



**CITY COMMISSION MEETING  
AGENDA FOR APRIL 8, 2025  
5:00 PM  
CITY HALL COMMISSION CHAMBERS  
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

**ROLL CALL**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS/DELETIONS**

**PROCLAMATION** National Public Telecommunicators Week - B. LAIRD & A. COPELAND

**PUBLIC COMMENTS**

**MAYOR'S REMARKS**

*Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.*

	<b>I.</b>	<b><u>CONSENT AGENDA</u></b>
	A.	Approve Minutes for the March 25, 2025, Board of Commissioners Meeting
	B.	Receive & File Documents
	C.	Appointment of Tab Brockman to the Brooks Stadium Commission
	D.	Personnel Actions
	E.	Declaration and sale of surplus property located at 729 South 13th Street - <b>C. GAULT</b>
	F.	Approve the Application and Acceptance of the Kentucky League of Cities 2025 Workers Compensation Safety Grant in the Amount of \$3,000 - <b>S. WILCOX</b>
	<b>II.</b>	<b><u>MUNICIPAL ORDER(S)</u></b>
	A.	Approve an Addendum to the Development Agreement with C.I.R.CO for 318 Broadway - <b>C. GAULT</b>
	<b>III.</b>	<b><u>ORDINANCE(S) - ADOPTION</u></b>

		A.	Approve an Amendment to Chapter 42 of the Code of Ordinances - <b>S. KYLE &amp; G. CHERRY</b>
	<b>IV.</b>	<b><u>ORDINANCE(S) - INTRODUCTION</u></b>	
		A.	Amend the FY25 City Budget to Increase Revenues and Expenditures for the Community Development Block Grant Fund by \$200,000 - <b>H. REASONS</b>
	<b>V.</b>	<b><u>DISCUSSION</u></b>	
		A.	Budget Discussion - <b>J. PERKINS &amp; A. KYLE</b>
		B.	Southside Revitalization Plan Discussion - <b>C. GAULT</b>
	<b>VI.</b>	<b><u>COMMENTS</u></b>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	<b>VII.</b>	<b><u>EXECUTIVE SESSION</u></b>	

# Agenda Action Form

## Paducah City Commission

Meeting Date: April 8, 2025

Short Title: Declaration and sale of surplus property located at 729 South 13th Street - C. GAULT

Category: Municipal Order

Staff Work  
By: Nancy Upchurch  
Presentation  
By: Carol Gault

**Background Information:** Shellia Kirkendoll (Teddy Bear Development) submitted a request to purchase the property for \$1 to construct an energy-efficient, 3-bedroom 2-bath home on the vacant lot. Landscaping will be provided upon completion of the home. The value of the proposed investment is \$180,262.50. Additionally, she submitted an application for the Southside Home Funds on behalf of a potential buyer to be allocated to this project. Once complete, she will market the home and the potential buyer may be eligible to benefit from the Southside Home Grant funds, provided they meet the qualifications. If this project turns out as expected Ms. Kirkendoll wants to build additional homes in the project area.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Southside Revitalization and Addressing the Housing Shortage in the City of Paducah

Communications Plan:

Funds Available: Account Name:  
Account Number:

**Staff Recommendation:** It is recommended that the Commission determine that the property is surplus and accept the request of the Shellia Kirkendoll and transfer the vacant lot for \$1, subject to the standard clause applied in the Fountain Avenue Revitalization Area stating that the property would revert back to the City if the owner fails to comply with the submitted proposal to substantially complete the project within one year.

Attachments:

1. MO - prop sale– 729 South 13th Street
2. SOA2024-0008 Staff Report 729 South 13th Street

# Agenda Action Form Paducah City Commission

Meeting Date: April 8, 2025

**Short Title:** Approve the Application and Acceptance of the Kentucky League of Cities 2025 Workers Compensation Safety Grant in the Amount of \$3,000 - **S. WILCOX**

**Category:** Municipal Order

**Staff Work By:** Stefanie  
Wilcox, Hope Reasons  
**Presentation By:** Stefanie  
Wilcox

**Background Information:** The Workers' Compensation Safety Grant is a 50/50 matching grant for approved purchases. Members with workers' compensation premiums before taxes of \$35,000 and above are eligible for up to \$3,000 grant reimbursements. This is a reimbursement grant. The Human Resources Department is requesting \$3,000 toward the reimbursement of personal protective equipment for the Fire Department. The 50/50 match requirement will be fulfilled by the prior purchase of the protective equipment.

