



**CITY COMMISSION MEETING  
AGENDA FOR JANUARY 24, 2023  
5:00 PM  
CITY HALL COMMISSION CHAMBERS  
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

**ROLL CALL**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**PROCLAMATION** 175th Anniversary of St. Francis de Sales Church - Patti Sanders

**PROCLAMATION** Catholic Schools Week - Monica Hayden, St. Mary School System Director

**PRESENTATION** Presentation of a Framed Print entitled "Farewell Delta Queen" painted by Wil MacKay - Carolyn MacKay and Clay Norton

**ADDITIONS/DELETIONS**

**MAYOR'S REMARKS**

*Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.*

	<b>I.</b>		<b><u>CONSENT AGENDA</u></b>
		A.	Approve Minutes of Special Called Meetings of the Board of Commissioners for January 10, 2023
		B.	Receive & File Documents
		C.	Reappointment of Angela Copeland to the Commissioners of Water Works
		D.	Appointment of Mark Thompson to the Paducah Convention & Visitors Bureau
		E.	Appointment of Trey Griffin to the Paducah Planning Commission
		F.	Appointment of Mary Hammond to the Public Monument Committee
		G.	Appointment of Marcus Turnley to Board of Ethics
		H.	Reappointment of Chad Beyer, Greg Croft, Jason Hickey and Rick Windhorst to the Building, Electrical & Fire Codes Appeals Board.
		I.	Personnel Actions

		J.	Approve the Application and Award for a Kentucky Highway Safety Grant in the Amount of \$35,000 - <b>B. LAIRD</b>
		K.	Authorize City Manager to issue Request for Proposals for Independence Celebration Display - <b>A. CLARK</b>
	<b>II.</b>	<b><u>BOARD APPOINTMENTS</u></b>	
		A.	Reappointment of Sandra Wilson to the Paducah Riverfront Development Advisory Board
		B.	Appointment of Robert Buz Smith to the Commissioners of Water Works
		C.	Appointment of Robert Buz Smith to the Brooks Stadium Commission
		D.	Reappointment of Sandra Wilson to the Electric Plant Board
		E.	Reappointment of Raynarldo Henderson as the Mayor's designee to the Municipal Housing Commission
	<b>III.</b>	<b><u>MUNICIPAL ORDER(S)</u></b>	
		A.	Disband the 911 Communication Services Oversight Committee - <b>G. BRAY</b>
	<b>IV.</b>	<b><u>ORDINANCE(S) - ADOPTION</u></b>	
		A.	Amend Code of Ordinances Section 2-145 Related to Public Comments - <b>L. PARISH</b>
		B.	Amend Section 2-315 Firefighter Training and qualifications; appointee probationary period - <b>S. KYLE</b>
	<b>V.</b>	<b><u>ORDINANCE(S) - INTRODUCTION</u></b>	
		A.	Amend Code of Ordinances Chapter 98 - Article VI and VII related to Parades and General Assemblies - <b>L. PARISH</b>
	<b>VI.</b>	<b><u>DISCUSSION</u></b>	
		A.	Discussion related to the Paducah-McCracken County Athletic Complex - <b>D. JORDAN</b>
		B.	Discussion & Potential Action related to the appointment of a City Commission Member pursuant to KRS 83A.040 - <b>G. BRAY</b>
	<b>VII.</b>	<b><u>COMMENTS</u></b>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners

		C.	Comments from the Audience
	<b>VIII.</b>	<b><u>EXECUTIVE SESSION</u></b>	

# Agenda Action Form Paducah City Commission

Meeting Date: January 24, 2023

Short Title: Approve the Application and Award for a Kentucky Highway Safety Grant in the Amount of \$35,000 - **B. LAIRD**

Category: Municipal Order

Staff Work By: Joseph  
Hayes, Hope Reasons  
Presentation By: Brian  
Laird

**Background Information:** The Kentucky Transportation Cabinet's Highway Safety Program has a competitive, discretionary grant program for reimbursement of overtime work involved with traffic safety and for equipment for officers. The program covers several categories of overtime projects (impaired driving, occupant protection, police traffic services, and other traffic safety problems areas) that include DUI arrests, speeding citations, seat belt citations, and child restraint citations.

The PPD has been a successful applicant to this program for several years and is currently implementing this program from the most recent funding cycle. PPD is requesting approval to apply for \$25,000 in grant funds for overtime pay and \$10,000 for four moving radars.

No match is required for this grant.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:  
Account Number:

**Staff Recommendation:** Approve the application and award for a Kentucky Highway Safety Grant and authorize the Mayor to sign all documents associated with the application and award.

**Attachments:**

1. MO - app & award – FY2024 Highway Safety Grant – overtime and purchase of radar units

# **Agenda Action Form Paducah City Commission**

Meeting Date: January 24, 2023

Short Title: Authorize City Manager to issue Request for Proposals for Independence Celebration Display -  
**A. CLARK**

Category: Municipal Order

Staff Work By: Amie Clark  
Presentation By: Amie Clark

**Background Information:** Authorize City Manager to issue Request for Proposals for the City's Independence Day Celebration. The City is exploring options for either a fireworks display or a laser light display for this year's festivities.

