ON ALL PROPERTY IN THE CITY OF PADUCAH, KENTUCKY, SUBJECT TO TAXATION FOR MUNICIPAL PURPOSES AND FOR SCHOOL PURPOSES FOR THE PERIOD FROM JULY 1, 2014, THROUGH JUNE 30, 2015, WITH THE PURPOSES OF SAID TAXES HEREUNDER DEFINED".

<u>PURPOSE</u>	<u>RATE PER \$100.00</u>
<u>General Fund of the City</u>	
Real Property	\$0.255
Personal Property	\$0.390
Motor Vehicles & watercraft	\$0.390
<u>School Purposes</u>	
Paducah Junior College	
Real Estate	\$0.017
Personal Property	\$0.017
Motor Vehicles & watercraft	\$0.031
The City of Paducah shall collect the following taxes for the Board of Education:	
Paducah Independent School District	
Real Property	\$0.771
Personal Property	\$0.771
Inventory	\$0.771
Total Tax Rate per \$100 - real property	\$1.043
Total Tax Rate per \$100 - personal property	\$1.178
Total Tax Rate per \$100 – inventory	\$0.771
Total Tax Rate per \$100 – motor vehicle & watercraft	\$0.421

Property taxes levied herein shall be due and payable in the following manner:

In the case of tax bills which reflect an amount due of less than Five Hundred Fifty Dollars (\$550.00), the payment shall be due on November 1, 2014, and shall be payable without penalty and interest until November 30, 2014.

In the case of all other tax bills, payment shall be in accordance with the following provisions:

- The first half payment shall be due on November 1, 2014, and shall be payable without penalty and interest until November 30, 2014.
- The second half payment shall be due on February 1, 2015, and shall be payable without penalty and interest until February 28, 2015.

Adopted on call of the roll, yeas, Commissioners Abraham, Gault, Rhodes, and Mayor Pro Tem Wilson (4). ORD.#2014-10-8193; BK 34

**APPROVE INDUSTRIAL DEVELOPMENT BOND FOR CONSTRUCTION OF DOWNTOWN HOTEL (Introduced on June 24, 2014)**

Commissioner Gault offered motion, seconded by Commissioner Abraham, that the Board of Commissioners adopt an ordinance entitled, "AN ORDINANCE AUTHORIZING THE ISSUANCE OF UP TO \$10,500,000 INDUSTRIAL BUILDING REVENUE BONDS, SERIES 2014 (PADUCAH CONVENTION HOTEL, LLC PROJECT) OF THE CITY OF PADUCAH, KENTUCKY, THE PROCEEDS OF WHICH SHALL BE USED TO PAY THE COSTS OF THE ACQUISITION, CONSTRUCTION, INSTALLATION AND EQUIPPING OF AN INDUSTRIAL BUILDING SUITABLE FOR USE AS A HOTEL, TOGETHER WITH ALL RELATED AND SUBORDINATE FACILITIES NECESSARY TO THE OPERATION THEREOF, TO BE LOCATED WITHIN THE CITY OF PADUCAH, KENTUCKY, AND LEASED TO PADUCAH CONVENTION HOTEL, LLC; PROVIDING FOR THE PLEDGE OF REVENUES FOR THE PAYMENT OF SUCH BONDS; AUTHORIZING A LEASE AGREEMENT APPROPRIATE FOR THE PROTECTION AND DISPOSITION OF SUCH REVENUES AND TO FURTHER SECURE SUCH BONDS; AUTHORIZING A BOND PURCHASE AGREEMENT, MORTGAGE, PAYMENT IN LIEU OF TAXES AGREEMENT AND ASSIGNMENTS; AND AUTHORIZING OTHER ACTIONS IN CONNECTION WITH THE ISSUANCE OF SUCH BONDS." This ordinance is summarized as follows: This Ordinance (the "Ordinance") authorizes the issuance of Industrial Building Revenue Bonds, Series 2014 (Paducah Convention Hotel, LLC Project), in an aggregate principal amount not to exceed \$10,500,000 to finance the costs of the acquisition, construction, installation and equipping of a building suitable for use as a hotel, to be located within the City of Paducah, Kentucky and to be leased to Paducah Convention Hotel, LLC (the "Lessee"), a Kentucky limited liability company, pursuant to an Agreement of Lease (the "Agreement"). The Bonds are being issued under Chapter 103 of the Kentucky Revised Statutes, and are to be retired, directly or indirectly, from the lease payments to be made by the Lessee pursuant to the Agreement. This Ordinance also authorizes the execution on behalf of the City of the various financing documents involved in the transaction, including the Agreement, the Bond Purchase Agreement, a Payment in Lieu of Taxes Agreement, Assignments, a Mortgage and assignments in substantially the forms submitted to the Board of Commissioners. A copy of the Ordinance and of the form of the basic documents for such transaction will be on file in the office of the City Clerk.