**Does this Agenda Action Item align with a Commission Priority?** No  
If yes, please list the Commission Priority:

**Communications Plan:**

**Funds Available:** Account Name:  
Account Number:

**Staff Recommendation:** Approve the application and acceptance of the KLC Safety Grant and authorize the Mayor to sign all documentation related to same.

**Attachments:**

1. MO - app & award - klc safety grant 2025 - fire dept.

# Agenda Action Form

## Paducah City Commission

Meeting Date: April 8, 2025

Short Title: Approve an Addendum to the Development Agreement with C.I.R.CO for 318 Broadway - C. GAULT

Category: Municipal Order

Staff Work  
By: Carol Gault  
Presentation  
By: Carol Gault

**Background Information:** The developer has met the conditions of the agreement for the transfer of the property. The next step is to transfer the property upon execution of the agreement addendum. Plans have been approved by the Planning Director. The developer has obtained the necessary permits from the Fire Prevention Division of the Fire Department for the proposed work. The work will begin in May with a projected completion within 15 months.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: Downtown/Economic Development

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation: Approval of the addendum to the Development Agreement with C.I.R.Co for 318 Broadway

Attachments:

1. MO Addendum to Development Agreement – C.I.R.CO 318 Broadway – Kresge Site
2. ADDENDUM TO DEVELOPMENT AGREEMENT FOR 318 BROADWAY - CIRCO LLC (00258286x9D931) (002).DOCX addendum

# Agenda Action Form

## Paducah City Commission

Meeting Date: April 8, 2025

Short Title: Approve an Amendment to Chapter 42 of the Code of Ordinances - **S. KYLE & G. CHERRY**

Category: Ordinance

Staff Work By: Greg Cherry, April  
Tinsman, Steve Kyle  
Presentation By: Greg Cherry, Steve  
Kyle

**Background Information:** This ordinance is being updated due to passage of time and to conform amendments in applicable state laws and regulations, increased costs associated with administration and filing fees. There area also changes that are resulting from the growth and development that have occurred in the City since this ordinance was originally enacted specifically in Article III. All of the updates being recommended will allow for the utilization of administrative search warrants, to improve upon the residential rental occupancy inspection program, and to ensure the City's enforcement codes are up to date with applicable state laws.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: Rental Property Occupancy Permitting

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation: Approve changes as recommended.

Attachments:

1. ORDINANCE - Amending CHAPTER 42

# Agenda Action Form Paducah City Commission

Meeting Date: April 8, 2025

**Short Title:** Amend the FY25 City Budget to Increase Revenues and Expenditures for the Community Development Block Grant Fund by \$200,000 - **H. REASONS**

**Category:** Ordinance

Staff Work  
By: Hope  
Reasons  
Presentation  
By: Hope  
Reasons

**Background Information:** The City of Paducah applied for and received a Community Development Block Grant in the amount of \$200,000 on behalf of Four Rivers Centerpoint Recovery Center to assist with inpatient substance abuse treatment. The Commission authorized Municipal Order 3024 on March 11, 2025 to accept the grant award. The Grant Agreement between the Commonwealth of Kentucky and City of Paducah requires:

- Evidence of a budget ordinance/amendment indicating inclusion of CDBG funds into the City's budget.

This ordinance will satisfy the Grant Agreement requirement for the budget amendment.

**Does this Agenda Action Item align with a Commission Priority?** No

If yes, please list the Commission Priority: Mental Health

**Communications Plan:**

**Funds Available:** Account Name:  
Account Number:

**Staff Recommendation:** Approve an ordinance to amend the FY25 City of Paducah budget to increase revenue and expenses for the CDBG fund by \$200,000.

**Attachments:**

1. ORD - budget amend FY2025 – Four Rivers Recovery Center