

# Camp Noble Summer Camp 2026

## Parent Handbook



PADUCAH PARKS & RECREATION

ALWAYS SOMETHING TO DO!

Welcome to Camp Noble Summer Camp. At Paducah Parks & Recreation, our mission is to provide an affordable and positive comprehensive system of recreation programs designed to enhance the quality of life for the residents of the City of Paducah as well as surrounding communities.



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ALWAYS SOMETHING TO DO!

## Paducah Parks & Recreation

2701 Park Avenue  
Paducah, KY 42001

April 1, 2026

Dear Parents/Guardians:

Welcome to Camp Noble Summer Camp 2026 at Paducah Parks and Recreation. Whether your camper has been here before or you are a new family, we are so excited to have you here!

Attached you will find the Parent Packet. Please read through it thoroughly because it contains a lot of important information about camp policies & procedures. Keep in mind, we did our best to include as much information as possible, however you may still have questions – which is completely fine. Please do not hesitate to reach out with any questions or concerns you may have.

To complete registration, fill out and submit the Camp Noble Registration Packet. Please make sure that you write legibly. We will use the phone numbers and email address you list. If we cannot read this information, we cannot communicate effectively. All Camp Noble Registration Packets must be submitted by Thursday, May 14<sup>th</sup>. This gives us time to break campers up into groups and get activities planned.

We wanted to make a note of a few important dates:

- May 12<sup>th</sup> is Parent/Guardian Information Meeting about Camp Noble. It will be at the Robert Cherry Civic Center at 5:30pm.
  - We strongly encourage parents/guardians of new and returning campers to attend. We will review over camp policies, collect camp registration packets, and answer any questions that you may have.
- Friday, June 19<sup>th</sup> and Friday, July 3<sup>rd</sup> there will be no camp due to the federal holidays and offices being closed.

We are excited about a fun-filled summer and look forward to seeing you at camp!

Sincerely,

LaMiira Askew  
Camp Director (Recreation Specialist)  
Phone: 270-444-8612  
Email: [laskew@paducahky.gov](mailto:laskew@paducahky.gov)  
Paducah Parks & Recreation



## How to Prepare My Camper for Camp?

It is important to remember that Camp Noble is an outdoor camp. Please make sure that your camper is dressed to be comfortable and avoid injuries. We suggest light, comfortable clothing. Closed toe shoes must be worn daily. Also, make sure your camper's shoes are well worn. New shoes cause blisters and are uncomfortable at camp. No open toe shoes or flips flops are permitted at camp. Campers may pack swim shoes for pool days but must wear tennis shoes before and after pool time. Keep in mind that clothing and shoes may come in contact with paint, markers, dye, grass, mud, etc., so make sure they are play clothes and worn tennis shoes.

### What Should My Camper Bring:

Every day your camper should come with a backpack. Please make sure the following are packed:

- Refillable Water Bottle
- Sunscreen
- Insect Repellent
- Extra change of clothes (shirt, shorts, underwear, and socks)
- Swimsuit and towel (Plastic bag for wet clothes)
- Lunch (If you do not want lunch from Summer Food Program)
- Snacks
- A smile
- Lots of energy

### NO ELECTRONICS OF ANY FORM OR FUNCTION IS ALLOWED:

Electronics can get broken, wet, or lost at camp. Our staff will try to obtain any electronic items at the beginning of the day. However, Paducah Parks & Recreation cannot be held liable for broken, stolen, or lost items.

### Pool Days:

Pool Days will be on Wednesdays and Fridays. Please make sure that your camper has the proper attire to be able to swim. They will need a swimsuit and a towel. If you would like, pack swim shoes to be used during that time as well. We suggest packing a plastic bag as well to put wet clothes in.

### Fantabulous Fridays:

Fridays are the best day ever! It will be a silly dress-up day, so be on the lookout for the Weekly Newsletter that goes out on Mondays. From mismatch day to hat day, to crazy sock day – no need to stress just grab whatever you have laying around at home! This is meant to be a fun time for campers!

**\*Personal items such as toys, trading cards, games, etc. are not permitted at camp.**



### Camp Hours

Camp families may drop off from 7:30am to 9:00am. Camp activities will begin at 9:00 am. Every morning, before we break into groups, we will have our Camp Noble morning kick-off. During this time, we will go over announcements, sing songs, break into groups, and start out camp day.

Camp activities will end at 4:00pm and all groups will be at Noble Park Shelter #16. Pick-up will be between 4:00pm and 5:30pm. Campers should be picked up promptly by 5:30pm.

Both Drop-off and Pick-up will be at Noble Park Shelter #16.

If you need to pick up your child before 4:00pm, please inform us in advance, by drop-off that morning.

### Pick Up

For the safety of campers, any person picking up a camper must be listed on the Pickup Authorization Form and show a valid ID **DAILY**. There are no exceptions to this. If the person is not listed on the Pickup Authorization Form, the camper will not be allowed to leave with them. If the person does not have a valid ID, the camper will not be allowed to leave with them. All authorized people must be at least 18 years old. Campers are not allowed to sign themselves out. Campers must be signed out before leaving camp, be sure you sign out your camper with Camp Staff.

**\*If any changes need to be made to the Pickup Authorization Form, it must be done in person by filling out another form. No changes will be accepted over the phone.**

### Field Trips

Each week may include a combination of both on-site and off-site field trips. All campers will need to wear their camp t-shirt on field trip days. The weekly newsletter will list field trip location and departure time of each field trip. Please make sure that your camper is at camp before the field trip departure time.

Due to weather and other unforeseeable circumstances, field trips may be altered or changed. We will communicate with each parent/guardian on any changes.

### Breakfast, Lunch, and Snack

Breakfast and lunch will be provided through the Paducah Public Schools Summer Food Program. Please note any food allergies on the registration form.