The Bonds are to be retired from the lease payments to be made by the Lessee pursuant to the Agreement AND, PURSUANT TO SECTIONS 103.200 TO 103.285 OF THE KENTUCKY REVISED STATUTES, THE BONDS DO NOT CONSTITUTE AN INDEBTEDNESS OF THE CITY OF PADUCAH, KENTUCKY WITHIN THE MEANING OF THE CONSTITUTION OF THE COMMONWEALTH OF KENTUCKY.

Adopted on call of the roll, yeas, Commissioners Abraham, Gault, Rhodes, and Mayor Pro Tem Wilson (4). ORD.#2014-10-8194; BK 34

**ORDINANCES – INTRODUCTION**

**AUTHORIZE SALE OF REAL PROPERTY LOCATED AT 717 HARRISON**

Commissioner Rhodes offered motion, seconded by Commissioner Gault, that the Board of Commissioners introduce an Ordinance entitled, "AN ORDINANCE APPROVING THE SALE OF MUNICIPALLY OWNED REAL PROPERTY LOCATED AT 717 HARRISON STREET, PADUCAH, KENTUCKY." This ordinance is summarized as follows: That the City of Paducah hereby approves the sale of real property located at 717 Harrison Street to Katherine Knotts for and in consideration of \$182,965.00 plus accrued interest as determined on the day of closing. Further, the Mayor is authorized to execute a deed of conveyance and any other documentation necessary to effectuate the transfer of the property.

**STOP LOSS INSURANCE AGREEMENT WITH ANTHEM BLUE CROSS BLUE SHIELD**

Commissioner Abraham offered motion, seconded by Commissioner Gault, that the Board of Commissioners introduce an ordinance entitled, "AN ORDINANCE ACCEPTING THE RATES FOR STOP LOSS INSURANCE COVERAGE WITH ANTHEM BLUE CROSS BLUE SHIELD FOR THE GROUP HEALTH INSURANCE PLAN FOR THE CITY OF PADUCAH, KENTUCKY FOR THE 2015 CALENDAR YEAR AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR SAME." This ordinance is summarized as follows: That the

City of Paducah accepts the rates offered through Anthem Blue Cross Blue Shield for Stop Loss Insurance Coverage for the group health insurance plan for the City of Paducah, Kentucky. Effective January 1, 2015 the stop loss rates are as follows:

- 1) Individual Stop Loss - \$175,000 maximum City liability per person with a monthly cost of \$92.98 per member; and
- 2) Aggregate Stop Loss - \$2,029,679.00 maximum City liability of total claims combined with a monthly cost of \$6.29 per member.

Further, the Mayor is hereby authorized to execute a contract with Anthem Blue Cross Blue Shield for the stop loss coverage.

**AUTHORIZE CONTRACT WITH ANTHEM BLUE CROSS BLUE SHIELD FOR THIRD PARTY ADMINISTRATIVE SERVICES**

Commissioner Gault offered motion, seconded by Commissioner Abraham, that the Board of Commissioners introduce an ordinance entitled, "AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF PADUCAH AND ANTHEM BLUE CROSS BLUE SHIELD." This ordinance is summarized as follows: The Mayor is hereby authorized to execute an Agreement between the City of Paducah and Anthem Blue Cross Blue Shield as the City's Third Party Administrator to provide claims administrative services related to the City's health insurance plan. The effective date of this Agreement is January 1, 2015 and ending December 31, 2015.

**CITY MANAGER REPORT**

Deputy Chief of Fire Prevention Greg Cherry and Deputy Fire Marshal April Tinsman briefed the Commissioners on the Paducah Fire Division's 3<sup>rd</sup> annual conference for Electrical, Building, and Fire Service professionals. The FREE one-day conference is available to anyone in the electrical, building/construction/design, or firefighting professions. The workshop will be Friday, October 24, from 8 a.m. until 5 p.m., at the Julian Carroll Convention Center. Participation in the classes can provide attendees with continuing education credits for the State of Kentucky. So far, 160 have registered with the goal of 250 participants. More than 200 attended last year's conference.

**MAYOR AND COMMISSIONER COMMENTS**

No comments.

**PUBLIC COMMENTS**

Gary Vander Boegh spoke about different topics.

Upon motion the meeting adjourned.

**ADOPTED:** October 28, 2014

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City Clerk

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Mayor

At a Regular Meeting of the Board of Commissioners, held on Tuesday, October 21, 2014, at 5:30 p.m., in the Commission Chambers of City Hall located at 300 South 5th Street, Mayor Kaler presided, and upon call of the roll by the City Clerk, the following answered to their names: Commissioners Abraham, Gault, Rhodes, Wilson and Mayor Kaler (5).

**ADDITIONS/DELETIONS**

The City Manager reported the presentation for the Veteran's Day Parade would need to be rescheduled.

