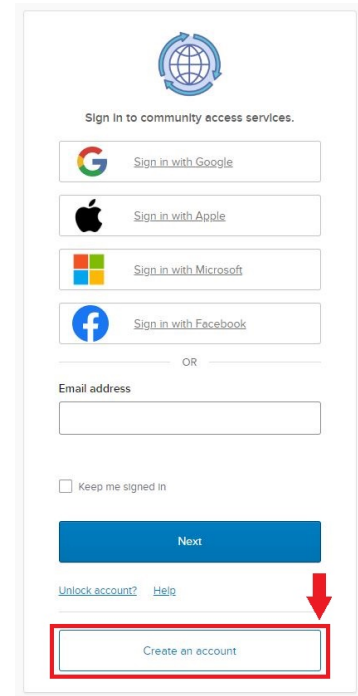


Steps for creating a TID-C Account

When **re-registering for an account** with the City of Paducah's Civic Access Portal, click **Create an Account** at the bottom of the login screen.



Sign in to community access services.

[Sign in with Google](#)

[Sign in with Apple](#)

[Sign in with Microsoft](#)

[Sign in with Facebook](#)

OR

Email address

Keep me signed in

[Next](#)

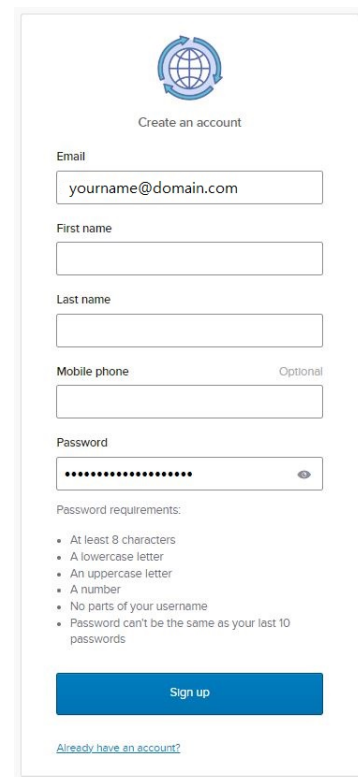
[Unlock account?](#) [Help](#)

[Create an account](#)

On the next screen, enter your email address tied to your existing CSS Account. You may enter a new password, or if you prefer, you may use your previous one, as long as it meets the password requirements.

In addition you will be required to enter your First and Last name.

Click **Sign Up**.



Create an account

Email

First name

Last name

Mobile phone Optional

Password

Password requirements:

- At least 8 characters
- A lowercase letter
- An uppercase letter
- A number
- No parts of your username
- Password can't be the same as your last 10 passwords

[Sign up](#)

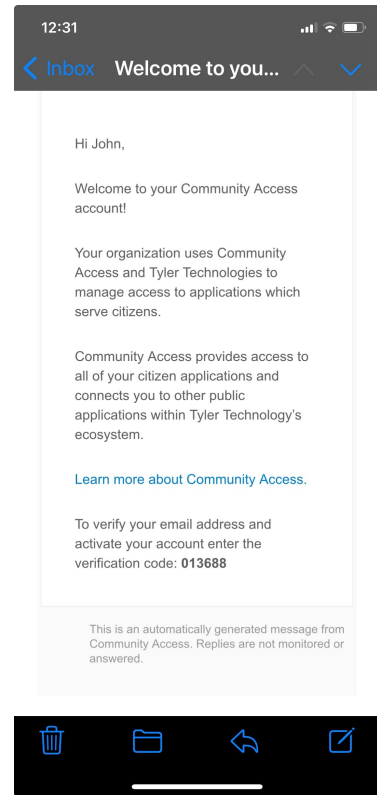
[Already have an account?](#)

If you receive an error indicating your email is already in use, click the **Already have an account?** link. Re-enter your email if needed, and click **Next**.

On the next screen, click the **select** button beside the **email option**.

Confirm your choice by clicking **Send me an email**,

You will receive a verification email from **Community Access Identity** containing a verification code. If you don't receive an email, check your spam or junk folders.



Back on the login page, enter the code and click **Verify**.

If you already had a CSS Account with the same email you used to create your TID-C Account, then you will be directed into CSS.

Your re-registration is complete.

If this is your first time creating a CSS Account for the municipality, there will be other fields for you to fill out. (See below)