Parents may send their child with lunch and snacks from home. Make sure you provide a lunch that will not spoil, there is not a place for refrigerating or reheating during camp hours. It is recommended that you use a lunch box with ice packs in it, preferably an insulated lunch box. They will carry their lunch with them throughout the day in their backpack. Please label lunches with camper's first and last name. We strongly encourage campers to bring snacks each day as well. **(Only plastic silverware should be included. No knives.)**



### Water

Staying hydrated is very important. Your camper will need to bring a refillable water bottle with them every day. Please make sure to label their water bottle with their first and last name.

### Sunscreen

We spend much of our time outdoors. Please make sure to apply sunscreen to your camper before they arrive at camp each day and send sunscreen with them as well. Campers will be reminded periodically throughout the day to apply sunscreen. Staff are unable to apply sunscreen on your child at camp unless it is in spray form. Please show your camper how to reach and cover the sensitive areas and ask them to practice at home.

### Inclement Weather

Camp is held rain or shine. We will have an indoor space if conditions worsen with rainy day activities planned. Please make sure your camper dresses for the weather, with appropriate rain gear. Your child may return home wet and muddy! The Camp Director and Camp Staff will constantly be watching for signs of severe storms and watching weather forecasts. Severe weather procedures will be followed in case of a severe storm. The Noble Park Pool, Arts & Crafts Building, Anna Baumer Building, and Robert Cherry Civic Center will serve as out severe weather shelters if needed. The Paducah Parks & Recreation Staff will contact parents by email or phone if camp ends early due to extreme weather.

Please call our cancellation line at 270-444-8621 for cancellation information if morning weather conditions are severe.

### Extreme Heat

During the extreme heat, we may cancel and/or modify certain activities to keep campers and staff safe. Here are some of the guidelines that we will follow:

- Stay hydrated: Campers will be encouraged to keep drinking water.
- Rest: We will take multiple breaks to rest in shade and buildings.
- Attire: Make sure your child is dressed in light, loose, and breathable clothing.
- Listen: If a camper feels dizzy, lightheaded, or nauseated it is important that they tell their camp counselor. We will encourage them to let camp staff know if they do not feel well.

You know your camper best. If, at any time, you do not feel comfortable sending your child to camp due to weather, please notify the camp coordinators or camp staff.

### Lost and Found

Every summer we accumulate many pieces of lost items from campers. These items include towels, clothing, lunch boxes, etc. Please make sure that you label everything with your camper's first and last name – this will help in returning lost items.

If your camper loses something, check with the camp counselors. All items left at the end of the summer will be donated to a local charity, so please make sure to claim your items.



### Medication at Camp

Medications prescribed by doctors that are to be taken on a regular basis may be brought to camp each day in the original containers with dosage and frequency clearly stated on the original labels. All medications must be placed in a plastic Ziploc bag labeled with the name and age of your child. Medication such as antiseptics and acetaminophen should not be brought to camp. Prescribed medication will be kept by staff in their first aid kits. Medications can only be administered by the parent/guardian of the child or the child at the appropriate time. Paducah Parks and Recreation staff will not administer medications. Camp Staff will carry antiseptics and other supplies in their first aid kits.

In the event of a medical emergency, Camp Staff will call 9-1-1 and follow all recommendations set forth by 9-1-1 dispatch. Any and all medications will not be administered by staff unless instructed to do so by 9-1-1 dispatch and only with parent/guardian approval on the Medical Authorization Form.

**Fill out the Medication Authorization Form if your camper will need medications at camp.**

### Health & Safety

Children should not attend camp and MUST be picked up immediately if the following applies:

- Fever
- Vomiting or diarrhea
- Severe Cough/Breathing Issues
- Eye Drainage/Pink Eye
- Extreme Fatigue
- Head Lice
- Rash

Please do not send your child to camp if they are sick. If they become sick during camp, they must be picked up immediately.

To return, your camper must be:

- Fever free for at least 24 hours without the use of fever-reducing medications
- AND symptoms, such as cough, shortness of breath, etc. have improved



### Behavior and Discipline Policies

All parents and guardians must read and review these Behavior and Discipline Policies with their camper before they arrive at camp. You and your camper are required to sign and date the Behavior and Discipline Policies section of the Camp Forms Acknowledgement & Agreements to confirm you both are fully aware of your expectations.

Paducah Parks & Recreation works hard to provide an environment that is fun, educational and safe for all our campers and staff. Therefore, we will not tolerate dangerous or disrespectful conduct from our camper or parents. If necessary, we will sit campers out during games, activities, pool time, or dismiss from the program.

### Examples of Unacceptable Behavior

- Physical or mental abuse of other campers, staff, or oneself (Bullying)
- Physical altercations (kicking, hitting, punching, pushing, throwing items, etc.)
- Leaving designated areas without permission
- Destruction of property
- Profanity and/disrespectful language
- Threatening violence to other campers or staff
- Jeopardizing the health or safety of themselves, other campers, or staff
- Refusing to follow instructions, or guidelines are given by staff
- Throwing trash on park grounds

***The above list is not all encompassing. Paducah Parks & Recreation Staff will use their judgement to determine what behaviors warrant consequences. Daily Report Forms may be sent home with a child to notify parents of disciplinary actions taken at camp and requested action of parents/guardians to address the behavior with their child.***

Discipline for unacceptable behavior will be determined by Camp Staff and will depend on the specific situation. Certain behaviors will warrant suspensions and/or dismissal from the Summer Camp Program. Suspensions and length of suspensions will be determined based on the severity of the action of the camper; and are up to the discretion of the Paducah Parks & Recreation Staff. Suspensions may require a camper to be sent home early from camp. Refunds will not be distributed to campers suspended from camp.