**MOTION  
R & F BIDS**

Commissioner Abraham offered motion, seconded by Commissioner Gault, that the following bids be received and filed for the Police Station and Fire Station #2 Roof Replacement Project:

1. Swift Roofing, Inc.
2. Minter Roofing Co., Inc.
3. Atlas Roofing Co., Inc.
4. Southern Roofing Co., Inc

Adopted on call of the roll, yeas, Commissioners Abraham, Gault, Rhodes, Wilson and Mayor Kaler (5).

**ORDINANCE – ADOPTION**

**AUTHORIZE SALE OF REAL PROPERTY LOCATED AT 717 HARRISON**

Commissioner Gault offered motion, seconded by Commissioner Abraham, that the Board of Commissioners adopt an Ordinance entitled, "AN ORDINANCE APPROVING THE SALE OF MUNICIPALLY OWNED REAL PROPERTY LOCATED AT 717 HARRISON STREET, PADUCAH, KENTUCKY." This ordinance is summarized as follows: That the City of Paducah hereby approves the sale of real property located at 717 Harrison Street to Katherine Knotts for and in consideration of \$182,965.00 plus accrued interest as determined on the day of closing. Further, the Mayor is authorized to execute a deed of conveyance and any other documentation necessary to effectuate the transfer of the property.

Adopted on call of the roll, yeas, Commissioners Abraham, Gault, Rhodes, Wilson and Mayor Kaler (5). ORD.#2014-10-8195; BK 34

**ORDINANCE – INTRODUCTION**

**AUTHORIZE A CONTRACT FOR THE POLICE STATION & FIRE STATION #2 ROOF REPLACEMENT PROJECT**

Commissioner Rhodes offered motion, seconded by Commissioner Wilson, that the Board of Commissioners introduce an ordinance, "AN ORDINANCE ACCEPTING THE BID OF SWIFT ROOFING INC., FOR ROOF REPLACEMENT FOR THE PADUCAH POLICE DEPARTMENT AND FIRE STATION #2, AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR SAME." This ordinance is summarized as follows: That the City of Paducah accepts the bid of Swift Roofing, Inc., in the amount of \$227,775.00 for roof replacement for the Paducah Police Department and Fire Station #2, and authorizes the Mayor to execute a contract for same.

**WORKSHOP**

Melinda Winchester, Downtown Development Specialist of the Planning Department, gave a power point presentation for the Paducah Main Street Development Update. (For more details, please read the excerpt from the City Commission Highlights prepared by Public Information Officer Pam Spencer. A copy of the presentation is included in the minute file.)

**CITY MANAGER REPORT**

- The City Manager reminded everyone about the ribbon cutting for the Ohio River Boat Launch and the Greenway Trail project which is tomorrow (October 22) at 2 p.m. The event will start at the Ohio River Boat Launch at North 6<sup>th</sup> and Burnett.

**MAYOR AND COMMISSIONER COMMENTS**

No comments.

**PUBLIC COMMENTS**

No comments.

Upon motion the meeting adjourned.

**ADOPTED:** October 28, 2014

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City Clerk

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Mayor

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Excerpt from the City Commission Highlights prepared by Public Information Officer Pam Spencer.

**Paducah Main Street Development Update**

Downtown Development Specialist Melinda Winchester updated the Mayor and Commissioners on new businesses in downtown and LowerTown and Paducah Main Street's promotional activities. From May 31 through August 2 of this year, Main Street promoted Smashin' Summer Saturdays to create buzz in the downtown area and attract new businesses. The plan for 2015 is to expand it to 11 weeks. Winchester also listed the new or relocated businesses to downtown in 2014. In July, Paducah Main Street organized Showcase Paducah which provided the community an opportunity to tour commercial and residential properties for sale or lease in downtown and LowerTown. That promotional event led to the purchase of four buildings on Broadway. Winchester also outlined the work underway to help property owners receive state and federal tax credits, apply for roof stabilization funds, apply for façade grants, and pursue the redevelopment of properties to provide upper story living space. Winchester says, "That's progress. It's wonderful and exciting to see." The downtown area also has received three new cast iron benches with six more planned and a new gazebo was installed at 2<sup>nd</sup> Street and Broadway last week. Regarding upcoming events, Winchester previewed the Kentucky Heritage Council's conference to be held this week in Paducah. Other upcoming items for this year include the Downtown Holiday Storefront Display Contest, the Holiday Open House on Sunday, November 2, and the Dickens of a Christmas Small Business Saturday event on Saturday, November 29. For next year, Paducah Main Street is working on a new promotion to be held in conjunction with AQS QuiltWeek™ in addition to considering an outdoor swap event. Winchester says, "I really want people outside of downtown and LowerTown to realize what we have going on in downtown Paducah."

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**BOARDS and COMMISSIONS  
APPOINTMENTS and REAPPOINTMENTS  
FOR CITY COMMISSION CONFIRMATION**

Appointment

Reappointment

Joint Appointment    **NAME:** Edward Musselman

Joint Reappointment

**NAME OF BOARD OR COMMISSION:** \_\_\_\_\_

Paducah Riverfront Development Authority

**DATE TO BE PLACED ON AGENDA:** October 28, 2014

**EXPIRATION OF TERM DATE:** April 9, 2017

**APPOINTEE'S HOME ADDRESS:**

**Street:** \_\_\_\_\_

**City/Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email Address:** edwardmusselman@gmail.com

**Appointee's Business Name:** Musselman Properties

**Address:** 500 South Friendship Road

**City/Zip:** Paducah, KY 42003

**Phone:** 618-638-3450

**TO REPLACE ON BOARD:** Jackie Smith

Thank you

Resigned

Term Expired

Other (explain)

**ADDRESS:** 1420 N. Friendship Rd.

**City/Zip:** Paducah, KY 42001

**Appointee Confirmation:** Date: 10/23/14 By: Mayor Kaler

**Board of Commission Approval:** \_\_\_\_\_

Original to: Tammara S. Sanderson, City Clerk  
Cc: file

**BOARD CHAIRMAN:**

\_\_\_\_\_

I move that the following documents be received and filed:

**DOCUMENTS**

1. Certificates of Liability Insurance:
  - a. Heflin, Inc.
  - b. Ivitts Plumbing Contractors, Inc.
  - c. Lonnie Wiggins Concrete
  - d. Schmitt Concrete, Inc.
  
2. Letter of Assistance with Fluor Federal Services, Inc. Deactivation Project for Police Department Services
  
3. City of Paducah Police and Firefighters Pension Fund:
  - a. Valuation as of July 1, 2014
  - b. Actuarial Report: Statement of Governmental Accounting Standards Numbers 27, 67, and 68
  - c. Review of Actuarial Valuation as of July 1, 2014
  
4. City of Paducah Appointive Employees' Pension Fund: Statement of Governmental Accounting Standards Numbers 27, 67, and 68
  
5. Comprehensive Health Benefit Plan Premiums for Calendar Year 2015 including Premiums for Optional Dental and Vision Care for Employees of the City of Paducah (MO # 1794)

# Agenda Action Form

## Paducah City Commission

Meeting Date: October 28, 2014

### Short Title: 1% Payroll Tax Rebate for Dippin' Dots, LLC, expansion

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Jeff Pederson  
Presentation By: Jeff Pederson

### Background Information:

Dippin' Dots, LLC has been producing and distributing novelty ice cream products worldwide since 1988, in 48 states and 11 countries. Dippin' Dots, LLC, plans to expand their Paducah facility to accommodate new freezer equipment, including compressors, evaporators, ice cream freezers and packaging equipment.

Dippin' Dots \$3.1 million expansion at its Paducah headquarters will result in at least 30 new full-time employees, with an average wage of between \$10.88 and \$12.51 per hour; and

In order to assist in this project, Dippin' Dots, LLC, has requested that the City of Paducah waive the 1% payroll tax for ten years, to be offered in conjunction with the Kentucky Economic Development Finance Authority program that grants forgiveness of 3% State payroll tax.

**Goal:**  Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

**Staff Recommendation:** Approve rebate of 1% payroll tax for ten years for KEDFA program eligible positions.

**Attachments:** Resolution  
KEDFA KBI Report

Department Head	City Clerk	 City Manager
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## RESOLUTION

### A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF PADUCAH, KENTUCKY, SUPPORTING THE EXPANSION OF DIPPIN' DOTS BY REBATING THE 1% PAYROLL TAX ON CERTAIN KEDFA PROGRAM ELIGIBLE POSITIONS

**WHEREAS**, a strong economy is important to the City of Paducah and the region, and the Board of Commissioners of the City of Paducah, Kentucky, strives to support expansion of local businesses; and

**WHEREAS**, Dippin' Dots, LLC has been producing and distributing novelty ice cream products worldwide since 1988, in 48 states and 11 countries; and

**WHEREAS**, Dippin' Dots, LLC, in 2013 announced plans to expand its Paducah facility to accommodate new freezer equipment, including compressors, evaporators, ice cream freezers and packaging equipment; and

**WHEREAS**, Dippin' Dots' \$3.1 million expansion at its Paducah headquarters includes at least 30 new full-time employees, with an average wage of between \$10.88 and \$12.51 per hour; and

**WHEREAS**, in order to assist in this project, Dippin' Dots, LLC, is eligible for a 1% payroll tax rebate for up to ten years, to be offered in conjunction with the Kentucky Economic Development Finance Authority (KEDFA) program that grants forgiveness of 3% State payroll tax.