Does this Agenda Action Item align with a Commission Priority? No  
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Econ Dev/Hist Pres

Account Number: 1000-24-2405-539300

Staff Recommendation: Approve

Attachments:

1. MO RFP – Independence Day Celebration Display

# **Agenda Action Form**

## **Paducah City Commission**

Meeting Date: January 24, 2023

Short Title: Disband the 911 Communication Services Oversight Committee - **G. BRAY**

Category: Municipal Order

Staff Work By: Lindsay  
Parish, Daron Jordan  
Presentation By: George  
Bray

**Background Information:** The City Commission adopted Municipal Order No. 2491 which approved a Memorandum of Understanding Regarding E-911 Partnership Formation (MOU) with McCracken County on August 9, 2021. Section 2 of said MOU established a Joint 911 Communication Services Oversight Committee.

The MOU charged the Committee with making recommendations to the Paducah City Commission and McCracken County Fiscal Court regarding 911 upgrades, funding options, and governance. The Committee was appointed and met regularly from January 10, 2022 to November 28, 2022. The Committee formalized and presented recommendations regarding upgrades, funding, and governance in November of 2022. Having completed the charge of the MOU, this Municipal Order formally disbands the 911 Communications Services Oversight Committee.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: 911 Radio/Tower Upgrades and Operational Funding

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation: Approval.

Attachments:

1. MO - disband 911 Communication Oversight Committee

# Agenda Action Form

## Paducah City Commission

Meeting Date: January 24, 2023

Short Title: Amend Code of Ordinances Section 2-145 Related to Public Comments - **L. PARISH**

Category: Ordinance

Staff Work By: Lindsay Parish, Daron Jordan,  
Michelle Smolen

Presentation By: Lindsay Parish

**Background Information:** This ordinance amends the Paducah Code of Ordinances Section 2-145 related to public comments at City Commission Meetings. Specifically, the proposed ordinance no longer limits public comments at regular City Commission meetings to only items listed on the agenda. This ordinance authorizes the Presiding Officer to moderate, allow, disallow, extend or limit public comments in accordance with specific provisions which are laid out in full in the proposed ordinance.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

- Updated Comment Card available to the public online and at Commission meetings.
- Mayor will announce public comment information at the beginning of meetings as possible.

Funds Available: Account Name:  
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD 2-145 Public Comments Amendment 2023

# Agenda Action Form Paducah City Commission

Meeting Date: January 24, 2023

Short Title: Amend Section 2-315 Firefighter Training and qualifications; appointee probationary period - **S. KYLE**

Category: Ordinance

Staff Work  
By: Steve Kyle  
Presentation  
By: Steve Kyle

**Background Information:** The current ordinance under item (c) Probationary period says the initial training period shall not exceed twenty (20) weeks. Utilizing the new state fire academy, we need an extra buffer to complete training that is not offered at the academy and desire to increase the time to a not exceed thirty-two (32) weeks.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:  
Account Number:

**Staff Recommendation:** Accept the recommendation to increase the initial training period to not exceed thirty-two (32) weeks.

**Attachments:**

1. 2-315 Training Period Fire Department



# Agenda Action Form

## Paducah City Commission

Meeting Date: January 24, 2023

Short Title: Amend Code of Ordinances Chapter 98 - Article VI and VII related to Parades and General Assemblies - **L. PARISH**

Category: Ordinance

Staff Work By: Lindsay Parish, Amie Clark, Daron Jordan,  
Michelle Smolen, Alex Sherwood  
Presentation By: Lindsay Parish

**Background Information:** Chapter 98 of the Paducah Code of Ordinances governs permitting for parades and general assemblies (special events). Several updates need to be made to the ordinance to bring it up to date with current practices. This ordinance repeals the prior ordinance and replaces it with new language. New language includes:

- **Updated Special Event Definition:** The ordinance updates and expands the definition of special events. It allows for the City to require a permit for large events which occur on private or county property when said events require a city road closure, or have a direct impact on traffic or which would appreciably impact the need for Police, Fire, or other public safety and emergency services.
- **Administrative Policy and Fees:** This ordinance charges the City Manager with creating and maintaining an Administrative Policy which controls the specifics related to Special Events. The City policy on Special Events is being updated simultaneously with this ordinance update to ensure that both are current and accurate. Additionally, the ordinance authorizes the City Manager to set policy related to fees for special event services and applications.
- **Liability Insurance:** The current policy has a tiered system for liability insurance requirements which requires events to provide a minimum of \$1,000,000 general liability coverage, with the exemption of events categorized as "Hazard Level A". However, no events that require a Special Event Permit fall under Hazard Level A. This means that effectively all permitted events must provide a minimum of \$1,000,000 general liability coverage. This ordinance updates wording to simply clarify that all permitted events must provide a minimum of \$1,000,000 general liability coverage with the City named as additional insured.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation: Approval.

Attachments: