

CITY OF PADUCAH, KENTUCKY
Public Works Department

2026 – City Hall Stabilization Project
300 S. 5th Street

ADDENDUM #1
March 5, 2026

This document is an Amendment of the Plans and Specifications for the 2026 City Hall Stabilization Project that is located at 300 South 5th Street and shall be a part of and included in the Contract. When the Addendum conflicts with the original Specifications and/or Drawings, this Addendum shall govern.

RFQ 2026-CITY HALL STABILIZATION PROJECT INQUIRY

1. **Pre-Bid Meeting**: The sign-in sheet of the attendees at the Mandatory Pre-Bid Meeting held on February 19, 2026, is attached.
2. **Questions Received**: The following are answers addressing questions received from bidders

Question 1: Page 1, 1st Paragraph. We assume Statement of Proposal and other references to RFQ should be understood to all mean Request for A/E Proposal. Correct?

Answer: Yes

Question 2: Page 1, 1st Paragraph. We assume that historic preservation requires our services to provide an Architectural Historic Preservationist for consultation. Correct?

Answer: Yes

Question 3: Page 1, 1st Paragraph. We assume that construction administration should be understood to mean typical A/E Construction Administration in support of the Contract Documents and not taking on the roll of Owner Agent. Correct?

Answer: No, Sec 4, No. 7 states a project manager to oversee the entire project life cycle from planning & design to construction & closeout will be provided by the awarded firm.

Question 4: Page 1, 1st Paragraph. We assume that inspection should be understood to mean Special Inspections that will be required as part of the project and meeting Chapter 17 of Kentucky Building Code requirements for very specific structural inspections. Correct?

Answer: Yes

Question 5: Page 1, Last Paragraph. Per the Pre-Bid Meeting, we understand external water drainage system should also include water infiltration at the podium and vehicle ramp retaining walls. Correct?

Answer: Yes

Question 6: Page 2, Section 4, No 2. The documents note it is expected to “meet regularly for design”. What frequency is considered “regularly”?

Answer: Minimum monthly

Question 7: Page 2, subsection 8. We assume that a Resident Observer is not being requested but that there shall be daily visits by the A/E with reports. Correct?

Answer: Yes

Question 8: Page 2, subsection 8. We assume that a Construction Manager is not requested nor is it the A/E to function as Owner’s Agent. However, that the Contractor will have daily project supervision and management of the site. Correct?

Answer: Sec 4 No 7 – project manager will maintain regular communication with construction contractor

Question 9: Page 3, subsection 6. We assume that the Board of Commissioners Presentation and Project Award is to cover our statement of qualifications and our proposal basis as it is not possible to present an action plan before Project Award. Correct?

Answer: Yes

Question 10: Page 4 - Submittal of Cover Letter. (2) pages of financial information? Clarification of “financial information” requested.

Answer: Statement of financial stability can be general or profit and loss statement for most recent quarter.

Question 11: Page 6 Section No 7-Finalists. Why was KRS 45A.370 Competitive negotiation deemed the appropriate statute to base proposal review upon?

Answer: Proposal includes construction administration and inspection and therefore doesn't qualify for non-competitive procurement under KRS 45A.380(3)

Question 12: Page 6, Tab D: Cost Proposals. We assume that the proposal shall be a lump sum for each project component with a written basis of proposal. In addition, the A/E Hour Rate Schedule shall be provided. Correct?

Answer: Yes

Question 13: Based on observations during the pre-bid meeting, we believe that structural repair of the degraded concrete podium joists should be added to the project scope. Is this acceptable?

Answer: Yes

Question 14: There is no mention of assessment of existing conditions of either the canopy of the external drainage services as part of the scope of services. Have these systems already been assessed? If so, are those reports available.

Answer: Yes, additional assessment will be needed to determine appropriate design, PH 1 docs & latest assessment reports will be provided.

Question 15: As the City desires that city Hall remain occupied during construction, is it the Owner’s desire that loud, disruptive demolitions take place in the evenings after visitors and staff have left for the day?

Answer: This will need to be addressed on an individual process basis. At times, evening/weekend work may be necessary.

Question 16: Because the project involves work on the historic City Hall building, which is listed on the National Register of Historic Places, please describe the source(s) and structure of the funding being used to support this undertaking. Specifically, identify whether any portion of the project is being financed with federal or state funds, federal grants, or federal approvals that may trigger Section 106 review under the National Historic Preservation Act. If federal funding is involved, please outline the anticipated federal agency involvement and the City’s plan for complying with Section 106 requirements.”

Answer: Funding will be all City Funding. No federal or state funds will be used.

- 3. **Confirmation:** Bidders shall Acknowledge Receipt of this Addendum by signing the last sheet of this Addendum and returning to this office via e-mail at cyarber@paducahky.gov

City of Paducah



Chris Yarber
Director of Public Works

CONFIRMATION

BIDDERS shall Acknowledge Receipt of This Addendum by Signing below and returning to this office via e-mail

cyarber@paducahky.gov

BIDDER: _____

BY: _____ DATE: _____

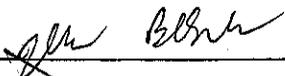
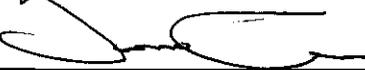
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CITY OF PADUCAH

PUBLIC WORKS DEPT

City Hall Stabilization Project

Mandatory Pre-Bid Meeting: Thursday, February 19, 2026, 10:30 AM

| No. | Company/Business Name | Printed Name | Signed Name | Contact Phone Number | Contact E-Mail |
|-----|-----------------------|--------------|---|----------------------|-------------------------|
| 1 | BEW Engineering | Jase Baker |  | (270) 906-6741 | Jbaker@bfeengineers.com |
| 2 | OPGW ARCHITECTS | JEFF CANTER |  | 270-443-8471 | jeff@opgw.net |
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