### **NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY OF PADUCAH, KENTUCKY, ACTING BY AND THROUGH ITS BOARD OF COMMISSIONERS AS FOLLOWS:**

Section 1: It is hereby found, determined and declared that the statements of fact set forth in this Resolution are true and accurate.

Section 2: The City of Paducah may grant a rebate of a 1% payroll tax on KEDFA program eligible positions, upon remittance of the full amount of the payroll tax due, for a period of up to ten years to help support the expansion of Dippin' Dots.

Section 3: The adoption of this Resolution shall not be deemed to and shall not impose any liability or responsibility, financial or otherwise, upon the City of Paducah, beyond the 1% payroll tax rebate for a period of up to ten years.

Section 4. This resolution shall be in full force and effect from and after its adoption.

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GAYLE KALER, Mayor

### **ATTEST:**

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Tammara S. Sanderson, City Clerk

Adopted by the Board of Commissioners October 28, 2014  
Recorded by Tammara S. Sanderson, City Clerk October 28, 2014

**KENTUCKY ECONOMIC DEVELOPMENT FINANCE AUTHORITY  
KBI REPORT**

**DATE:** December 13, 2012  
**COMPANY:** Dippin' Dots, L.L.C.  
**LOCATION OF PROJECT:** Paducah, McCracken Co.  
**PROJECT TYPE:** Manufacturing- Expansion  
**PROJECT MANAGER:** P. Lockhart  
**FI STAFF:** S. Fisher  
**RESOLUTION NUMBER:** KBI-12-I-19355  
**PROJECT DESCRIPTION:** Dippin' Dots, L.L.C. has been producing and distributing novelty ice cream products worldwide since 1988 in 48 states and 11 countries. Historically the product has been distributed in amusement parks, sports arenas, cinemas and shopping malls. This project is an expansion of their Paducah facility and will accommodate new freezer equipment, including compressors, evaporators, ice cream freezers and packaging equipment.

**NEGOTIATED TARGETS AND INCENTIVE AMOUNTS:**

<b>YEAR</b>	<b>Job Target</b>	<b>Average Hourly Wage Target (Including Employee Benefits)</b>	<b>Annual Approved Cost Limitation</b>
As of Activation Date	10	\$16.00	
1	10	\$16.00	\$50,000
2	20	\$17.00	\$50,000
3	30	\$18.00	\$50,000
4	30	\$18.00	\$50,000
5	30	\$18.00	\$50,000
6	30	\$18.00	\$50,000
7	30	\$18.00	\$50,000
8	30	\$18.00	\$50,000
9	30	\$18.00	\$50,000
10	30	\$18.00	\$50,000

**Minimum Wage Requirements: Base hourly wage/total hourly compensation - \$10.88/\$12.51**

**TOTAL NEGOTIATED TAX INCENTIVE AMOUNT: \$500,000**

ANTICIPATED PROJECT INVESTMENT:	Owned Project	
	Eligible Costs	Total Investment
Building/Improvements	\$996,400	\$996,400
Equipment -	\$200,000	\$2,146,600
<b>TOTAL</b>	\$1,196,400	\$3,143,000

**OWNERSHIP (20% or more):** Dippin' Dots Holdings, L.L.C. - Oklahoma  
Fischer Enterprises - Oklahoma

**OTHER STATE PARTICIPATION:**

<u>Date</u>	<u>Program</u>	<u>Status</u>	<u>Amount</u>
12/13/2012	KEIA	Pending	\$25,000

**REQUESTED WAGE ASSESSMENT/LOCAL PARTICIPATION:**

**State:** 3%  
**Local:** 1%

**UNEMPLOYMENT RATE:**

**County:** 7.5%  
**Kentucky:** 7.8%

**SPECIAL CONDITIONS:**

The company will be required to maintain a base employment equal to the number of full-time, Kentucky resident employees as of the date of preliminary approval. The company reported 60 full-time resident employees as of the application date.

CITY OF PADUCAH  
October 28, 2014

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Upon the recommendation of the City Manager, the Board of Commissioners of the City of Paducah order that the personnel changes on the attached list be approved.



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City Manager's Signature

October 24, 2014

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Date

CITY OF PADUCAH  
PERSONNEL ACTIONS  
October 28, 2014

NEW HIRE - FULL-TIME (F/T)

<u>EPW - SOLID WASTE</u>	<u>POSITION</u>	<u>RATE</u>	<u>NCS/CS</u>	<u>FLSA</u>	<u>EFFECTIVE DATE</u>
Henson, Robert L.	Truck Driver	\$15.61/Hr	NCS	Non-Ex	October 30, 2014

TERMINATIONS - FULL-TIME (F/T)

<u>PARKS SERVICES</u>	<u>POSITION</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
Gorrell, John	Recreation Specialist	Resignation	October 13, 2014

