



CITY COMMISSION MEETING
AGENDA FOR APRIL 21, 2015
5:30 P.M.
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE – John Holtgrewe, PTHS Sophomore

ADDITIONS/DELETIONS

PROCLAMATION: Earth Day

	I. <u>ORDINANCES – ADOPTION</u>
	A. Approve 3 rd Amendment to Cell Tower Agreement with AT&T – B. STRINGER
	B. Approve and Accept Grant Agreement for Foundation for a Healthy Kentucky – Investing in Kentucky’s Future – S. ERVIN
	C. Agreement with Kentucky Transportation Cabinet for Olivet Church Road Improvement Project – R. MURPHY
	D. Update the City’s Procurement Code Regulations to Conform to the Kentucky Revised Statutes – CITY MGR
	E. Contract with Paducah – McCracken County Convention & Visitors Bureau – CITY MGR
	II. <u>CITY MANAGER REPORT</u>
	III. <u>MAYOR & COMMISSIONER COMMENTS</u>
	IV. <u>PUBLIC COMMENTS</u>
	V. <u>EXECUTIVE SESSION</u>

Agenda Action Form Paducah City Commission

Meeting Date: March 24th, 2015

Short Title: Extended lease agreement between the City of Paducah and AT&T wireless communications.

Ordinance Emergency Municipal Order Resolution Motion

Staff Work By: *Brent Stringer*

Presentation By: *Steve Kyle/and or Brent Stringer*

Background Information: AT&T has leased space on the City's radio tower located at the 911 Office for several years. AT&T is adding sub-sites in various places in the city that will absorb the additional data that is being sent to main antennas at the 911 office. It became apparent to AT&T that with the amount of cell phone usage in our area additional sub-sites were necessary. These sub-sites will work in conjunction with the main site at 911. AT&T is requesting to extend their current lease. The lease agreement has been cleared by City Attorney Stacy Blankenship. City of Paducah receives \$1,633.50 monthly from AT&T as part of the lease agreement and this amount will increase by 10% every five years for the term of this agreement. This is the third lease agreement between the City of Paducah and AT&T.

Goal: Strong Economy Quality Services Vital Neighborhoods Restored Downtowns

Funds Available: Account Name: *DNA*
Account Number: *DNA*

Finance

Staff Recommendation: Introduce Ordinance to extend lease agreement between the City of Paducah and AT&T Wireless communications.

Attachments:

Department Head

City Clerk


City Manager

**Agenda Action Form
Paducah City Commission**

Meeting Date: 14 April 2015

Short Title: **Foundation for a Healthy Kentucky – Investing in Kentucky's Future Program**

Ordinance Emergency Municipal Order Resolution Motion

Staff Work By: Steve Ervin, Mark Thompson, Sheryl Chino
Presentation By: Steve Ervin

Background Information: *Investing in Kentucky's Future (IKF)* is an initiative aimed to improve the health of Kentucky's children by engaging in communities and testing innovative strategies. This program provides funding for Kentucky Communities where civic leaders are committed to working together to promote the physical and behavioral health and well-being of children ages five through 18 by supporting local systems, environments and policies that reduce risks for chronic diseases and help children and youth practice healthy behaviors for a lifetime.

The United Way of Paducah-McCracken, through partnerships with the City of Paducah, Western Baptist Hospital, Lourdes Hospital, and the Purchase Area District Health Department, has been awarded \$400,000 to aide in the development of an outdoor health park located in the Fountain Ave. neighborhood. Funding will be awarded in three year increments with \$150,000 the first year; \$200,000 the second year; and \$50,000 the third year.

The park, once fully developed, will feature outdoor fitness equipment, a walking trail, free play open field, community gardens, farmer's market, boundless playground, and commercial rental space for physical, mental, and dental health care. Furthermore, upper story living is also planned over the commercial rental space. The funding sought through this program will not fully develop the park; however, fund raising initiatives will be sought by Western Baptist Hospital, Lourdes, Purchase Area District Health, and United Way to allow for completion of the park. The funds are awarded to the United Way of Paducah-McCracken County and the City of Paducah is acting as the fiscal agent.

The grant application was approved through municipal order 1804 on December 9, 2014.

This park was awarded \$75,000 from the Land and Water Conservation fund (LWCF) in 2014 to begin site work. The LWCF grant required a 50% match for a total project cost of \$150,000. The IKF grant requires a \$200,000 cash match. The \$150,000 set aside for the LWCF portion of the project will serve as match; as well as, \$50,000 that will be provided by Western Baptist Hospital and Lourdes Hospital.

Goal: Strong Economy Quality Services Vital Neighborhoods Restored Downtowns

Funds Available: Account Name:
 Account Number:
 Project Number: CD0083

Finance

Staff Recommendation: Authorize and direct the Mayor to sign all required IKF grant agreement documents for the first year of funding; as well as, grant agreements for subsequent IKF funding years.

Attachments: None

 Planning Dept. Head	City Clerk	 City Manager
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Agenda Action Form Paducah City Commission

Meeting Date: April 14, 2015

Short Title: Supplemental Agreement No. 1 with the Commonwealth of Kentucky, Transportation Cabinet, Department of Highways for the Olivet Church Road Improvement Project, Construction Phase

Ordinance Emergency Municipal Order Resolution Motion

Staff Work By: Angela Weeks, EPW Proj Mgr
Presentation By: Rick Murphy, P.E., City Engineer-Public Works Director

Background Information:

Ordinance #2007-02-7247 authorized the execution of an Agreement with the Commonwealth of Kentucky, Transportation Cabinet, Department of Highways to reimburse the City of Paducah up to \$2,000,000 for expenses incurred for acquisition of right of way and utility relocation for the Olivet Church Road Improvement Project. In to being the construction phase, Michael W. Hancock, P.E., Secretary of the Transportation Cabinet, has forwarded Supplemental Agreement No. 1 to the original Agreement which authorizes \$6,200,000 in reimbursable state funding for the construction phase of the Olivet Church Road Improvement Project. In accordance with this Supplemental Agreement, the City will be responsible for any ineligible costs and costs in excess of the \$6.2 million.

Goal: Strong Economy Quality Services Vital Neighborhoods Restored Downtowns

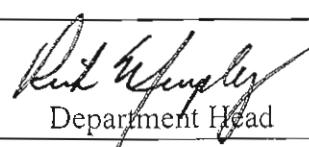
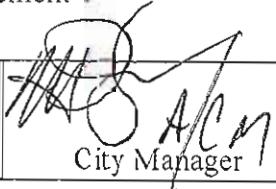
Funds Available: Account Name: OLIVET CH. RD. CONST.
Project Number: 040-3315-532-2307
Account Number: 5T0039

Finance

Staff Recommendation:

To adopt an Ordinance authorizing the Mayor to execute Supplemental Agreement #1 between the Commonwealth of Kentucky, Transportation Cabinet, Department of Highways and the City of Paducah for reimbursable expenses up to \$6,200,000 for the Construction phase of the Olivet Church Road Improvement Project.

Attachments: Original Ordinance and Agreement
Copy of the Supplemental Agreement 1

 Department Head	City Clerk	 City Manager
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Agenda Action Form Paducah City Commission

Meeting Date: 4-14-15

Short Title: Amend the City's Procurement Code - Competitive Sealed Bidding

Ordinance Emergency Municipal Order Resolution Motion

Staff Work By: Angela Weeks, EPW Project Manager & Tammy Sanderson, City Clerk

Presentation By: Jeff Pederson, City Manager

Background Information:

Section 2-642 of the Paducah Code of Ordinances adopts the provisions of KRS 45A.345 - 45A.460 as the purchasing procedures to be followed by the City. However, at this time, bid procedures under Section 2-645 *Competitive Sealed Bidding Generally; Invitation for Bids*, contradicts two KRS bid procedures.

1. City Ordinance Sec. 2-645 (b) and Sec 2-645 (e) (1) mandates all sealed bids shall be advertised not less than seven nor more than 21 days prior to the date set for opening. KRS requires the ad to be advertised for not less than seven days prior to the bid opening and forgives the 21 day time period. The City's maximum advertisement period of 21 days is not always sufficient for certain extensive Projects that may require more time to assemble a Bid. Additionally Federal and State grant projects require the bid opening to be more than 21 days from advertisement.
2. City Ordinance Section 2-645 (c) states advertisements shall be entered in the newspaper with the largest circulation within the jurisdiction of the City. KRS allows for advertisement to be posted on the Internet or in the newspaper. The ability to post ads on the Internet will provide a cost savings to the City.

Therefore, it is requested that the City's Procurement Code be revised to remove the 21 day maximum advertisement time period and to add the Internet as an alternate to advertisement in order to be consistent with KRS bidding requirements.

Goal: Strong Economy Quality Services Vital Neighborhoods Restored Downtowns

Funds Available: Account Name:
Account Number:

Finance

Staff Recommendation:

To adopt an Ordinance authorizing revisions to Section 2-645 (b) and Sec 2-645 (e) (1) by removing the 21 maximum advertisement time period and to revise Section 2-645 (c) to add the Internet as an advertisement alternate in order to be consistent with KRS bidding requirements.

Attachments:

Department Head	City Clerk	 City Manager
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Agenda Action Form

Paducah City Commission

Meeting Date: April 14, 2015

Short Title: Contract with Paducah Convention & Visitors Bureau - \$25,000 (conduit for AQS)

Ordinance Emergency Municipal Order Resolution Motion

Staff Work By: Claudia Meeks, Jonathan Perkins
Presentation By: Jeff Pederson, City Manager

Background Information:

As part of the Investment Fund Decision Items for FY2015 (current year), the Commission approved appropriation to fund the American Quilters Society for the 2015 Quilt Show in the amount of \$25,000.

When the City provides funds to any organization, we prepare a simple Contract for Services agreement that describes the public services the organization will provide as a result of receiving the City funds.

In order to expedite and simplify the process, the Paducah-McCracken County Convention Visitor Bureau (CVB) has agreed to act as a conduit through which local agency funds may flow. Therefore, the City will need to execute a contract with the CVB to handle the \$25,000 payment.

History - In July 2007, the City verbally committed to a cash incentive of \$25,000 for the spring 2008 American Quilter Society (AQS) Show. Other local agencies also committed funds to the AQS show. The funds were to be used to market and promote events and venues related to the 2008 show.

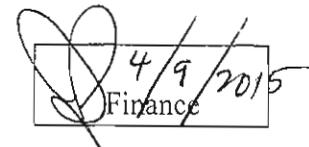
On March 18, 2008 the City Commission authorized a municipal order committing \$25,000 in Commission contingency funds to the 2008 AQS show.

This process was repeated in 2009, 2010 2011, 2012, 2013 and again in 2014. This payment request/contract is for Quilt Show 2015.

Goal: Strong Economy Quality Services Vital Neighborhoods Restored Downtowns

Funds Available: This expenditure was appropriated in the FY2015 Budget.

Account Name: Services-Other
Account Number: 004-0401-536-8072


4/9/2015
Finance

Staff Recommendation:

Authorize the Mayor to execute all necessary documents to execute an agreement (and a one-time written Contract for Services) with the Paducah Convention & Visitors Bureau in the amount of \$25,000 on behalf of the AQS to be used for marketing and promoting events and venues related to the 2015 AQS Show.

Attachments:

Ordinance
Contract

Department Head	City Clerk	 City Manager
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