EPW - ENGINEERING

Taylor, Nathan D.	Storm Water & Drainage Engineer	Resignation	November 2, 2014
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PAYROLL ADJUSTMENTS/TRANSFERS/PROMOTIONS/TEMPORARY ASSIGNMENTS

<u>FIRE - SUPPRESSION</u>	<u>PREVIOUS POSITION AND BASE RATE OF PAY</u>	<u>CURRENT POSITION AND BASE RATE OF PAY</u>	<u>NCS/CS</u>	<u>FLSA</u>	<u>EFFECTIVE DATE</u>
McKellips, Kevin D.	Assistant Fire Chief \$24.48/Hr	Deputy Fire Chief \$37.50/Hr	NCS	Ex	November 1, 2014

**Agenda Action Form  
Paducah City Commission**

**Meeting Date:** 28 October 2014

**Short Title:** 2015 Kentucky Litter Abatement Program Application

Ordinance     Emergency     Municipal Order     Resolution     Motion

Staff Work By:    Chris Yarber; Sheryl Chino

Presentation By:    Steve Ervin; Rick Murphy

**Background Information:**    The Kentucky Division of Waste Management (DMW) provides funds across the Commonwealth to local jurisdictions for litter abatement. The litter abatement award amount is based on a street mileage formula with Paducah having 250 miles. In 2014, DMW awarded the Engineering/Public Works Department \$14,845.37 for their Street Litter Abatement Program.

The Engineering/Public Works Department proposes to submit an application to KY Division of Waste Management for 2015 Litter Abatement Award. An award of \$14,500 is anticipated for 2015. This award requires no local cash or in-kind match.

Goal:     Strong Economy     Quality Services     Vital Neighborhoods     Restored Downtowns

**Funds Available:**    Account Name:  
Account Number:  
Project Number:

Finance
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**Staff Recommendation:** Authorize and direct the Mayor to sign all required grant application documents.

 Engineering Dept. Head	 Planning Dept. Head	City Clerk	City Manager
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MUNICIPAL ORDER NO. \_\_\_\_\_

A MUNICIPAL ORDER AUTHORIZING THE APPLICATION FOR A 2015  
KENTUCKY LITTER ABATEMENT GRANT THROUGH THE KENTUCKY DIVISION OF  
WASTE MANAGEMENT FOR THE ENGINEERING/PUBLIC WORKS DEPARTMENT  
STREET LITTER ABATEMENT PROGRAM

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. The Mayor, or his designee, is hereby authorized to execute an application for a 2015 Kentucky Litter Abatement Program grant through the Kentucky Division of Waste Management for the Engineering/Public Works Department's Street Litter Abatement programs. The grant amount will be based on a formula using the total number of street miles within the City. No local cash or in-kind match is required.

SECTION 2. This order will be in full force and effect from and after the date of its adoption.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Tammara S. Sanderson, City Clerk

Adopted by the Board of Commissioners, October 28, 2014  
Recorded by Tammara S. Sanderson, City Clerk, October 28, 2014  
m\grants\Litter Abatement 2015

# Agenda Action Form Paducah City Commission

Meeting Date: October 28, 2014

Short Title: Establish a policy for eligible employees for use of spending credits pursuant to the City's group health insurance plan for the 2015 plan year

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Steve Doolittle, Greg Carlton  
Presentation By: Steve Doolittle

### Background Information:

The City makes financial contributions to subsidize the cost of the premium charges in the approved health and wellness plan. Allocation of spending credits towards the purchase of certain benefits such as health, dental or vision pursuant to the City's group health insurance plan shall be \$8,724 per employee. For those employees who opt out of the City's group health insurance but can show proof of coverage under a another sponsored group health insurance plan are recommended to receive an employer contribution of \$2,850. An increase of \$500 to the amount previously submitted and approved by the Commission on October 14, 2014 (MO1795), bringing the total amount up to the same given the previous year. The maximum wellness credit that can be earned is \$2,000 for an employee and \$1,000 for an employee-spouse.

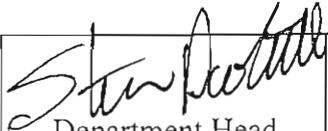
Goal:  Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

Funds Available: Account Name:  
Account Number:

Finance
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Staff Recommendation: Approve

Attachments:

 Department Head	City Clerk	City Manager
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# Agenda Action Form Paducah City Commission

Meeting Date: October 28, 2014

**Short Title: Certification to Kentucky Transportation Cabinet of Safe Load Capacity Posting of the 24th Street Bridge for 2014**

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Angela Weeks, EPW Proj Mgr

Presentation By: Rick Murphy, PE, City Engineer-Public Works Director

### Background Information:

Annually, the Kentucky Transportation Cabinet District One office inspects all bridges within the City Limits. There are 13 actual bridges in the City Limits that are maintained by the City. In order for the City to be eligible for Federal Bridge Replacement and Rehabilitation Funds, the KYTC requires the Mayor to certify that City maintained bridges with safe load capacities of 18 tons or less are posted in accordance with the National Bridge Inspection Standards. The only bridge with this requirement within the City is the bridge located on South 24<sup>th</sup> Street with a weight limit of 14 tons. The weight limit is posted and has been verified as shown in the attached photos.

Goal:  Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

Funds Available:    Account Name: N/A  
                                  Account Number:  
                                  Project Number:

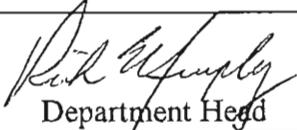
Finance
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### Staff Recommendation:

To adopt a Municipal Order authorizing the Mayor to execute the certification that all city maintained bridges with safe load capacities of 18 tons or less are posted in accordance with the National Bridge Inspection Standards.

### Attachments:

KYTC documents, Certification form, Bridge Map and Bridge Photos

 Department Head	City Clerk	City Manager
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A MUNICIPAL ORDER APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE THE STATEMENT OF COMPLIANCE WITH NATIONAL BRIDGE INSPECTION STANDARDS/BRIDGE POSTING REQUIREMENTS FOR PADUCAH, KENTUCKY CERTIFYING BRIDGES WITHIN THE CITY LIMITS OF PADUCAH ARE POSTED WITH SAFE LOAD CAPACITIES

WHEREAS, the Kentucky Transportation Cabinet District 1, inspects all bridges within the city limits and forwards the reports to the City Engineer's Office for review, correction, and verification; and,

WHEREAS, the City Engineer now advises the Mayor that all city maintained bridges are posted in compliance with standards as set forth by the Kentucky Transportation Cabinet.

BE IT ORDERED BY THE CITY OF PADUCAH, KENTUCKY:

SECTION 1. That the City of Paducah hereby approves and authorizes the Mayor to execute the Statement of Compliance with National Bridge Inspection Standards/Bridge Posting Requirements for Paducah, Kentucky certifying that bridges within the city limits of Paducah are posted with safe load capacities of 18 tons or less in accordance with the National Bridge Inspection Standards.

SECTION 2. This Order shall be in full force and effect from and after the date of its adoption.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Tammara S. Sanderson, City Clerk

Adopted by the Board of Commissioners, October 28, 2014  
Recorded by Tammara S. Sanderson, City Clerk, October 28, 2014  
\\mo\Bridges-KY Safe Load Capacity Posting 2014

GAVE TO MI  
10-2-14



**TRANSPORTATION CABINET**

Department of Highways District 1 Office  
5501 Kentucky Dam Road  
Paducah, KY 42003  
(270) 898-2431

**Steven L. Beshear**  
Governor

**Michael W. Hancock, P.E.**  
Secretary

September 30, 2014

**RECEIVED**

OCT 01 2014

ENGINEERING  
DEPARTMENT

Mayor Gayle Kaler  
City of Paducah  
P. O. Box 2267  
Paducah, Kentucky 42002

Dear Mayor Kaler:

The annual and bi-annual inspection for bridges in the city of Paducah was completed on September 26, 2014.

Attached are copies of our inspection reports and work candidates list for these structures.

The following is a list of all bridges with weight limits below 18 tons and the posting status of each:

<u>PROJECT NUMBER</u>	<u>ROAD NAME &amp; NUMBER</u>	<u>WEIGHT LIMIT</u>	<u>POSTED</u>
073C00045N	South 24 <sup>th</sup> Street (CS-1331)	14 Tons	Yes

In order for your City to be eligible for Federal Bridge Replacement and Rehabilitation Funds for the coming year, the bridges listed must be signed for the weight limit shown. Those listed for less than (3) Tons capacity must be physically barricaded. All signs and barricades must conform to the Manual on Uniform Traffic Control Devices.

Upon receipt of this letter, your county has 30 days to properly post or barricade the required structure, then sign, date, and return the statement of compliance form to this office.

If you have any questions, please contact this office at (270) 898-2431.

Sincerely,

Mike McGregor  
Chief District Engineer

MM:GWC  
Enclousers



# Agenda Action Form Paducah City Commission

Meeting Date: October 21, 2014

Short Title: Authorize a Contract with Swift Roofing, Inc. for the City of Paducah Police Station and Fire Station #2 Roof Replacement Project

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Angela Weeks, EPW Proj Mgr

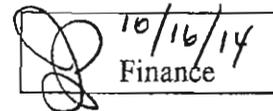
Presentation By: Rick Murphy, P.E., City Engineer-Public Works Director

### Background Information:

On Thursday, October 9, 2014, sealed bids were opened and read aloud for the City of Paducah's Police Station and Fire Station #2 Roof Replacement Project. Four responsive and responsible bids were received, with Swift Roofing, Inc. submitting the lowest bid for the Paducah Police Department in the amount of \$157,600.00 and \$70,175.00 for Fire Station #2 equating to a Total Lump Sum Bid of \$227,775.00. The Engineering-Public Works Department's combined estimate for the replacement of both the Police Department and Fire Station #2 was approximately \$160,000.00. Upon further review of the bid received it was determined that \$57,600.00 of the bid is associated with the removal, storage, reinstallation, and recharging of 19 separate HVAC units that reside on top of the Police Department roof. Nevertheless, the significant cost associated with the proper handling of the existing HVAC units could not be anticipated and/or avoided and will be required to properly replace the roof at the Paducah Police Department.

Goal:  Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

Funds Available: Project Account PF0070  
Account Number: 040-8827-536.23-07

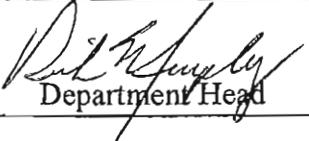


### Staff Recommendation:

To receive and file the bids and adopt an Ordinance authorizing the Mayor to execute a contract with Swift Roofing, Inc., in the amount of \$227,775.00 for the Paducah Police Station and Fire Station #2 Roof Replacement Project.

### Attachments:

Advertisement, Bids, Bid Tabulation, Proposed Contract

 Department Head	City Clerk	City Manager
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# Agenda Action Form Paducah City Commission

Meeting Date: October 14, 2014

Short Title: Stop Loss Insurance Agreement with Anthem Blue Cross Blue Shield

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Steve Doolittle, Greg Carlton

Presentation By: Steve Doolittle

### Background Information:

Since January 1, 2011 the City of Paducah has purchased stop loss insurance with Anthem Blue Cross Blue Shield to protect the City's health insurance plan in the event of a catastrophic claim(s). For the 2015 plan year beginning on January 1, 2015, it is recommended that the Commission adopt an agreement with Anthem Blue Cross Blue Shield to purchase stop loss insurance which is set at a \$175,000 maximum city liability per person (individual stop loss), Anthem assumes liability for all claims in excess of this amount, and \$2,029,679.00 maximum city liability of total claims combined (aggregate stop loss limit), Anthem assumes liability for all claims in excess of this amount up to \$1,000,000. Premium rates are \$92.98 per member per month for individual stop loss insurance and \$6.29 per month per member for aggregate stop loss insurance.

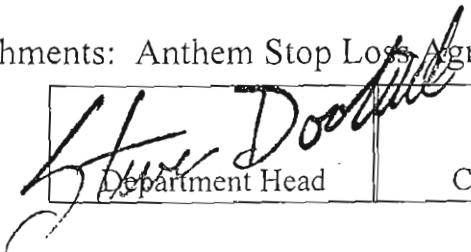
Goal:  Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

Funds Available: Account Name:  
Account Number: 07302085422001

Finance
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Staff Recommendation: Authorize the Mayor to execute an agreement with Anthem Blue Cross Blue Shield for stop loss insurance.

Attachments: Anthem Stop Loss Agreement.

 Department Head	City Clerk	City Manager
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# Agenda Action Form

## Paducah City Commission

Meeting Date: October 14, 2014

Short Title: Anthem Blue Cross Blue Shield Administrative Services

Ordinance  Emergency  Municipal Order  Resolution  Motion

Staff Work By: Steve Doolittle, Greg Carlton

Presentation By: Steve Doolittle

### Background Information:

Greg Carlton of Peel & Holland made a presentation on October 10, 2014 reflecting the City's current health plan costs and 2015 predictions. Greg Carlton and staff recommend that the City execute an agreement between the City of Paducah and Anthem Blue Cross Blue Shield effective January 1, 2015 to continue as the City's Third Party Administrator (TPA) to provide claims administrative services related to the City's health insurance plan. Remaining with Anthem offers the best overall option for quality of plans, administrative services, and competitive rates and factors. Anthem's proposal also includes Stop Loss Insurance, which protects the City's health insurance plan in the event of a catastrophic claim(s). This agreement reflects the City's action to keep the City's health insurance plan TPA as Anthem Blue Cross Blue Shield effective January 1, 2015. A summary of Anthem's administrative fees, rates and factors is attached.

Goal:  Strong Economy  Quality Services  Vital Neighborhoods  Restored Downtowns

Funds Available: Account Name: Health Insurance Fund  
Account Number: 073-0208-542.20-01

Finance

Staff Recommendation: Authorize the Mayor to execute an agreement between the City of Paducah and Anthem Blue Cross Blue Shield to provide administrative services related to the City's health insurance plan effective for the plan year beginning January 1, 2015.

### MOTION:

Attachments: Anthem Blue Cross Blue Shield Administrative Services Proposal.

*Steve Doolittle*  
Department Head

City Clerk

City Manager